



Scarborough Chapter

MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, October 4, 2019			TIME:	6.30 PM ET
LOCATION:	Center for Immigrant and Community Services (CICS), 2330 Midland Ave., Scarborough, ON				
CHAPTER BOARD:	Lin (Victor) Lan, P. Eng., LEED AP.	Chair	x	GUESTS	Keivan Torabi
	Peng Zhang, P. Eng., LEED AP	Vice Chair	x		
	Murad Hussain, M. Eng., P.Eng	Past Chair		-----	
	Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEE	Treasurer	x	Volunteers	
	Rajendra Gadhvi, P.Eng.	Secretary	x		
	Elvis (Pinjing) Wang, P.Eng., LEED AP	Executive		Councilors	
	Shinta Gragossain, EIT	Executive	x		
	Santosh Gupta, P. Eng.	Executive	x		
René Siguenza, P. Eng.	Executive	x			

1. **Call to Order**

- 1.1. **Victor** called the meeting to order at **7:05** pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min)

2. **Routine Business**

- 2.1. Confirmation of Quorum (1 min)
- 2.2. Approval of Agenda -Motion to approve the agenda was moved after addition of Items – 4.2.4, and 6.1.1. Moved by **Peng**, Seconded by **Santosh**, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting #8 of September 6, 2019. Moved by **Santosh**, seconded by **Javeed** all in favour (5 min)
- 2.4. Monthly Financial Statement – (**Javeed**) (5min); **Javeed** while providing an account of the Chapter Finances submitted that all the cheques have been cleared and added that PEO reimbursement for LPC 2019 was received. **Javeed** will submit the chapter accounts to **Jega** for review.

3. **Decisions/Special**

- 3.1.1 2020 Business Plan (**Javeed**) – **Javeed** submitted to PEO

4. **Input/Action Items**

4.1. Progress Reports

- 4.1.1. Seminar #3 (**Elvis**) – In the absence of **Elvis**, **Jega** provided the update and informed that 62 people registered out of which 35 attended the seminar. He further stated that refreshment was not enough and while **Elvis** was busy with arrangement for refreshment there was nobody to introduce chapter activities to the audience. He also informed that no token gift was arranged for the speaker. It was shared that a document checklist and SOP should be followed for preparation and delegation of responsibilities instead of having **Elvis** to arrange for everything.
- 4.1.2. LAP (**Peng**) – **Peng** informed that the PEO Licensure Assistance Program has been announced and launched with the first meeting between the Mentees and Mentors scheduled for October 05, 2019 between 10:00 AM and 1:00 PM. **Peng** inquired if **Mathews** would like to join and in respect to the query for the location of the venue, clarified that it is on the ground floor.
- 4.1.3. GLP (**Santosh/Rajendra/Samuel**) – **Santosh** submitted that the draft of the GLP Activity Report which is due for submission next week has been prepared by him and circulated to **Rajendra and Samuel** for their review and comments. The report will be submitted to PEO by **Santosh** after review/comments by the committee members. He further informed that the GLP Academy is on October 05, 2019 for which **Rajendra, and Samuel** have registered.



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- 4.1.4. Aspiring Engineer Scholarship (**Rajendra**) – **Rajendra** reported that one application was received after extension of the deadline for submission of application. **Victor** informed that actually 4 applications were received and that he will again email to **Rajendra** the other applications.
- 4.1.5. ECRC (**Victor/Peng**) – **Victor** informed that he and **Peng** had attended the ECRC and reported the details of the event.
- 4.1.6. Search Committee (**Jega/Murad**) – **Jega** informed that **Elvis** will serve as the third member of the search committee and that they will meet on coming Tuesday, October 08, 2019

4.2. Upcoming events

- 4.2.1. Mathletics (**Peng**) – October 26, 2019– **Peng** informed that the registration for the event is open now and that the question preparation is underway. She confirmed that 22 students have registered. In relation to extension of the cut-off date for registration **Jega** advised that the cut-off date should not be extended otherwise complete post registration planning would be in disarray. E-blast to teachers would be sent and **Jega** would transfer all the past folders to **Peng** and **Shinta**. It was agreed that public schools, catholic schools, parents, and teachers should be contacted. **Victor** and **Santosh** would confirm with the VIP's for their attendance.
- 4.2.2. Mechatronics (**Stephan/Javeed**) – November 16, 2019 – **Stephan** informed that only 1 team has registered and that teachers would be contacted even though there is not much response. **Javeed** expressed his apprehension that as he was not able to open the club it had impact on teacher's response. **Stephan** submitted that he had completed the project notes and that he was constantly updating the details. He added that \$ 25 kits were used with added bonuses for Seniors.
- 4.2.3. Volunteers Appreciation Lunch – **Victor** confirmed that Mandarin restaurant has been booked for December 07, 2019. **Jega** suggested that early invitations be sent to volunteers. **Santosh** advised formation of a committee for the planning of the event.
- 4.2.4. Gifts for Volunteers – Volunteers committee (**Peng, Rajendra**) will make suggestions and submit for approval in the next meeting. **Santosh and Shinta** are willing to assist.
- 4.2.5. Chapter Magazine – **Madu** and **Stephan** will organize and publish Chapter Magazine 2019
- 4.2.6. Newsletter # 2 (**Rajendra**) – In order to prepare the newsletter in time for review by the committee members and timely circulation, **Rajendra** appealed the project managers to submit their report as soon as possible after completion of the event. **Samuel** raised the issue of problem with the Newsletter # 1 link on the website, in respect of which **Rene** assured that he will fix the problem.
- 4.2.7. Seminar # 4 (**Elvis**) – During ECRC PEO Chapter Manager introduced **David Kugil**, Chair of Experience Requirement Committee, to **Victor** and **Peng**. **David Kugil**, has consented to presenting a seminar to our chapter in the middle of November about PEO experience requirement. **David's** contact information has been forwarded to **Elvis** who will contact him to organize the seminar.

4.3. Web Updates

Only one person (**Rene**) would update the site for Mathletics and Mechatronics with school student's participation information. Events would be posted on Facebook by **Shinta**.



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5. Information

5.1 Councillors' Report. (5 mts each)

Councillor, **Keivan Torabi** highlighted the questions posed by him to PEO regarding importance of engineering besides engineering regulation and the reason for stagnant salary of engineers and that if the regulations were effectively implemented why engineers do not have the job security. He opined that the root causes for this lay in the industrial exception and that more focus on regulation in this connection was required. He also submitted that the strategic plan needs to go to members and their feedback should also be taken into consideration for planning. He further submitted that the councillors were not given the opportunity to input on report by the external reviewer and have wondered on the sources of information collected by the external reviewer for preparation of the report. After the report was published the councillor's have given their recommendations to the registrar who has promised incorporation of the same. He has recommended more town hall meetings and focus on licensing.

6. Other Business: (5 mts)

- 6.1.1. 30 X 30 (**Shinta/Karthiga**)– No further information was available to **Shinta and Karthiga**, who submitted that they had attended the meeting, but no committee had been formed yet.
- 6.1.2. Storage (**Victor**) – **Victor** has received a notice for renewal of the storage. The fee has been increased by approximately 13 %. The Board approved renewing of the storage and asked **Victor** to renew.

7. Next Meeting Date and Adjournment – 2 mts

- 7.1. Next meeting set for November 01, 2019 at 6:30pm, Venue: CICS, booking by **Asogan. Rene** to bring refreshment.
- 7.2. Adjournment. Motion moved by **Javeed**, seconded by **Mathew**.
- 7.3. Meeting adjourned at 8:16 PM ET

Volunteers:

Madu Suthanan, P.Eng., FEC
 Jega Jaganathan, Ph.D., P.Eng.
 Narayanapillai Asogan, P.Eng., FEC
 Samuel Jacob, P.Eng
 Bala Balasingam
 Stephan Shatara, P.Eng.
 Mathew Adekunle, EIT
 Cherrisse Diaram, EIT
 Karthiga Thevaseelan, EIT
 Faizan Haider, P.Eng.
 Rashin Kaja Hussain, EIT