



Scarborough Chapter

MEETING:	<b>PEO Scarborough Chapter Board Meeting</b>					
DATE:	Friday, November 19, 2021		TIME:	6.30 PM ET		
LOCATION:	Zoom					
CHAPTER BOARD:	Peng Zhang, P. Eng., LEED AP	Chair	X	Guests	Christopher Chahine P.Eng.	
	Rajendra Gadhvi, P.Eng.	Vice Chair				
	Lin (Victor) Lan, P. Eng., LEED AP., FEC	Past Chair	X	-----		
	Shinta Gragossian, P.Eng.	Treasurer	X			
	Samuel Jacob, P. Eng.	Secretary	X	Volunteers		
	Dr. Santosh Gupta, P. Eng. FEC	Executive	X		Councilors	
	René Siguenza, P. Eng.	Executive	X			
	Cherisse Diaram, P.Eng.	Executive	X			

1. **Call to Order**

- 1.1. **Peng Zhang P.Eng., LEED AP** called the meeting to order at 6:31 PM (1 min)
- 1.2. Introduction of attendees. No new attendees present.
- 1.3. Welcome by Chair: **Peng Zhang** welcomed the members of the BOE and Volunteers and the Councillor to the Board meeting. (5 min)

2. **Routine Business**

- 2.1. Confirmation of Quorum; A quorum was declared. (1 min)
- 2.2. Land Acknowledgement: Read by **Dr Santosh Gupta, P.Eng.,FEC**
- 2.3. Approval of Agenda -Moved by **Dr Santosh Gupta** seconded by **Lin (Victor) Lan** all in favour. (2 min)
- 2.4. Approval of Minutes of meeting # 9 of October 15, 2021. Moved by **Shinta Gragossian, P.Eng.**, seconded by **Dr Santosh Gupta**, all in favour (5 min)
- 2.5. Monthly Financial Statement – **Shinta Gragossian**, the Treasurer gave an update on the expense and balance in the account as on date. The members were informed of the email received from the Chapter office, that any pending expenses to be submitted in by Dec 10,2021 through certify, to be included in the 2021 accounting year. There was discussion about certain expenses that will be incurred after this date, and it was decided that Chapter office to be advised of the same. Chapter annual financial report to be finalized in January for **Dr Jega, Jeganathan** to review.

3. **Decisions/Special**

- 3.1.

4. **Input/Action Items**

4.1 Progress Reports

- 4.1.1. LAP - **Rene Siguenza, P.Eng.**, updated the Board on the successful completion of the LAP program for the year. All participants (Mentors and Mentees) have been emailed certificates and the overall feedback has been very positive this year. **Murad Hussain P.Eng., FEC** informed that 1 Mentee of his obtained her P.Eng. license this year. Both Peng and Rene thanked Murad's effort to guide his mentee to make the achievement.
- 4.1.2. October Seminar (**Victor** Lan reported that the Seminar on Oct 27'th presented by **Changiz Sadr P.Eng., FEC** was well received. About 50 members registered October seminar.
- 4.1.3. GLP activities: **Rajendra Gadhvi P.Eng.**, was not available as he was away and so no report.



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- 4.1.4. Aspiring Engineering Scholarship - **Rene Siguenza** informed the Board that the scholarship money has been transferred to the successful applicant and a PDF copy of the certificate will be printed and sent. A photograph and a write up will be provided for the PEO SC winter newsletter.
- 4.1.5. 30 by 30: **Cherisse Diaram, P.Eng.**, The activities of this initiative are ongoing.
- 4.1.6. STEMZ: **Rajendra Gadhvi** not present and so **Peng Zhang** provided the updates of the event and thanked all volunteers for their involvement in this event.
- 4.1.7. Mathletics: **Cherisse Diaram** requested the volunteers to provide the feedback and said would consider calling for a post event meeting, if required. **Victor Lan** suggested that members send in their feedback as soon as possible and a meeting be called.
- 4.1.8. Search Committee (**Victor Lan** reminded the members that the search committee comprising of himself and **Ranee Mahalingam P.Eng.**, **FEC** and **N Asogan P.Eng.**, **FEC** are working on the task and will provide the slate of officers for 2022 along with their recommendations for the AGM meeting notice in the PEO SC winter newsletter.

4.2 Upcoming Events

- 4.2.1. Seminars - **Victor Lan** informed the Board that 30 members have been recorded to register for **Dr Javeed Ahmed Khan ,P.Eng.** presentation on Dec 01 which will be the last Seminar for the year.
- 4.2.2. GLP activities – As **Rajendra** was not able to attend this meeting, **Samuel Jacob P.Eng.**, informed about an upcoming event organized by **Mitzie Hunter MPP** and would forward the email to the concerned representative (**Martin Sheet, P.Eng.**) for any follow up. This being a paid event it is unlikely PEO SC will be participating.
- 4.2.3. PEO SC Fall/Winter Newsletter - **Samuel Jacob** reported that emails have been sent to all BOE members, Program Managers and volunteers to send in their reports and articles. There was a discussion on setting deadlines for the various stages of publishing a newsletter and Dec 22'nd was determined as the date the link had to be posted in the PEO SC website. He along with his Asst. Editor **Syed Raza, P.Eng.**, will ensure that the newsletter will be published in time and requested all program managers to cooperate.
- 4.2.4. Volunteer Appreciation Lunch – **Dr. Santosh Gupta** requested for a separate meeting with related volunteers and some board members, to be held to finalize this event, which is going to be in person this year.
- 4.2.5. PEO Chapter Leadership Conference (CLC) - **Peng Zhang confirmed that Shinta Gragossian and Dr Santosh Gupta along with herself** will be attending the CLC on November 20 and the Scarborough Chapter has been given the opportunity to showcase the Chapter Pandemic Success for the recently conducted virtual Technical Tour. Peng will be presenting on behalf of PEO SC during the next day PEO CLC.
- 4.2.6. Search Committee - **Victor Lin** informed that there was only 1 vacancy in the BOE caused by the resignation of a member, mid term this year, and nominations and suggestions are welcomed by this committee.



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4.3 Web Updates (**Rene**); Rene requested Victor to send the Google Drive link of the event photos.

- Upload the photo of new Board on the website
- Upload Virtual Technical Tour for both June 24 and July 8
- Upload Virtual Summer BBQ of July 23
- Upload Seminars information under Past Events on the website
- Upload the BOE meeting minutes from August to October on the website under Past Events
- Upload STEMZ/Mathletics events information under Past Events

**5. Information**

5.1 Councillors' Report.

Councillor **Christopher Chahine, P.Eng.**, updated the committee on his recent involvements with the PEO council and other committees, and looked forward to being the Vice chair of the CLC the following day. He was very appreciative of the efforts taken by the Scarborough Chapter to conduct events even during the pandemic. He also reminded members about the nominations for the upcoming 2022 council elections and encouraged those seeking to take their involvement to the next level to consider running for office in the PEO council. Councillor **Peter Cushman P.Eng.**, will be retiring this year.

**6. Other Business: (5 mts)**

6.1 Anti-virus protection for the Chapter.

There was a discussion on the different programs available and compatibility to the PEOSC. Shinta Gragossian mentioned that she would study this further before going in for a 1-year, multiple user anti-virus program. Peng suggested to contact PEO IT department for the guidance.

**7. Next Meeting Date and Adjournment**

- 7.1. Next meeting set for Friday Dec 17<sup>th</sup> at 6:30pm and will be an in-camera meeting. Venue decided is Asia Legend: Booking by Victor Lan. Refreshment of this meeting by **Shinta Gragossian**.
- 7.2. Adjournment. Motion moved, seconded, and agreed by all.
- 7.3. Meeting adjourned at 7:41 PM ET

**Volunteers:**

1. Ranee Mahalingam, P.Eng., FEC
2. Maha Mahalingam
3. Murad Hussain, P.Eng., FEC
4. Mohammad Naqvi, EIT
5. Karthiga Thevaseelan, EIT
6. Nathaly Villada, P.Eng.
7. Mathew Adekunle, EIT
8. Narayanapillai Madusuthanan, P.Eng., FEC
9. Jega Jeganathan, P.Eng., FEC
10. Narayana Asogan, P.Eng., FEC
11. Bala Balasingham
12. Lorraine Fraser, P.Eng.
13. Stephan Shatara, P.Eng.