



Scarborough Chapter

MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, July 5, 2019			TIME:	6.30 PM ET
LOCATION:	Centre for Immigrant and Community Services (CICS), 2330 Midland Ave., Scarborough, ON				
CHAPTER BOARD:	Lin (Victor) Lan, P. Eng., LEED AP.	Chair	x	GUESTS	-----
	Peng Zhang, P. Eng., LEED AP	Vice Chair	x		
	Murad Hussain, M. Eng., P.Eng	Past Chair	x	Volunteers	-----
	Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEE	Treasurer	x		
	Rajendra Gadhvi, P.Eng.	Secretary	x	Councilors	-----
	Elvis (Pinjing) Wang, P.Eng., LEED AP	Executive	x		
	Shinta Gragossian, EIT	Executive	x		
	Santosh Gupta, P. Eng.	Executive	x		
	René Siguenza, P. Eng.	Executive	x		

1. **Call to Order**

- 1.1. **Victor** called the meeting to order at 7:14 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min)

2. **Routine Business**

- 2.1. Confirmation of Quorum (1 min)
- 2.2. Approval of Agenda -After addition of Item No. 4.1.6, 6.1.1, 6.1.2, and 6.1.3 Moved by **Santosh**, Seconded by **Murad**, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting # 5 of June 7, 2019. Moved by **Javeed**, seconded by **Peng** all in favour (5 min)
- 2.4. Monthly Financial Statement – (**Javeed**) (5min); **Javeed** gave account of the Chapter's Finances which have been reviewed by **Jega**. **Javeed** proposed an increase of 5 % in the budget for the next year. A meeting to discuss the next year budget has been kept on July 18, 2019, the details of which will be circulated by **Javeed**.

3. **Decisions/Special**

- 3.1.1 2020 Business Plan (**Javeed**)
Business Plan to be discussed and worked out during budget meeting on July 18, 2019

4. **Input/Action Items**

4.1. Progress Reports

- 4.1.1. Seminar (**Elvis**), July 15 seminar – **Elvis** expressed anguish over delay of submitting seminar information by the presenter. It was a very short time left. Nevertheless, he has shown commitment to go ahead and finish all the arrangements for the seminar of July 15, 2019. **Elvis** to forward the details to **Murad** for E-blast.
- 4.1.2. LPC (**Peng**) – **Peng** informed that the LPC event was successfully held on June 08, 2019 at Brighton Convention Centre. There were 40 recipients and a total of 98 attendees. Guest of Honour was MPP **Babikian** and the keynote speaker was President Elect of PEO, **Marissa Sterling**, who delivered a speech about Sustainable Development. 2 PEO councillors, **Keivan Torabi**, and **Arthur Sinclair** were also present and presided over the certificate presentation. Two recipients, Galatea Logotheti, P.Eng., and Gulfam-E Jannat, P. Eng., came to this Board meeting and the certificate was presented to each of them in the meeting along with P. Eng. pin.
- 4.1.3. Technical Tour June 19, 2019 (**Elvis**) – **Elvis** informed that a technical tour of PANAM Sports Centre was completed on June 20, 2019. He further mentioned that 12 people took part and gained knowledge about the building systems for the sports complex.
- 4.1.4. ECRC (**Victor/Peng**) – **Victor** and **Peng** attended on June 12, 2109. **Victor** briefly report about ECRC, such as discussion of title of EIT or Engineering Intern, 2020 Chapter budget submission deadline July 31, 2019, PEO reimbursement policy to be voted by the council on June 20, 2019. PEO asks Chapters to provide information about the chapter challenges in terms of regulatory roles.



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Next ECRC will be on October 1, 2109.

4.1.5. GLP (**Santosh/Rajendra/Samuel**) – **Santosh** informed that he had received an email regarding a conference which he has forwarded to **Rajendra** and **Samuel**. **Samuel** attended an event on June 23, 2019 in Adams park by **MPP Vijay Thanigasalam**. **Samuel** will submit a report for the GLP events attended. **Santosh** inquired about any provision in the budget to take care of small expenses like balloons, or mementos for the children in the GLP events. **Santosh** to send photos and report about BBC to PEO.

4.1.6. Awards Committee Update (**Rajendra**) – **Rajendra** acquainted the Board with the Canada Volunteers Awards for which nomination has been initiated by PEO Scarborough chapter. Giving further details he elaborated on the different categories under which nominations are possible and gave an overview of the criteria for nomination. He announced that for this year, **Madu Suthanan**, P.Eng, FEC, has been nominated under community leader category for outstanding contribution that **Madu** has provided for more than 20 years to the community. The nomination process for PEO’s Order of Honour award 2020 has been begun by the awards committee.

4.2. Upcoming events

4.2.1. Technical Tour in July or August (**Elvis**) – **Elvis** brought to the notice of the Board many tour possibilities and emphasized technical tour of the Warship in Hamilton, which also includes a tour of the Castle and the Botanical Garden.

4.2.2. Annual Family BBQ and Hiking (**Rene**) – Annual Barbeque is to be held in Adams Park on July 20, 2019 where most likely MPP Raymond Chow is expected. Registration for the event has been started and so far, 75 people are registered. In preparation for the event **Shinta** will print the meal tickets, **Karthiga** has been assigned to take care of the outside registration, **Murad** and **Cherrisse** have been assigned the task of organizing the games, and **Javeed** has been assigned the task of getting ice and cooler.

4.2.3. LAP (**Peng**). No update – **Peng** submitted that there was no update and that the program will be planned according to PEO guidelines. She emphasised that she will start organising for the program from the next month.

4.2.4. ECRC (**Victor/Peng**) -

4.2.5. Newsletter #1 – **Rajendra** informed that he has communicated to the Project Managers to send him the report for the events concluded and based on a suggestion by Jega is going to facilitate the project managers by sending them a template to fill up the relevant details for their events of this year. The newsletter would be prepared by the end of July.

4.3. Web Updates

Update past event and upcoming events on website



5. **Information**

5.1 Councillors' Report. (5 mts each)

6. **Other Business:** (5 mts)

6.1.1 Minute Taker for BOE of August – Minute taker will be appointed at the time of the meeting since current Sectary Rajendra will be on vacation.

6.1.2 Storage Requirement – **Murad** indicated requirement for him to buy storage bins/boxes for storage of the chapter material that he has. Max. \$30 each.

6.1.3 Software – **Murad** will purchase the required software and update.

7. **Next Meeting Date and Adjournment** – 2 mts

7.1. Next meeting set for August 9 at 6:30pm, Venue: CICS, booking by **Asogan. Murad** to bring the refreshment.

7.2. Adjournment. Motion moved by **Peng**, seconded by **Javeed**.

7.3. Meeting adjourned at 8:46 PM ET

Volunteers:

Madu Suthanan, P.Eng., FEC
Jega Jaganathan, Ph.D., P.Eng.
Narayanapillai Asogan, P.Eng., FEC
Samuel Jacob, P.Eng
Cherisse Diaram, EIT
Karthiga Thevaseelan, EIT
Stephan Shatara, P.Eng.
Mathew Adekunle, EIT
Gulfam Jannat, P.Eng.
Galateia Logotheti, P.Eng.