



Scarborough Chapter

MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, October 12, 2018			TIME:	6.30 PM ET
LOCATION:	Kornerstone Bar and Grill, 1601 Birchmount Rd, Scarborough, ON M1P 2H5				
CHAPTER BOARD:	Murad Hussain M.Eng., P. Eng.	Chair	x	GUESTS -----	
	Ian (Victor) Lin, P. Eng., LEED AP	Vice Chair	x		
	Jega Jeganathan, Ph.D, P.Eng	Past Chair	x		
	Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEE	Secretary	x	Volunteers	
	Peng Zhang, P.Eng., LEED AP	Treasurer	x		
	Elvis (Pinjing) Wang, P.Eng., LEED AP	Executive	x	Councilors	
	Rajendra Gadhvi, P.Eng	Executive	x		
	Karthiga, Thevaseelan, EIT	Executive	x		
	René Siguenza, P. Eng	Executive	x		

1. **Call to Order**

- 1.1. Murad called the meeting to order at 6.48 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min)

2. **Routine Business**

- 2.1. Approval of Agenda -Moved by Victor, Seconded by Murad all in favour. (2 min)
- 2.2. Approval of Minutes of meeting # 8 of September 07, 2018. Moved by Elvis, seconded by Jega all in favour (5 min)
- 2.3. Monthly Financial Statement – (Peng) (5min) – Peng presented the monthly statement to the Board. Peng reviewed the balance with the Board and stated that there were some cheques which have not been cashed.

3. **Decisions/Special**

- 3.1

4. **Input/Action Items**

4.1. Progress Reports

- 4.1.1. GLP (**Victor**) – **Victor** informed the board that there were no GLP events last month and that for the events of coming Saturday i.e. October 20, 2018, MPP's were contacted but there has been no confirmation so far from any MPP. Victor/Murad to attend Queens Park MPP Reception on Oct 24th
- 4.1.2. Mathletics (**Rajendra**) – **Rajendra** informed that the event has been planned as per the Kick-Off meeting and gave a run-through of the event's agenda to make sure that each one's responsibility and the time frame for the event was discussed. **Jega** inquired about the number of registration. **Karthiga** informed that there were 20 registrations for **STEMZ**. Other updates for **MATHLETICS** was provided by **Jega**. **Karthiga** will confirm with the Scarborough Civic Centre authorities for the arrangements. Volunteers meeting for both **STEMZ** and **MATHLETICS** was fixed for October 17, 2018 at the La Sani Grill and Restaurant, 2058 Ellesmere Road, ON. M1H 2V6. Mathletics and **STEMS** to be held on Oct 20th at the Civic Centre
- 4.1.3. Mechatronics (**Javeed**) – **Javeed** presented the Board with the Model, details and format of the competition. **Javeed** informed that this year's competition would be different, **Jega** requested the venue for the event for November 10, 2018 to be completed immediately. **Javeed** confirmed volunteers training to be held on October 23rd at Yee Hong, Asogan to book Yee Hong for Oct 2 and Nov 10th.
- 4.1.4. Aspiring Engineering Scholarship (**Karthiga**) – **Murad** informed that he has received 4 nominations. Murad to send the packages to Karthiga for review and response.
- 4.1.5. BGC (**Elvis**) – **Elvis** informed that the BGC event was completed on Saturday, September 29, 2018 at the venue – Ellesmere Community Centre, Hall E & W, 20 Canadian Rd, Scarborough, ON M1R 4B4. **Elvis** giving further details informed that



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there were 16 registrations out of which 12 participated. **Elvis** wanted a better reach out program to increase participation

- 4.1.6. ECRC Report – Murad and Victor reviewed the ECRC meeting items with the BOE.
- 4.1.7. Volunteers Portal: Santosh inquired if PEO Scarborough has a volunteers portal, and Murad acknowledged that there is one and interested volunteers can even send an email to PEO directly and PEO will redirect them to the local chapter for volunteering.
- 4.1.8. CLC – The next CLC event has been scheduled on November 17, 2018. **Murad** giving details of the event informed that the event requires Friday night stay at a Hotel near Airport. No kids are allowed and that there is training for the whole of Saturday. **Murad** expressed his inability to attend the event. **Victor** and **Elvis** will attend the event.
- 4.1.9. RCC Special Funding – **Murad** informed the Board of special funding requested by him for development of a volunteer’s portal. Giving further details **Murad** stated that the said portal would create a sign-in Forum for volunteers to create their profile and record their activities. The portal has been named “Member Communication, Engagement & Retention (MCER) Portal”. BOE approved to put the proposal for review and approval in at the Oct 20th RCC meeting.

4.2. Upcoming events

- 4.2.1. Volunteers Appreciation Lunch – The volunteers appreciation lunch will be kept on December 8th Lunch. The venue will be Mandarin.
- 4.2.2. NEM – **Karthiga** to apply for the funding.
- 4.2.3. Newsletter- **Javeed** informed that the second newsletter of the chapter would be published in the 3rd week of December and the draft of the same will be circulated by the end of November. Project Manager’s for the events held after June to submit the report by the end of October 2018. **Jega** confirmed that the Aquaphonics tour has been cancelled. The newsletter to cover Chair’s message and shall include the technical tour to Peterborough.
- 4.2.4. Selection of 2019 Search Committee – **Jega** informed that normally past chair is one of the member of the Search Committee and that the other members are from outside the Board. **Murad, Karthiga, and Faizan**’s name were recommended for the Search Committee.

4.3. Web Updates

Shinta suggested creating a Facebook page to include our chapter details. **Murad and Jega** suggested that such interaction needs to be restrictive to avoid redundant information sharing and requested **Shinta** to come up with a proposal showing the guidelines to be followed and in line with PEO’s policy regarding media interactions.

5. Information

5.1 Councillors’ Report. (5 mts each)

Councillors have directed to go to the website for reports. They have timing conflicts in attending the BOE meetings.

6. Other Business: (5 mts)

6.1 Other Business – The cost of rental space for Chapter’s storage purpose was inquired of **Victor**. **Victor** submitted that the lowest rental cost he has come across is \$ 200/month. **Murad** said that the cost was high and that until we find solution for the storage, he would try to store Chapter items in his basement.

Dr. Santosh congratulated **Dr. Javeed** for his appointment to PEO’s Election Search Committee. **Dr. Santosh** inquired as to how can a person express his interest to volunteer for Chapter and is it



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possible for people to log on to the Chapter website and register for volunteering? **Dr. Jega** explained that normally desire to volunteer is expressed on PEO's site. PEO determines the Chapter to which the volunteer belongs and redirects the expression of interest to the concerned Chapter. **Murad** added that anybody can express interest through Chapter email but would have to be redirected to PEO site. **Murad** further opined that the MCER Portal recommended by him would help in this regard. **Dr. Santosh** inquired about the PEAK Seminar. In this connection it was advised that the seminar cannot be advertised as providing PEAK benefits but something to the effect can be mentioned in the bottom disclosure.

The AGM for 2019 has been scheduled for Saturday, January 19 between 4 PM to 8 PM. The venue to be decided.

7. Next Meeting Date and Adjournment – 2 mts

7.1. Next meeting set for November 02, 2018 at 6:30pm, Venue: Yee Hong Centre, booking by Asogan and Refreshments by Karthiga.

7.2. Adjournment. Motion moved by Rajendra, seconded by Javeed.

7.3. Meeting adjourned at 8.40 PM ET

Volunteers:

- Dr. Santosh Gupta, P.Eng.
- Madusuthanan, P.Eng
- Asogan N., P.Eng
- Senthilkumar Subramani, P.Eng
- Samuel Jacob, P.Eng
- Bala Balasingam
- Shinta Gragossian, EIT
- Miles Mailvaganam, P.Eng
- Syed Faizan Haider, EIT
- Cherrisse Diaram, EIT