



MEETING:	PEO Scarborough Chapter Board Meeting		
DATE:	Friday, March 02, 2018	TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)		
CHAPTER BOARD:	Murad Hussain M.Eng., P. Eng. Ian (Victor) Lin, P. Eng., LEED AP Jega Jeganathan, Ph.D, P.Eng Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEE Peng Zhang, P.Eng., LEED AP Elvis (Pinjing) Wang, P.Eng., LEED AP Rajendra Gadhvi, EIT Karthiga, Thevaseelan, EIT René Siguenza, P. Eng	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	x x x x x x x x
		GUESTS ----- Volunteers Councilors	

1. **Call to Order**

- 1.1. Murad called the meeting to order at 7.02 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min)

2. **Routine Business**

- 2.1. Confirmation of Quorum (1 min) - Confirmed
- 2.2. Approval of Agenda -Moved by Javeed, Seconded by Victor, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting #1 of Feb. 2, 2018. Moved by Elvis, seconded by René all in favour (5 min)
- 2.4. Monthly Financial Statement – (P.Eng) (5min) – Presented by Murad on behalf of Peng

3. **Decisions/Special**

4. **Input/Action Items**

4.1. Progress Reports

- 4.1.1. NEM – MEE 2018 (René) – Volunteer meeting on March 13, 2018 (Tuesday), Letters issued and forwarding of events agenda to MPPs by Victor, Letters Sent to PEO by Murad. Website for the event up and running. MEE event to be held on April 7th, 2018
- 4.1.2. Newsletter #1(Dr. Javeed) – Javeed to formulate the body of the Newsletter and send it to Murad for approval. Javeed to draft up call for articles letter to send as an e-blast to all members
- 4.1.3. Draft of the AGM Minutes (Dr. Javeed) – Completed and sent to PEO on Feb 16, 2018
- 4.1.4. Spring LPC (Victor) – Victor to call PEO HQ in April and check the no. of LPC recipients
- 4.1.5. GLP Update (Victor) – Feb 23, 2018 was youth fair conducted by Hon. Mitzie Hunter. Murad, Victor and Santosh attended the event. Scarborough Chapter made it to the front page of the GLP Newsletter
 - Feb 21, 2018 was Premier’s Lunar New Year event and was attended by Santosh from Scarborough Chapter
 - Mar 1, 2018 is declared as Professional Engineers Day by the Province
 - Mar 8, 2018 – Victor to attend the GLP on-call
- 4.1.6. EDU Special Funding (Victor) – Victor briefed about the approval of EDU funding of 1000 CAD for SRSC Event
- 4.1.7. LAP & Education Committee Update (Elvis) – Tanvir briefed about the conference call (EDU Conference is on May 25th and 26th)
 - EDU committee has accepted the proposal for the presentation of Shake Table at the conference
 - Elvis to book the venue for LAP closing event on March 22, 2018, also send a reminder notice to all the participants
- 4.1.8. Chapter Souvenir (Jega) – Jega to start working on the Chapter souvenir to be presented at the next AGM (2019)



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- 4.1.9. ECRC Report (Murad) – Murad and Victor attended the ECRC on Feb 6, 2018. Highlights of the Congress are – 6 to 8 weeks waiting period for EIT application
 - CASL is under review at PEO
 - April 20th and 21st is the Volunteer Leaders Conference and PEO AGM, Murad and Victor to attend the Conference
 - The next ECRC is on June 9, 2018
 - PEO has two leadership training and BOE are encouraged to attend the training. Murad to send the link to the BOE
- 4.1.10. Women in Engineering (Karthiga) – Karthiga is working on the plan (scheduling – April/May, Venue, Speakers etc.,)
- 4.1.11. Technical Tours (Karthiga) – Hydroponics tour is in June (2 Groups – 20 people/group), Karthiga to send the write-up for Newsletter # 1 on Hydroponics
- 4.1.12. Seminars (Victor) – TRCA Seminar on Mar 7, 2018, Victor to arrange the food
- 4.1.13. NEM – BBC 2018 (Karthiga) – Event date is Mar 24, 2018. Volunteer training on Mar 16, 2018 at 6.30 pm, Asogan to do the booking for the venue (Yee Hong Centre). Karthiga to order the food. Karthiga has received the materials for BBC from NEM Organizers
- 4.1.14. NEM – SRSC 2018 (Victor) – Event date is Mar 24, 2018. Victor briefed about the shake table. He has received inputs/suggestions from different members to make changes in the table

- 4.2. Upcoming events
 - 4.2.1.

- 4.3. Web Updates

4. **Information**

- 5.1 Councillors’ Report. (5 mts each) – New Councillor

5. **Other Business: (5 mts)**

- New Meeting and Events Venue – 8th floor at Centennial College (waiting for the pricing)
- PEAK Clarification from PEO – Murad briefed about the email received from PEO clarifying about CPD hours towards PEAK

6. **Next Meeting Date and Adjournment – 2 mts**

- 7.1. Next meeting set for April 06, 2018 at 6:30pm, Venue: Yee Hong (Tentative), booking by Asogan, Refreshments by Jega
- 7.2. Adjournment. Motion moved by Murad, seconded by Javeed
- 7.3. Meeting adjourned at 8.15 PM ET

Volunteers:

Bala Balasingam
Madu Suthanan, P.Eng
Samuel. P. Jacob, P.Eng
Santosh Gupta, P.Eng

Sheikh Ismail, EIT
N. Asogan, P.Eng
Tanvir Qureshi, EIT
Ghassan Fayad, EIT
Shinta Gragossian, EIT

Mohammad Naqvi, EIT
Senthilkumar Subramani, P.Eng
Mohammad Chowdhury, EIT
Manzoor Chowdhury, EIT