



Scarborough Chapter

MEETING:	<b>PEO Scarborough Chapter Board Meeting</b>			
DATE:	Thursday, August 19, 2021	TIME:	6.30 PM ET	
LOCATION:	Zoom			
CHAPTER BOARD:	Peng Zhang, P. Eng., LEED AP	Chair	X	Guests
	Rajendra Gadhvi, P.Eng.	Vice Chair	X	
	Lin (Victor) Lan, P. Eng., LEED AP., FEC	Past Chair	X	
	Shinta Gragossian, P.Eng.	Treasurer	X	Volunteers
	Samuel Jacob, P. Eng.	Secretary	X	
	Santosh Gupta, P. Eng., Ph. D., FEC	Executive	X	Councilors
	René Siguenza, P. Eng. (part time)	Executive	X	
	Cherisse Diaram, EIT	Executive	X	
				See last page
				Christopher Chahine. P.Eng.

1. **Call to Order**

- 1.1. **Peng Zhang P.Eng., LEED AP** called the meeting to order at 6:32 P.M.
- 1.2. Introduction of attendees. Eight persons present at the start. Everyone knows each other and no introductions was required.
- 1.3. Welcome by Chair. Chapter chair **Peng Zhang P.Eng., LEED AP.**, welcomed the members present.

2. **Routine Business**

- 2.1. Confirmation of Quorum. Quorum was confirmed. (Only required if any decisions are being made).
- 2.2. Land Acknowledgement. **Dr Santosh Gupta P.Eng.**, read out the land acknowledgement.
- 2.3. Approval of Agenda -Moved by **Dr Santosh Gupta** as amended, seconded by **Rajendra Gadhvi P.Eng.**, all in favour.
- 2.4. Approval of Minutes of meeting # 6 of July 16, 2021. Moved by **Dr Santosh Gupta P.Eng.**, seconded by **Shinta Gragossian P.Eng.** All in favour (5 min)
- 2.5. Monthly Financial Statement – **Shinta Gragossian P.Eng.**, updated the Board on the Fund balances and expenses up to date.

3. **Decisions/Special**

- 3.1. No items
  - 3.1.1. No items
  - 3.1.2. No items

4. **Input/Action Items**

- 4.1. Progress Reports
  - 4.1.1. LAP. As **Rene** was not present yet at that time, no update from subcommittee chair. **Peng Zhang P.Eng.**, informed all that Mentors are contacting mentees and asked for updates from other members. **Victor Lan P.Eng., LEED APP., FEC** updated the status of his 3 mentees and **Dr Jega Jeganathan Ph. D., P.Eng.** also confirmed that meeting with 2 mentees is going well.
  - 4.1.2. July Seminar. **Victor Lin P.Eng.**, informed the members that the last seminar on Highway design and Contract Administration was attended by 30 members and had 62 registrants. **Karthiga Thevaseelan EIT** was the presenter, and the seminar presentation was well received by the members.



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- 4.1.3. GLP activities **Rajendra** updated the members on the monthly meetings of the GLP committee and informed that **Hon Raymond Cho MPP and Minister of Senior affairs** attended the Family BBQ event by zoom and conveyed his wishes to the members and the Engineering community in Scarborough. Rajendra is to send the GLP chapter report to **Jeanette Chau P. Eng.,** the Chapter Manager for GLP in PEO and to copy **Howard Brown** the Consultant.
- 4.1.4. Aspiring Engineering Scholarship. In the absence of **Rene P.Eng., Karthiga Thevaseelan EIT.** Informed the members that the team has received 10 applications and are being reviewed. Decision to be made before end of this month before the schools start in September. Check issues were discussed. Prize winners' names to be informed to BOE and approved and information to be sent to the Chapter Manager. **Rene** confirmed that this will be done as by now he was just in the meeting and duly welcomed by the chair, **Peng Zhang.**
- 4.1.5. 30 by 30. **Cherisse Diaram EIT.** As **Cherisse** was travelling at the time of the meeting, **Karthiga** stepped in to confirm that the Employers awareness session for ECR chapters was fixed for Sep 09, 2021, from 6:00 P.M. to 9:00 P.M. Decision makers and HR professionals are the target audience. Members interested were encouraged to attend. There is a link for signing up. **Karthika** to send to **Samuel,** the Chapter secretary, for sending to all members.
- 4.1.6. Spring/Summer virtual Family BBQ. **Karthiga EIT** and **Rajendra Gadhvi P.Eng.,** gave an update and about 18 members with their families were in attendance. The feedback from the members were good and it was agreed to be a very well planned and executed event by **Cherisse Diaram EIT** and **Karthiga Thevaseelan EIT.** Gardens in Scarborough were showcased. Pictionary was also organized for the younger folk.
- 4.1.7. Chapter Business Plan of 2022 (**Shinta Gragossian P.Eng.,** confirmed that the Board reviewed at a separate meeting the Chapter Business plan that was submitted on July 31<sup>st</sup> and we are waiting on the PEO Chapter office approval. New activities planned for attracting new members and EITs is planned for 2022 and was one of the reasons for the budget increase.
- 4.1.8. Financial Auditing. **Dr Jega P.Eng.,** confirmed that he has received the information package from **Shinta Gragossian** and Shinta confirmed that she would provide the missing information in a couple of days. No comments so far.

4.2. Upcoming Events

- 4.2.1. Aspiring Engineering Scholarship (**Rene**). - Ongoing
- 4.2.2. STEMZ/Mathletics (**Rajendra/Cherisse**). Articles for STEMZ to be provided by **Dr Santosh** and **Madusuthanan P.Eng., FEC** by Aug 15<sup>th</sup>. A Volunteers meeting is scheduled for Aug 31<sup>st</sup> and Rajendra to confirm the availability of **Cherisse Diaram** for attending this meeting. This will be a joint meeting for STEMZ and Mathletics.
- 4.2.3. Seminars. **Victor Lin P.Eng.,** the seminar committee chair informed that the Aug seminar on the 25<sup>th</sup> would be on "Money concept" and 62 members have already registered for this event. There will be a seminar committee member meeting on Monday Aug 23<sup>rd</sup>. There will be 3 more seminars for the chapter for the year and Victor has speakers lined up for these months. There was a discussion about the provision in the budget for expenses for 6 seminars and the actual seminars being conducted being 10.



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**Victor** confirmed that everything will be within budget. Next year's plan to allow for increased number of Seminars. It was suggested that next year's seminars to include one on the Consulting Engineer Designation and **Dr Santosh Gupta** offered to arrange that.

4.2.4. GLP activities. **Rajendra Gadhvi P.Eng.**, informed the committee that a GLP members meeting has been scheduled for Tuesday Sep 07'th to discuss about the future GLP programs.

4.2.5. PEO SC Spring/Summer Newsletter. **Samuel Jacob P.Eng.**, appraised the committee on the status of the Newsletter and asked for more help from the volunteers to bring this to completion. Samuel is awaiting articles on YIS and NEM. **Peng Zhang** suggested that Samuel reach out once more to the project managers and the Newsletter committee members, assign the tasks to them to get this newsletter completed by Aug 31'st 2021.

4.3. Web Updates (**Rene**)

- 4.3.1. Upload AGM 2021 information under Past Events on the website
- 4.3.2. Upload the photo of new Board on the website
- 4.3.3. Upload YIS 2021 information under Past Events on the website
- 4.3.4. Upload Virtual Technical Tour for both June 24 and July 8
- 4.3.5. Upload Virtual Summer BBQ of July 23
- 4.3.6. Upload Seminars information under Past Events on the website
- 4.3.7. Upload the BOE meeting minutes of Feb and March on the website under Past Events.

**Peng Zhang P.Eng.**, the chapter chair asked **Rene Siquenza P.Eng.**, to update all past event on the website and to add as much photos as possible. Dr Jega suggested that we have a volunteer training on the use of Google drive and how to upload chapter event pictures on that drive. **Peng** thanked **Rene** for his work done in managing the Chapter website in addition to the other sub committees that he is chairing this year.

5. Information

5.1 Councillors' Report

Councillor Christopher Chahine attended and re-affirmed that PEO meeting will be online only, till the end of the year. No meeting to be in person. He appraised the committee on some of his recent involvements with the Climate Change Committee and the welfare committee (Public safety and diversity). Next meetings on these topics will be in the next 2 weeks and Christopher will keep us informed of the deliberations.

6. Other Business:

6.1 Chapter Budget / Plan for 2022. **Shinta Gragossian P.Eng.**, the chapter Treasurer informed the committee that as of date only 15% of the budget allocations has been spent and asked members to come up with suggestions on how the remaining funds can be utilized in a productive way. It was decided to have a special meeting of BOE members only on Aug 26'th at 7:00 P.M to discuss about the plan of how to work with the remaining budget of this year. Decisions will be taken at that time. **Peng** will set up the meeting on zoom and send out an email to all BOE members.

**Dr Santosh Gupta** informed the board that PEO president **Christian Bellini P.Eng., FEC** has agreed to be the featured speaker of the PEO SC AGM of 2022. **Peng** and the chapter members expressed they're thanks to Dr Santosh for getting this firmed up.



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**7. Next Meeting Date and Adjournment.**

7.1. Next meeting set for Thursday Sep 16'th at 6:30pm, Venue: Zoom booking by Samuel. Refreshment by **Shinta Gragossian P. Eng.**, Thursday was agreed to be an acceptable day of the week.

7.2. Adjournment. Motion moved and seconded and all in favor.

7.3. Meeting adjourned at 7:37 PM ET

**Volunteers:**

- 1. Dr. Jega Jeganathan. P.Eng., FEC**
- 2. Madu Suthanan P.Eng., FEC**
- 3. Bala Balasingham.**
- 4. Karthiga Thevaseelan, EIT**
- 5. Narayanapillai Asogan, P.Eng., FEC**
- 6. Ranee Mahalingam, P.Eng., FEC**
- 7. Maha Mahalingam.**
- 8. Lorraine Fraser. P.Eng.**