



Scarborough Chapter

MEETING:	PEO Scarborough Chapter Board Meeting			
DATE:	Friday, Feb 02, 2018	TIME:	6.30 PM ET	
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)			
CHAPTER BOARD:	Murad Hussain M.Eng., P. Eng.	Chair	x	GUESTS
	Ian (Victor) Lin, P. Eng., LEED AP	Vice Chair	x	
	Jega Jeganathan, Ph.D, P.Eng	Past Chair	x	Volunteers
	Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEE	Secretary	x	
	Peng Zhang, P.Eng., LEED AP	Treasurer	x	Councilors
	Elvis (Pinjing) Wang, P.Eng., LEED AP	Executive	x	
	Rajendra Gadhvi, EIT	Executive	x	
	Karthiga, Thevaseelan, EIT	Executive	x	
René Siguenza, P. Eng	Executive	x		

1. **Call to Order**

- 1.1. Murad called the meeting to order at 7.01 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min) – Chair thanked the outgoing Board member (N. Asogan, P.Eng) and welcomed René Siguenza, P. Eng)

2. **Routine Business**

- 2.1. Confirmation of Quorum (1 min) – Confirmed.
- 2.2. Approval of Agenda -Moved by Javeed, Seconded by Elvis, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting #11 of Dec 08, 2017. Moved by Elvis, seconded by Rajendra all in favour (5 min)
- 2.4. Monthly Financial Statement – (Peng) (5min) – Presented.

3. **Decisions/Special**

- 3.1. Appointment of Committees for 2018
 - 3.1.1. By-Law Committee Chair & members – (Jega, Peng, Madu)
 - 3.1.2. Financial Reviewer – (Asogan)
 - 3.1.3. Education Committee, Chair & members – (Elvis, Tanvir)
 - 3.1.4. GLP Committee, Chair and members – (Victor, Javeed, Asogan, Santos)
 - 3.1.5. LAP Committee, Chair and members - (Elvis, Tanvir)
 - 3.1.6. Aspiring Engineer Scholarship Committee, Chair & members – (Karthiga, René)
 - 3.1.7. CPC, Seminars, & Socials Committee, Chair & Committee – (Victor, Asogan, Santosh)
 - 3.1.8. Volunteer Coordinator, Volunteer Training and Awards Committee, Chair & members – Javeed, Shinta, Md. Naqvi, Md. Zahir)
 - 3.1.9. NEM: BBC, Chair & members – (Karthiga, René, Thanesh, Ghassan)
 - 3.1.10. SRSC, Chair & members – (Victor, Shinta)
 - 3.1.11. Mechatronics, Chair & members – (Javeed, Faizal, Athen)
 - 3.1.12. Mathletics, Chair & members – (Rajendra, Shinta, Tanvir, Md. Naqvi)
 - 3.1.13. STEMZ, Chair & members – (Karthiga, Cherrise, Lorraine)
 - 3.1.14. MEE, Chair & members – (René, Karthiga, Murad, Elvis)
 - 3.1.15. BGC, Chair & members – (Elvis, Murad, Rajendra)
 - 3.1.16. Chapter Website, Chair & members – (René, Jega)

3.2 – Victor to destroy the old financial records prior to year 2009.

4. **Input/Action Items**

4.1. Progress Reports

- 4.1.1. BBC 2018 (Karthiga) – BBC will be held on Mar 24, 2017. Scarborough Civic Centre booked and volunteer kick-off meeting to be held on Feb 15/16, 2017 at Yee Hong Centre based on the availability. Karthiga had called NEM office and asked for correction in the website. NEM first part funding received.
- 4.1.2. SRSC 2018 (Victor) – Mar 24, 2018 is the event. Venue is booked, Scarborough Civic Centre as venue. Kick-off meeting date (tentative – Feb 15 or 16, 2018, based on availability of Yee Hong Centre)
- 4.1.3. MEE 2018 (Rene) – April 21, 2018 is the event. Venue to be decided later. Kick-off



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meeting date also to be decided later

- 4.1.4. BGC 2018 (Rajendra) – Sept 29, 2018 is the tentative date of the event. Venue is Ellesmere Community Centre. Kick-off meeting to be decided later.
- 4.1.5. Newsletter #1(Javeed) – June 1st week first newsletter to be released.
- 4.1.6. Draft of the AGM minutes (Javeed) – BOE will receive the draft AGM 2018 minutes via email shortly. Approval will be made through email.
- 4.1.7. Mechatronics (Javeed) – Nov 10, 2018 is the date of the event. Javeed to conduct volunteer training.
- 4.1.8. LAP Closing (Elvis) – Elvis briefed about the events to be conducted in the closing ceremony. Tentative date is between March to May 2018.
- 4.1.9. Spring LPC (Victor) - Event to be held in the month of May or June 2018. Victor to request PEO the recipients names.
- 4.1.10. GLP Activity – Hon. Mitzie Hunter to conduct 5th Annual Career Fair at Centennial College on Feb 23, 2018 from 9 am to 2 am. Victor to register for the event. Murad to do the flyer.

4.2. Upcoming events

- 4.2.1. ECRC Feb 6th (Murad) – Murad and Victor to attend the ECRC.
- 4.2.2. Seminars – Victor to arrange for Technical Seminars.
- 4.2.3. Technical Tour – Hydroponics (Karthiga) – Murad suggest the date in the month of May 2018, possibly a Saturday morning.
 - Durham Energy Centre tour to be held in the month of June 2018.
 - Peterborough tour to be held in the month of July 2018. The date should not conflict with the BBQ event.
- 4.2.4. Women in Engineering at Willowdale-Thornhill Chapter
 - Karthiga to replicate a similar event for Scarborough Chapter in order to cater to the women engineers and EITs within the Chapter.
- 4.2.5. EDU funding – Victor briefed about the funding. Victor to get special funding for continuous improvement of SRSC (1000 CAD).
- 4.2.6. EDU Conference – Elvis has sent a request for volunteers to attend the regular conference calls on every alternative Wednesday (possible 8 more call remaining).

4.3. Web Updates – none.

5. Information

5.1 Councillors' Report. (5 mts each) - Not reported.

6. Other Business: (5 mts)

7. Next Meeting Date and Adjournment – 2 mts

- 7.1. Next meeting set for March 2nd at 6:30pm, Venue: Yee Hong Centre, booking by Javeed, Refreshments by Elvis.
- 7.2. Adjournment. Motion moved by Victor, seconded by Elvis.
- 7.3. Meeting adjourned at 8.32 PM ET.

Volunteers:

Bala Balasingam
Madu Suthanan, P.Eng
Faizan Haider, P.Eng
Santosh Gupta, P.Eng

Thaneskaran Rudramoorthy, EIT
N. Asogan, P.Eng
Tanvir Qureshi, EIT
Ghassan Fayad, EIT
Shinta Gragossian, EIT

Mohammad Naqvi, EIT
Lorraine Fraser, P.Eng
Mohammad Chowdhury, EIT
Athar Gouliaras, EIT