



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, May 21, 2021	TIME:	6.30 PM ET		
LOCATION:	Zoom				
CHAPTER BOARD:	Peng Zhang, P. Eng., LEED AP	Chair	X	Guests	
	Rajendra Gadhvi, P.Eng.	Vice Chair	X		
	Lin (Victor) Lan, P. Eng., LEED AP., FEC	Past Chair	X	-----	
	Shinta Gragossian, P.Eng.	Treasurer	X		
	Samuel Jacob, P. Eng.	Secretary	X	Volunteers	
	Dr. Santosh Gupta, P. Eng., FEC	Executive	X		
	René Siguenza, P. Eng.	Executive		Councilors	
	Rui Li, P. Eng.	Executive	X		
	Cherisse Diaram, EIT	Executive	X		

1. **Call to Order**

- 1.1. **Peng Zhang P.Eng.**, the Chapter chair called the meeting to order at 6:36 pm (1 min)
- 1.2. Introduction of attendees; Everyone introduced themselves, as we had the newly elected East Central Region Councillor, **Christopher Chahine P.Eng.** present for the meeting.
- 1.3. Welcome by Chair: Peng welcomed everyone to the meeting.

2. **Routine Business**

- 2.1. Confirmation of Quorum. 7 of 9 members present at the start. A quorum was established.
- 2.2. Approval of Agenda - **Cherisse** wanted to add the "Land acknowledgement" under 3.1.1 and **Rajendra** wanted to add Mathletics with the STEMZ. **Moved by Dr. Santosh Gupta P.Eng., FEC**, Seconded by **Shinta Gragossian P.Eng.** All in favour, Agenda approved as amended.
- 2.3. Approval of Minutes of meeting # 3 of April 16, 2021. **Peng** requested that the header be changed to "Minutes" from Agenda. **Samuel** agreed to change before posting in the Chapter website. Minutes accepted as recorded. Moved by **Dr. Santosh Gupta P.Eng., FEC**, seconded by **Rajendra Gadhvi P.Eng.** All in favour.
- 2.4. Monthly Financial Statement – **Shinta Gragossian P. Eng.**, the chapter Treasurer updated the Board on the financial report received from the PEO office as well as the balance in the Chapter account. She informed the Board of the directive received from the Chapter Manager regarding using Eventbrite for all Chapter events registrations regardless of whether there is a registration fee or not. Eventbrite (EB) was set up last year. Shinta to clarify with the Chapter office what needs to be done. Peng suggested that we follow Eventbrite in keeping with the Chapter office's directive. It was clarified that goggle forms will be changed to Eventbrite. Peng concluded that starting with next BOE meeting and seminar, EB to be tried out.

3. **Decisions/Special**

- 3.1.1. Land acknowledgement. Cherisse proposed to make the land acknowledgement declaration at the beginning of every event. There was a discussion initiated by Cherisse Diaram EIT that prior to starting any PEO events or meetings that the stipulated "Land acknowledgement" be declared before start of the proceedings. Cherisse was requested to contact the Chapter Manager and get a draft of what needs to be said during this part of the program.

4. **Input/Action Items**

- 4.1. Progress Reports



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- 4.1.1. **LAP:** There was no update as **Rene Siguenza P.Eng.** was not present. Peng requested some mentors present to share their updates. Members present shared some updates. Victor Lin P.Eng. mentioned that he met with 2 Mentees by zoom. All Mentees to go through the training module. Peng and **Dr Jega Jeganathan P.Eng.** confirmed that they also had 2 Mentees each and have started meeting with them. **Murad Hussain P.Eng.** mentioned that he did not receive any emails on the Mentor Mentee program and was advised to check his email inbox for this. **Shinta** yet to receive any emails on this.
- 4.1.2. **April Seminar: Victor Lin P.Eng., FEC** who is the PM of Seminar Committee confirmed that the April seminar on PEAK had 59 members in attendance and was well received by the members present.
- 4.1.3. **GLP activities: Rajendra Gadhvi P.Eng.** reported on the 2nd meeting of the GLP committee on May 06, 2021. The activity report template was discussed with the members. It was pointed out that all activities are to be validated by PEO. **Howard Brown** has been contacted and we are waiting on a response. The board was informed by Peng Zhang P.Eng. that the PEO SC March 27th NEM event was featured in the GLP weekly of May 27th.
- 4.1.4. **Aspiring Engineering Scholarship:** As **Rene Siguenza P.Eng.** the PM was not in attendance, **Cherisse** updated the Board that the information has been updated on the website by Rene. The committee was looking at other ways to contact potential candidates. **Shinta Gragossian P.Eng.** suggested that this committee take the assistance of **Mathew Akendule, EIT** be taken to send out to the schools. Peng confirmed that the letter to the schools has been signed and passed on to Rene.
- 4.1.5. **30 x 30: Cherisse Diaram, EIT** updated the Board of the meeting with the task force with Helen and President **Christian Bellini P.Eng., FEC** at the regional level. **Dr. Santosh Gupta P.Eng., FEC** suggested that we contact the lady based in McMaster who is the chair of Ontario women in Engineering Chapter. Santosh agreed to put Cherisse in touch with her as she also works with the employers and the community.
- 4.1.6. **PEO Chapter Leadership Conference/PEO AGM:** The PEO SC was represented by Chapter chair **Peng Zhang, P.Eng., Dr. Santosh Gupta P.Eng., FEC** and **Cherisse Diaram, EIT**. Peng, Santosh and Cherisse provided the updates of what they learnt from the conference. **Peng, Rajendra and Santosh** shared their notes from AGM.

4.2. Upcoming Events

- 4.2.1. **Aspiring Engineering Scholarship:** As **Rene Siguenza P.Eng.** was not present, there was no update.
- 4.2.2. **STEMZ and Mathletics: Rajendra Gadhvi P.Eng.,** reported that May 13th was the first meeting of the volunteers. For STEMZ it was agreed to have the same format. **Cherisse** mentioned that questions were to be sent in by July end. It was decided that in keeping with the current situation it will be a virtual event, similar to last years. Rajendra is to send the 1st volunteer meeting minutes out.
- 4.2.3. **Seminars: Victor Lin, P.Eng., FEC** updated the Committee on the 4th Seminar scheduled for May 27th with the speaker being **Murad Hussain P. Eng., FEC** on the topic of Neutralising Transformers in the Utility Industry. There was a discussion on a seminar being conducted by a neighboring chapter and how the PEO SC should deal with such



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situations. It was the consensus that Seminar access should be reciprocal and it was ok to open up.

- 4.2.4. **GLP activities: Rajendra Gadhvi P. Eng.** explained to the Board members and volunteers that remaining 2 parts of training for GLP volunteers, that was required before they start contacting their MPP's, is delayed. He will follow up with the GLP Manager **Jeanette Chau P.Eng.** and **Howard Brown** the GLP consultant and find out the reason for the delay in the 2 components. Self learning module and the Quiz need to be done by all. Volunteers were reminded not to contact any MPP till the quiz was cleared. Rajendra to communicate to all GLP committee members. MPP's will not be invited for any Seminars till this requirement has been fulfilled.
- 4.2.5. **Spring/Summer Family Event/Virtual BBQ: Cherisse** informed that a virtual committee meeting is planned for the following Friday. She requested information from Shinta regarding the funding for last year's event and wanted to see the business plan. There will be an update in next meeting.
- 4.2.6. **Virtual Technical Tour: Peng Zhang, P.Eng.** reminded the volunteers about the F.J. Horgan Water Treatment Plant Technical tour and the discussions of the past 2 meetings. No updates so far from the Plant and so this event will eventually be in June 2021.
- 4.2.7. **ECRC (Peng/Rajendra).** Next meeting was scheduled for June 16'th and Peng Zhang and Rajendra Gadhvi will be attending on behalf of the PEOSC. By end of May Peng will submit the Chapter activity report to PEO office.
- 4.2.8. **PEOSC Spring/Summer Newsletter (Samuel)**
Samuel Jacob P.Eng., informed the committee that he had a call with the volunteers of the Newsletter Committee and they were of the opinion that a separate meeting was not required. The target is to have it published as a summer edition by July 2021. An email will be sent to all volunteers to solicit for articles of Engineering interest. Project Managers of event already completed are requested to provide reports for publication in the newsletter.

4.3. Web Updates (**Rene**)

- 4.3.1. Upload AGM 2021 information under Past Events on the website
- 4.3.2. Upload the photo of new Board on the website
- 4.3.3. Upload YIS 2021 information under Past Events on the website
- 4.3.4. Upload Seminars information under Past Events on the website
- 4.3.5. Upload the BOE meeting minutes of Feb and March on the website under Past Events.

Chapter Chair **Peng** requested the 2 website committee members present **Dr. Jega Jeganathan, P.Eng.**, and **N Asogan, P.Eng.**, to give an update on this matter. **N Asogan** reported that there was a Committee meeting held by the PM **Rene Siguenza P.Eng.** and a concern was raised by the committee members of volunteering two PEO chapters. Whether is allowed or not. The chapter chair was requested to take up the pertinent issues and clarify with the chapter office.

Mohamed Naqvi EIT gave his comments on the meeting that he attended on April 17;th and informed the committee that he was asked to down load MS expressions and he has complied and informed the website committee members. No Training has been started. Chair Peng reiterated the need for website volunteers to update the events as outlined in these minutes.

5. Information

5.1 Councillors' Report. The PEOSC chair and members welcomed the new Eastern Central Councillor, **Christopher Chahine P.Eng.** for his first PEOSC Board meeting, **Christopher** updated



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the committee on his recent appointment on the Regulatory Policy and Legislation committee and reiterated that he was for the development of the Chapters and would provide his services to the Chapter as and when needed.

Christopher explained the change in the language of how the Council operates and explained the Nathan's way of voting where a 2/3 majority was required to pass any motion and not a simple majority.

6. **Other Business:**

6.1 Consultant Engineer Designation.

Chapter Chair **Peng Zhang, P.Eng.**, updated the BOE members and volunteers on the email received from the PEO Chapter Office regarding the Consulting Engineer Designation Committee (CEDC) and their future plan to make a 15 minute presentation to the Chapter members.

Peng read out the FAQ's that were part of the email and there was a discussion on the requirements of obtaining the "Consulting Engineer" designation. Santosh was requested to elaborate further as he is a member of the CEDC. Santosh reported that the chair of the CEDC is talking with PEO and will identify 4 Regional members who will be give a document to share the same message to the Chapters in the different regions.

Santosh suggested that members requiring further information contact Imelda Suarez at the PEO office.

7. **Next Meeting Date and Adjournment**

7.1. Next meeting set for Friday June 18th at 6:30pm, Venue: Zoom platform. Refreshment of this meeting by **Rajendra Gadhvi P.Eng.**

7.2. Adjournment. Motion moved and seconded and all in favor.

7.3. Meeting adjourned at 8:40 PM ET.

Volunteers:

1. Dr Jega Jeganathan Ph. D., P.Eng., FEC
2. Murad Hussain. P.Eng., FEC
3. Javeed Ahmed Khan Ph.D., P.Eng.
4. A. Madusuthanan P.Eng., FEC
5. N. Asogan P.Eng., FEC
6. Miles Mylvaginam, P.Eng.
7. Bala Balasingham.
8. Mathew Akendule, EIT
9. Mohamed Naqvi, EIT