



**Scarborough Chapter**

<b>MEETING:</b>	<b>PEO Scarborough Chapter Board Meeting</b>			
<b>DATE:</b>	Friday, Sept 07, 2018	<b>TIME:</b>	6.30 PM ET	
<b>LOCATION:</b>	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)			
<b>CHAPTER BOARD:</b>	Murad Hussain M.Eng., P. Eng.	Chair	x	GUESTS -----
	Ian (Victor) Lin, P. Eng., LEED AP	Vice Chair	x	
	Jega Jeganathan, Ph.D, P.Eng	Past Chair	x	Volunteers
	Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEE	Secretary		
	Peng Zhang, P.Eng., LEED AP	Treasurer	x	Councilors
	Elvis (Pinjing) Wang, P.Eng., LEED AP	Executive	x	
	Rajendra Gadhvi, P.Eng	Executive		
	Karthiga, Thevaseelan, EIT	Executive	x	
	René Siguenza, P. Eng	Executive	x	

**x**

**1. Call to Order**

- 1.1. Murad called the meeting to order at 6:55 pm (1 min)
- 1.2. Introduction of attendees (5 min) – Completed.
- 1.3. Welcome by Chair (5 min) – Completed.

**2. Routine Business**

- 2.1. Jega was appointed as the minute taker.
- 2.2. Approval of Agenda -Moved by Peng, Seconded by Victor, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting # 7 of Aug 10, 2018. Moved by Rene, seconded by Victor, all in favour (5 min)
- 2.4. Monthly Financial Statement – (Peng) (5min) – Provided.

**3. Decisions/Special**

- 3.1

**4. Input/Action Items**

**4.1. Progress Reports**

- 4.1.1. Women in Engineering (Karthiga) – It was decided to have a seminar on Sept. 29<sup>th</sup>, at the Ellesmere Community Centre from 5:00 – 7: 00 pm just after BGC.
- 4.1.2. Seminars (Victor) – nothing to report.
- 4.1.3. GLP (Victor) – MPP Mitzie Hunter’s BBQ on Aug. 12<sup>th</sup>, MPP Raymond Cho’s BBQ on Aug 24<sup>th</sup> and 31<sup>st</sup>. Victor will send invitations for all school competitions. Victor to complete the GLP Activity report before Oct 1 for BOE approval.
- 4.1.4. Mathletics/STEMZ - Oct. 20 (Rajendra/Karthiga) – Kick-off meeting was held on Aug 28<sup>th</sup>. Letters and flyers will be sent to school by Murad/Shinta. Karthiga to provide the rules to Rene for web publication.
- 4.1.5. Mechatronics - Nov. 10 (Javeed) –
- 4.1.6. Aspiring Engineering Scholarship (Karthiga) – Murad sent e-blast to members and emails to past students, deadline is extended to Oct. 5. Decision will be made at the next BOE meeting.
- 4.1.7. LAP (Elvis) – Nothing to report. Murad will propose a digitizing LAP and apply for PEO special funding.

**4.2. Upcoming events**

- 4.2.1. BGC – Sept 29 (Elvis) – Letter and flyer were completed and will be sent for web publication. Murad to confirm the presenter, rules will be the same except few modifications. Kick-off meeting will be held on Sept. 14<sup>th</sup> at 6:30 – 9:30. Murad to send an invitation to volunteers.
- 4.2.2. ECRC - Sept. 18 (Murad) – Murad will prepare the activity report. Murad and Victor will attend.
- 4.2.3. Volunteer Appreciation Lunch (Murad) – December 8, for lunch, victor to book the place.



MEETING:	<b>PEO Scarborough Chapter Board Meeting</b>		
DATE:	Friday, Sept 07, 2018	TIME:	6.30 PM ET

4.2.4. Technical Tour 2 (Karthiga) – Hydroponics, maximum 20-30 people, October 13<sup>th</sup> or 27<sup>th</sup>

4.3. Web Updates

5. **Information**

5.1 Councillors' Report. (5 mts each)

No Councillors attended, no report provided

6. **Other Business:** (5 mts)

6.1 Other Business

MS Office Licence Purchase ( Murad) – Murad to purchase.

7. **Next Meeting Date and Adjournment – 2 mts**

7.1. Next meeting set for Oct 12, 2018 at 6:30pm, Venue: To be informed

7.2. Adjournment. Motion moved by Murad, seconded by Peng

7.3. Meeting adjourned at 7:48 PM ET

**Volunteers:**

- Miles
- Bala
- Samuel
- Faizan
- Asogan
- Stephan
- Madu