



**Scarborough Chapter**

<b>MEETING:</b>	<b>PEO Scarborough Chapter Board Meeting</b>		
<b>DATE:</b>	Friday, June 08, 2018	<b>TIME:</b>	6.30 PM ET
<b>LOCATION:</b>	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)		
<b>CHAPTER BOARD:</b>	Murad Hussain M.Eng., P, Eng. Ian (Victor) Lin, P. Eng., LEED AP Jega Jeganathan, Ph.D, P.Eng Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEE Peng Zhang, P.Eng., LEED AP Elvis (Pinjing) Wang, P.Eng., LEED AP Rajendra Gadhvi, P.Eng Karthiga, Thevaseelan, EIT René Siguenza, P. Eng	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	X X X X X X X X X
			GUESTS ----- Volunteers Councilors

**1. Call to Order**

- 1.1. Victor called the meeting to order at 7.02 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min)

**2. Routine Business**

- 2.1. Approval of Agenda -Moved by Javeed, Seconded by Murad all in favour. (2 min)
- 2.2. Approval of Minutes of meeting #4 of May 4, 2018. Moved by Karthiga, seconded by Rajendra all in favour (5 min)
- 2.3. Monthly Financial Statement – (Peng) (5min) Peng presented the monthly financial report to the Board. Jan 2018 to May 2018 expense report was reviewed by Asogan, P.Eng – Financial Reviewer of the Board.

**3. Decisions/Special**

- 3.1 Business Plan 2019 – Approved, moved by Rene, Seconded by Elvis. Murad will send it to the PEO tonight.

**4. Input/Action Items**

- 4.1. Progress Reports
  - 4.1.1. Newsletter #1(Dr. Javeed) – Draft letter to be circulated in a week, then submit to the BOD for approval.
  - 4.1.2. Spring LPC - Completion Report (Victor) – Victor presented the report, 98 participants including guests of recipients. Dr. Tom Murad, Ph.D, P.Eng, SM.IEEE was the Keynote speaker and George R. Comrie, P.Eng was the Guest of Honour. Rene to post photos.
  - 4.1.3. GLP Update (Victor) – Proposal to sign-in as an engineering ally for MPP candidates was not successful. GLP members of PEO Scarborough Chapter to attend GLP events regularly as the previous events were missed out. New MPPs email addresses to be sent out by PEO to GLP Chair. Victor to send congratulatory letters to all elected MPPs of Scarborough.
  - 4.1.4. LAP & Education Committee Update (Elvis) – Elvis update the board on the EDU Conference – Demonstration of working models by 3 teams. PEO Scarborough was represented by Shinta, EIT and family – with SRSC shake table. Board was asked to vote on the proposal to rent out the shake table to other Chapters. Result: to share the design with other Chapters and not rent out the shake table.  
LAP emails have been sent to participants. 48 people are participating in this year’s LAP. June 23, 2018 (2pm to 4pm) is the kick-off at Yee Hong Centre.
  - 4.1.5. Women in Engineering (Karthiga) – Karthiga has corresponded with Willowdale – Thornhill Chapter for a joint event on June 30, 2018. Karithga to discuss further about the event in the next week’s meeting. Possible collaboration with Society of Women Engineers (SWE). Karthiga to write an article for the newsletter – 2 “Joint Event Between Willowdale – Thornhill and Scarborough”.
  - 4.1.6. Seminars (Victor) – Seminar 2 was conducted on May 29, 2018, 30 people attended the



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Seminar. Rene to talk to engineers from R.V. Anderson group for a seminar. Asogan to talk to a technical person from his company for a seminar on Solar Energy.

4.1.7. Family BBQ (Victor) – Victor to make announcement for the event (July 21, 2018) in the 1<sup>st</sup> week of July. Suggest to charge \$10 per person. Peng to find out a magician to perform at the BBQ event. Jega and Santoshi to continue find entertainment programs.

4.1.8. Mathletics/STEMZ (Rajendra/Karthiga) – Rajendra is waiting for the questions. Board members to refer the previous meeting minutes for the incentives for submitting questions for Mathletics. Kick-off meeting to be conducted after receiving questions from volunteers. Karthiga to collect topics for stemz from the participants. More details to be discussed in the next meeting. Also, more brain-storming is needed.

4.2. Upcoming events

4.2.1. Technical Tour (Murad/Karthiga) – Karthiga updated on the Aquaponics facility tour. As the facility is being upgraded, facility administration regrets that it can't host us this time. Lift-lock trip tentative date is on July 28, 2018. To change the event/trip to Aug 11, 2018. Karthiga to send the details to Rene (Tentative fee is 30 CAD).

4.2.2. Aspiring Engineering Scholarship (Karthiga) – Most of the stuff is setup. Emails are sent out. Mails to be sent out. Website is up and running.

4.2.3. BGC (Elvis) – Elvis is on vacation for a month. Updates in the next meeting.

4.2.4. Mechatronics (Dr. Javeed) – Venue is Yee Hong Center, Asogan to do the booking for Nov 10, 2018. Javeed to bring the working model in the next meeting along with the rubric.

4.2.5. ECRC (Murad/Javeed) – Murad to ask for 1000 CAD special funding for UAV event.

4.3. Web Updates

MEE and LPC photos to be updated. BBQ event registration to start

5. **Information**

5.1 Councillors' Report. (5 mts each) – Absence due to ECRC on the next day

6. **Other Business: (5 mts)**

6.1 Engineers Foundation (Dr. Santosh) – Dr. Santosh gave an update on the activities of the foundation. The foundation runs it's operation by contributions from P.Engs. Marisa Sterling, P.Eng is the chair of the organization. Ursula Udash, P.Eng is the representative from Scarborough Chapter till date and the representative has to be updated. To be discussed in the next meeting.

7. **Next Meeting Date and Adjournment – 2 mts**

7.1. Next meeting set for July 06, 2018 at 6:30pm, Venue: Anjappar Chettinad Restaurant, 3090 Eglinton Ave. E, Scarborough, ON, M1J 2H1, booking by Karthiga

7.2. Adjournment. Motion moved by Javeed, seconded by Rajendra

7.3. Meeting adjourned at 8.25 PM ET

**Volunteers:**

1. Dr. Santosh Gupta, Ph.D, P.Eng
2. S. Faizan Haider, EIT
3. Shinta Gragossian, EIT
4. Cherisse Diaram, EIT
5. Ghassan Fayad, EIT
6. N. Asogan, P.Eng
7. Samuel P. Jacob, P.Eng