



Scarborough Chapter

MEETING:	PEO Scarborough Chapter Board Meeting					
DATE:	Friday, March 12, 2021	TIME:	6.30 PM ET			
LOCATION :	Virtual Zoom Meeting					
CHAPTER BOARD:	Peng Zhang, P. Eng., LEED AP	Chair	x	Guests		
	Rajendra Gadhvi, P.Eng.	Vice Chair				
	Lin (Victor) Lan, P. Eng., FEC, LEED AP.	Past Chair	x		-----	
	Shinta Gragossian, P. Eng.	Treasurer	x	Volunteers		
	Samuel Jacob, P. Eng.	Secretary	x			
	Santosh Gupta, P. Eng., FEC	Executive	x	Councilors		
	René Siguenza, P. Eng.	Executive	x			
	Rui Li, P.Eng.	Executive	x			
	Cherisse Diaram, EIT	Executive	x			

1. **Call to Order**

- 1.1. **Peng Zhang** called the meeting to order at 6:47 pm
- 1.2. Introduction of attendees - All members introduced themselves.
- 1.3. Welcome by Chair -**Peng Zhang** welcomed all board members and volunteers for attending the meeting.

2. **Routine Business**

- 2.1. Confirmation of Quorum - A Quorum was confirmed.
- 2.2. Approval of Agenda -Moved by **Santosh Gupta** P.Eng., Seconded by **Victor Lan** P.Eng., all in favour. Additional items of business were added as seen below in the minute. Motion carried.
- 2.3. Approval of Minutes of meeting #1 of February 5, 2021. Moved by **Victor**, seconded by **Santosh Gupta** P.Eng., all in favour. **Victor** commented that financial details provided in the draft be deleted and only general financial information be recorded in the minutes. **Samuel Jacob** P.Eng., requested direction in making the appropriate changes and **Jega Jeganathan**, P.Eng., suggested to Samuel to read past meeting minutes, to get the right wording. Samuel to revise and Peng to review before being sent out to **Rene Siguenza** P.Eng., for uploading on the Chapter website.
- 2.4. Monthly Financial Statement – **Shinta Gragossian** P.Eng., confirmed that the Budget allocation from PEO Head office was received into the Chapter account. Expenses so far have been related to AGM speaker gift, BOE meeting and Seminar.

3. **Decisions/Special**

- 3.1.
 - 3.1.1. Web site committee chair-Rene will be back to this committee once again due to Rui Li's current situation. However, as Rene has a relatively heavier workload this year with other committees as chair, Victor called for volunteers from the BOE to assist. Parth volunteered to help Rene and Rene was requested to provide Parth with the relevant software and also guide him in the process. Rene requested that members call or text, to inform him of any immediate website updates instead of emailing. Peng also reminded the website update team that last year's BOE meeting minutes need to be uploaded. As well as the event of the past 2 months of 2021, such as the AGM 2021, the February seminar and 1'st BOE meeting minutes. Victor



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reminded that AGM pictures also would need to be uploaded, Rene and Parth to discuss offline. Relevant files to be passed on to Parth who will assist Rene in the uploading.

4. Input/Action Items

4.1. Progress Reports

- 4.1.1. Draft of the 2021 AGM minutes -**Samuel** and **Peng** have reviewed the draft a couple of times and have sent it out to the chapter manager, Adeilton Ribeiro P.Eng., and the office assistant for their records. There was discussion on the exact year to be mentioned in the minutes and it was concluded that in keeping with the sequence, it would be mentioned as 2021 AGM minutes. Copy of AGM 2021 draft minutes was sent to BOE members and as no feedback received so far, it is considered as recorded.
- 4.1.2. ECRC- Peng informed the members that no communication received on this and so she had nothing to report.
- 4.1.3. Update volunteer list -**Santosh** informed that 1 new volunteer has been added to the list and **Victor** suggested that Santosh update the list every time an addition is made and circulate to all the BOE members and volunteers.
- 4.1.4. Certify Training- **Victor** reported that a meeting was held on Feb 17th for volunteers to familiarize with Certify and 7 members attended. Santosh reported that his certify application to set up the certify account is pending and will be waiting to hear back. Victor is to send the notes related to this meeting to **Murad Hussain** P.Eng., and **Samuel Jacob** P.Eng., as requested by them.
- 4.1.5. Seminar -**Victor Lan** P.Eng., reported that 37 members attended the last seminar on Feb 24th and the speaker was, Dr. **Zheng Hong (George) Zhu**, P.Eng., and the topic was Space Tether systems and Space Exploration.
- 4.1.6. GLP – As **Rajendra Gadhvi**, the GLP chapter chair is still away on vacation, Victor attended the GLP Chapter chairs call. **Victor** updated the members on the appointment of the new GLP Committee chair, **Jeffrey Lee** from the Oakville Chapter and gave a heads up on the upcoming GLP meetings scheduled for April 13, 15, 20 and 22nd. Jeannette Chau P Eng., the GLP manager will inform the Scarborough Chapter which one but members were encouraged to register and attend any meet, as they were being held virtually. The members were updated on the MPP’s contacted for the YIS event and 4 MPP’s are expected to attend or send in a video message to the YIS event.
- 4.1.7. Aspiring Engineering Scholarship – **Rene** reported that he had been in communication with Adeilton Ribeiro P.Eng., the PEO Chapter Manager and secured the funding of \$1,000. There was a discussion on either awarding 2 students \$ 500 each or provide 1 student \$1,000. Considering the available scholarship for PEO SC from PEO RCC after Rene’s application effort, Peng suggested this year we award \$1.000 to one student. Various ideas and points of view were discussed and fund raising by way of registration fees was also considered. Next steps would be to get the committee going.



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4.1.8. New Treasurer's training. **Victor** has been in touch with **Shinta** in matters related to the Treasurer's role. Peng also thanked **Jega Jeganathan P.Eng.**, and **Javeed Ahmed Khan P.Eng.**, for their input in facilitating this transition in the Treasurer's post.

4.1.9. 30 x 30 – **Cherisse** updated the members on the latest on the 30x30 program. She has attended meetings with the PEO task force and the directive is for Chapters to take the lead on a regional basis. The Scarborough chapter 30x30 committee members are working with the East Toronto, York and Lake Ontario Chapter and are having bi-weekly meetings. There was an awareness meeting in the month of September last year and they plan to have another meeting in May targeting employers and aim to create more awareness among employers in employing women engineers. Next steps include sending an e blast to Chapters asking them to identify employers among the PEO members to increase the recruitment and employment of women engineers. Another move is to link up with the LAP program and increase women mentors and mentees.

4.2. Upcoming events

4.2.1. YIS 2021- **Shinta** updated the members on the registrations received. 22 Juniors and 15 Seniors have registered for the event and once the concept proposals come in, they will be short listed to 10 participants per level. The top two students will be presenting their invention on March 27th to the members and participants and parents and teachers who join in after March 20^s competitions. Judges for this event were reminded to attend the training meetings related for this event. **Shinta** expressed concern on students sending in their submissions before the deadline and **Samuel Jacob P.Eng.**, suggested that a couple of volunteers call the students to remind them to send in their submissions before the deadline. **Parth Bosmia P.Eng.**, and **Samuel** were tasked to call about 10 participants each. As **Tanvir Qureshi P.Eng.**, had not attended the judges' meetings, it was decided that Parth will take his place for the Juniors level. Next volunteer meeting is on Wednesday the 17th. A dry run will be done and all volunteers are invited. Judges will stay for discussions related to selection of students for the next stage of the competition.

4.2.2. Seminars – **Victor** informed that the seminar for March was scheduled for March 31st. The Seminar is on Building Automation and Integration and the presenter is Mr. **Richard Li (Qi)**, P.Eng., PMP. Peng asked for presenters for the upcoming seminars and Javeed volunteered for the Technical topic. **Santosh** will be doing a seminar in May and **Murad Hussain** in the following month.

4.2.3. LAP 2021 -**Rene** reported that the mentor-Mentee registration has closed on March 12th and there were 19 Mentees and 9 Mentors registered. The next step would be the pairing of the Mentors and the Mentees and there was a call for members present to volunteer as a Mentor. Rene will call **Peng** offline to get further guidance and discuss the details.

4.2.4. PEO AGM - **Peng** indicated that we had not received any information about AGM from PEO yet. Jega informed that the date is May 15th. **Santosh** mentioned that the PEO is conducting an investigation on favouritisms and discrimination in the PEO licensing process and he was interviewed. There is a possibility of Chapter



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chairs also being interviewed by the independent consultants engaged by the Registrar.

4.2.5. STEMZ – As **Rajendra** is still away, nothing to report in this meeting.

4.2.6. Virtual Technical Tour. One site proposed was the City of Toronto Water Treatment Plant in Scarborough – F.J.Horgan WTP. **Peng Zhang** P.Eng., has contacted the plant manager and is approved. Tentative date in May or June to be arranged and video materials will be prepared. Approx. time is 1 hour. **Javeed Ahmed Khan** P.Eng., queried how this tour would be different from the different videos available in social media on the same topic. Various arguments were expressed in favour of a technical tour. **Madu** and **Santosh** explained that it would be relevant and attractive to Scarborough residents and parents, it is related to Scarborough and about the water we are drinking daily. **Peng** suggested that as the majority of the members are working from home, to have this tour during the lunch time in week days. There will be a Q & A time as well. It will also be available on two different days to accommodate members availability.

4.2.7. Web Updates- already discussed under 3.1.

5. Information

5.1. Councillors' Report. As there were no Councillors in attendance there were no reports to be shared. **Peter Cushman** P.Eng., and **Arthur Sinclair** P.Eng., called in / emailed and let the Chapter leadership know of their inability to attend.

6. Other Business:

6.1. Files in Google Drive. **Victor** reminded members of BOE to download past event files that were sent by google drive. Files are from past chairs **Jega Jeganathan** and **Victor Lan**

6.2. Equipment handover-The following points were discussed and confirmed. **Javeed** to hand over the chapter laptop to **Rajendra** and the printer to **Peng**.

Murad to hand over drone to **Shinta** as **Stephan** was not able to keep the drone. 6 MEE kits in the storage to be moved to a suitable space instead of the storage and **Shinta** to take possession.

Old Acer laptop to be discarded. Clicker program was to be provided on one laptop. **Shinta** suggested that the excel sheet showing the inventory of assets to be updated. **Victor** to send the asset list to **Peng**.

Murad confirmed that the clicker is in the storage and only the laptop with **Rene** has the related **software**. **Murad** to drop off the clicker to **Rene**. Projector with **Peng** now.

6.3. Web site update (see 3.1.1)



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6.4. International Women’s Day – March 8

Narayanapillai Madusuthanan, P.Eng., FEC indicated that March 8 is International Women’s Day and PEOSC has a lady Chair this year after many years, also has ladies to serve the Board as other different positions. **Peng** appreciated the acknowledgement and encouragement.

7. **Next Meeting Date and Adjournment**

- 7.1. Next meeting set for April 16th at 6:30pm, By zoom. This meeting’s refreshment by **Cherisse Diaram** EIT., in support of local businesses, as suggested by the member. E gift card of \$15.00 per attendee.
- 7.2. Adjournment. Motion moved and passed. All in favor.
- 7.3. Meeting adjourned at 8:32 P.M.ET

Volunteers:

- Bala Balasingham
- Jega Jaganathan, Ph.D., P.Eng., FEC
- Narayanapillai Asogan, P.Eng., FEC
- Karthiga Thevaseelan, EIT
- Lorraine Fraser, P. Eng.
- Javeed Ahamed Khan, Ph.D., P.Eng.,
- Mohamed Naqvi, EIT.
- Syed Raza, P.Eng.
- Parth Bosmia, P.Eng.
- Narayanapillai Madusuthanan, P.Eng., FEC
- Martin Sheet, P.Eng.
- Murad Hussain, P.Eng., FEC