



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, 2010-08-13	TIME:	6.30 PM ET		
LOCATION:	Community Centre Room, 39 Kimbercroft Road.ON, (NW of Markham Rd. and Milner Avenue, Scarborough).		PAGE:	1 of 3	
CHAPTER BOARD:	Raju Chander, P.Eng. N. Asogan, P.Eng Ranee Mahalingam, P. Eng Madu Suthanan, P.Eng Murad Hussain, P.Eng Mahesh Mathrani, P.Eng. Whitefield Ye, P.Eng. Pompilian Tofilesco, EIT Joe Ha, EIT	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	X X X X X X X	GUESTS ----- Volunteers Councilors	Alizera Shamshiri, EIT Parvez Akhtar, EIT Uthayan Thurairajah, P.Eng Shyam Mistry, EIT Canyi Piao Corneliu Chisu, P.Eng., VP-PEO Denis Carlos, P.Eng

1. Call to Order

- 1.1. Asogan called the meeting to order at 7:15 pm
- 1.2. Introduction of new members - Done

2. Routine Business

- 2.1. Appointment of minute taker
- 2.2. Mahesh was appointed to take minutes for this meeting. Madu moved and seconded by Murad
- 2.3. Approval of Agenda -Moved by Ranee, seconded by Uthayan Thurairajah, all in favour.
- 2.4. Approval of 2010-07-12 meeting minutes, Moved by Whitefield seconded by Murad, all in favour.
 - Murad amended item # 4.24 added required receipt
- 2.5. Monthly Financial Statement – Murad – Presented verbally.
- 2.6. Action items outstanding from previous meeting minutes – all outstanding items have been included in this agenda.

3. Decisions

- 1) Anti-Virus program for the chapter computer – check how to upgrade and make it safe
 - Madu suggested to get a software that can be used on three computers
 - Murad recommended the chapter should buy either Norton or McAfee.
 - Decision is that Murad will buy McAfee and present the receipt. All in favour.

4. Input/Action Items

- 4.1. Mentorship Programme - Training July 24, 2010 (Whitefield)
 - Held at Yee-Hong centre.
 - About 60 participants. 18 pairs were made in that programme.
 - Scarborough chapter arranged for breakfast and lunch.
 - Catherine did a presentation
 - Talk was basically was on building relationship between mentor and the Mentee and how to improve the communication skills.
- 4.2. Volunteer Training Photography editing – Aug 21, 1 to 5 PM. (Asogan)
 - Moved to Aug 28, 2010, 1 to 4 PM. from Aug 21, 2010
 - Murad to organize refreshments for the participants



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- 4.3. Volunteer Training WORD Advanced – Oct 16, 1 to 5 PM. (Murad).
 - To be discussed in the next board meeting
- 4.4. Event List and New Events include BBC, Mathletics etc. (Murad)
 - Presented by Murad and events discussed and tentative dates established. To be reviewed and finalized in the next board meeting.
- 4.5. New Technical Presentation – Light and Health by Uthayan Thurairajah (Uthayan)
 - Presentation to the chapter engineers - 1st or 3rd week of October 2010
- 4.6. Adam Beck Visit, Oct 1, 2010 (Kannan/Murad) – PEO insurance will not cover people travelling by car. Advised by PEO to use bus facility.
 - To be discussed in the next meeting
- 4.7. Bombardier Aerospace – September 19 (Pompilian). - absent
 - To be discussed in the next meeting
- 4.8. “How to start your own business” – seminar for engineers (George) - absent
 - To be discussed in the next meeting
- 4.9. Preventive Maintenance Seminar (Mahesh)
 - Scheduled for September 2010
- 4.10. New Disciplines in PEO Seminar – Report (Joe Ha) - absent
 - To be discussed in the next meeting
- 4.11. Newsletter release (Pompilian) – Email Blast sent or not. - absent
 - Issue 2 posted on the chapter website
 - Discussion for issue 3 newsletter in the next board meeting – Asogan to follow up with Pompilian
- 4.12. Scholarship Sub-Committee (Kannan) - absent
 - Kannan to report to the board members via email.
- 4.13. GLP – Team report (Raju/Madu/Murad)
 - Asogan represented Scarborough chapter at BBQ on Aug 11, organized by Ontario Premier
 - GLP Report to be sent to PEO - Asogan
- 4.14. Mathletics Question bank (Paul)
 - 10 questions received as of date.
 - More questions requested from members.
 - Paul has sent out an email inviting members to submit some questions.
 - Email blast to be sent to the members / volunteers.
- 4.15. Mathletics – Chapter Level _ November 27, 2010 (Pompilian) -absent
 - To be discussed in the next board meeting
- 4.16. Monitoring of our activities in 2010 to match Business Plan Submission – (Murad)
 - To be discussed in detail the next board meeting
 - Review activity expense against budget allocation.
- 4.17. Assets list report status (Ken Chiu) - absent
 - Asogan has prepared an extensive list and sent to Ken
 - Asogan to work with Ken and finalize asset list
 - To be reviewed in the next board meeting
- 4.18. Web Updates – (Asogan)
 - Web pages have been updated as of date
 - Licensing for new disciplines seminar reviews to be posted
 - Photographs of the above event to be posted
- 4.19. Updated Volunteer list – (Whitefield)
 - Chair, Vice-chair and Whitefield to meet and compile a list of active chapter volunteers
- 4.20. Proposal to institute an award for volunteers at the Chapter level – (Kannan) - absent
 - To be discussed in the next board meeting



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4.21. Mathletics request by Panorama India (www.panoramaindia.ca) for November 2010 (Raju/Asogan)

- To be discussed in detail in the next board meeting as to how Scarborough chapter can assist Panorama India

5. Information

5.1 Councillors' Report

Chisu Corneliu, Vice President, PEO and Denis Carlos, Councillor presented their reports.

6. Other Business:

6.1

7. Next Meeting Date and Adjournment

- 7.1. Next meeting set for September 10, 2010 at 6:30pm, Venue: Yee Hong Centre, to be booked by Ken. Pompilian will arrange extra food.
Adjournment
- 7.2. Motion moved by Murad, seconded by Raneer to adjourn the meeting.
- 7.3. Meeting adjourned at 9:15 PM ET