



MEETING:	<b>PEO Scarborough Chapter Board Meeting</b>				
DATE:	Friday, 2010-09 -17			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue)..			PAGE:	1 of 2
CHAPTER BOARD:	Raju Chander, P.Eng. N. Asogan, P.Eng Ranee Mahalingam, P. Eng Madu Suthanan, P.Eng Murad Hussain, P.Eng Mahesh Mathrani, P.Eng. Whitefield Ye, P.Eng. Pompilian Tofilescu, EIT Joe Ha, EIT	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	X X X X  X X X X	GUESTS -----  Volunteers List attached  Councilors	       Denis Carlos

**1. Call to Order**

- 1.1. Raju called the meeting to order at 7:10 pm
- 1.2. Introduction of new members – Done around the table

**2. Routine Business**

- 2.1. Pompilian was appointed to take minutes for this meeting. Madu moved and seconded by Ranee
- 2.2. Approval of Agenda -Moved by Pompilian, seconded by Alireza, all in favour.
- 2.3. Approval of 2010-08-13 meeting minutes, Moved by Ranee seconded by Alireza, all in favour.
- 2.4. Monthly Financial Statement – Murad is not present. Postponed to the next meeting
- 2.5. Action items outstanding from previous meeting minutes – all outstanding items have been included in this agenda.

**3. Decisions**

**4. Input/Action Items**

- 4.1. Mentorship Programme – Latest developments – Whitefield/Raju
  - Program is active. We have about 20 pairs mentor-mentee.
  - Training for mentors regarding licensing process: Asogan & Madu participated and presented report.
  - There will be a meeting for mentors for sharing their experiences
- 4.2. Volunteer Training Photography editing – Done. Report (Asogan)
  - How to use camera menus
  - Basic picture editing
- 4.3. Volunteer Training WORD Advanced – Oct 16, 1 to 5 PM. (Murad).
- 4.4. Event List and New Events include BBC, Athletics etc. Review & finalise. Murad not present. Board agreed to a new technical seminar: “Cost Estimating for Major Projects”. Projected date: November. Prasanta Das volunteered to organize.
- 4.5. New Technical Presentation – “Light and Health” by Uthayan Thurairajah.
  - Presentation to the chapter engineers - Finalise date & venue
- 4.6. Adam Beck Visit, Oct 1, 2010 (Kannan/Murad) – PEO insurance will not cover people travelling by car. Adviced by PEO to use bus facility.
- 4.7. Bombardier Aerospace – Joe Ha is now leading the event. September 19 is Bombardier Open Doors.
- 4.8. “How to start your own business” – seminar for engineers – not accepted, budget



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requested not in PEO guidelines.

Chair to send a letter to George about the communication with the Chapter. Volunteers should not send email directly to all volunteers. Email addresses are for exclusive use by the Officers of the chapter.

- 4.9. Preventive Maintenance Seminar (Mahesh)
  - Postponed to October, first week
- 4.10. New Disciplines in PEO Seminar – Report (Joe Ha)
  - Successful seminar – 35-40 people attended.
  - Peter DeVita presented what PEO is doing regarding new engineering disciplines
- 4.11. Newsletter release (Pompilian) – Email Blast not sent.
  - Issue 2 posted on the chapter website. Asogan send email blast with newsletter.
  - Discussion for issue 3 newsletter. Reports from the events
- 4.12. Scholarship Sub-Committee. Kannan not present. Postponed for next meeting
- 4.13. GLP – Team report (Raju/Madu/Murad)
  - GLP Report to be sent to PEO – (Asogan). Not done yet.
- 4.14. Mathletics Question bank (Paul)
  - Email blast was sent to the members / volunteers.
  - We need about 80 to 100 questions
  - Each volunteer to contribute with 6 questions to Question Bank
  - Pompilian to send again an email blast
- 4.15. Mathletics – Chapter Level \_ November 27, 2010 (Pompilian)
  - Tentative kick-off meeting on September 24
- 4.16. Monitoring of our activities in 2010 to match Business Plan Submission – Murad not present
- 4.17. Assets list report status - Ken Chiu is not present
- 4.18. Web Updates – (Asogan)
  - Website will be updated with latest events
- 4.19. Updated Volunteer list – (Whitefield)
  - Requested by PEO
- 4.20. Proposal to institute an award for volunteers at the Chapter level – Kannan not present. To be discussed at next meeting
- 4.21. Mathletics request by Panorama India ([www.panoramaindia.ca](http://www.panoramaindia.ca)) for October 2. Raju, Vishanth, Arun, Parvez, Uthayan volunteered for the event.
- 4.22. Anti-Virus program bought by Murad, McAfee, \$15.00
- 4.23. Missasauga “engineers as managers” email blast (Raju/Asogan)
  - October 2, 7:30am – 4:00pm, \$90 registration fee
  - Motion: Chapter will support 5 active volunteers, up to 50% of participation cost. Raju proposed, Raneer seconded, approved by the BOD with 1 vote against.
  - Asogan will send an email blast to advertise the event
  - Raju will send an email to active volunteers
- 4.24. Formula 1 sponsorship
  - Raneer, Madu and Asogan participated to the fundraising event, where Scarborough Chapter was highly regarded as the main sponsor of the Formula1 team.
  - Chapter was awarded a “Thank you” Certificate
- 4.25. Fundraising event/diner organized by Margaret Best. MPP – Scarborough Chapter to participate.
- 4.26. Meeting with NSBE. Denis
  - Corneliu and Denis participated
  - NSBE would like to collaborate regarding the scholarship offered by the Chapter
- 4.27. A Chapter committee composed by Asogan, Madu, Pompilian will look into the feasibility of making a propaganda video (DVD) for the Chapter.



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**5. Information**

5.1 Councillors' Report. Denis Carlos presented the report.

**6. Other Business:**

6.1 September 25, ECRC meeting. Raju explained the significance of the meeting.

6.2. Alireza: Provisional license has no use.

6.3. Parvez: Case for Human Rights Commission, if the advertisement asks for country of graduation.

**7. Next Meeting Date and Adjournment**

7.1. Next meeting set for October 15, 2010 at 6:30pm, Venue: to be decided by secretary.  
Parvez will arrange extra food.

Adjournment

7.2. Motion moved by Pompilian, seconded by Raneer to adjourn the meeting.

7.3. Meeting adjourned at 9:20 PM ET

Approved