



**Scarborough Chapter**

<b>2MEETING:</b>	<b>PEO Scarborough Chapter Board Meeting</b>			
<b>DATE:</b>	Friday, June 09, 2017	<b>TIME:</b>	6.30 PM ET	
<b>LOCATION:</b>	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)			
<b>CHAPTER BOARD:</b>	Murad Hussain M.Eng., P. Eng.	Chair	X	GUESTS -----
	Ian (Victor) Lin, P. Eng., LEED AP	Vice Chair	X	
	Jega Jeganathan, Ph.D, P.Eng	Past Chair		Volunteers
	Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEEE	Secretary	X	
	Peng Zhang, P.Eng., LEED AP	Treasurer	X	Councilors
	Narayana Pillai Asogan P.Eng., FEC	Executive	X	
	Elvis (Pinjing) Wang, P.Eng., LEED AP	Executive		
	Rajendra Gadhvi, EIT	Executive		
	Karthiga, Thevaseelan, EIT	Executive	X	

**1. Call to Order**

- 1.1. Murad called the meeting to order at 7:02 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min)

**2. Routine Business**

- 2.1. Confirmation of Quorum (1 min)
- 2.2. Approval of Agenda (5 min) -Moved by Javeed, Seconded by Karthiga, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting #4 of May 05, 2017. Moved by Karthiga, seconded by Asogan all in favour.
- 2.4. Monthly Financial Statement – (Peng) (5min) - Pending Uncashed Cheques, Peng to call a meeting to balance the ledger. Meeting attendees are Victor and Raneer. Peng also presented the monthly financial statement to the Board.

**3. Decisions/Special**

- 3.1 2018 Budget approval – The meeting was held on May 29, 2017 and the 2018 budget will have a 20% increase, 2018 Budget was approved by the Board for submission to PEO. Murad to submit it to PEO.
- 3.2 Newsletter 2017 (Spring) to be published by next week after approval from PEO.

**4. Input/Action Items**

**4.1. Progress Reports**

- 4.1.1. Mechatronics (Javeed) – 2<sup>nd</sup> Mechatronics meeting to be convened in the 3<sup>rd</sup> week of June 2017. The event will be held on Nov 4, 2017.
- 4.1.2. Spring LPC (May 12, 2017) (Jega) – Asogan briefed about the event.
- 4.1.3. Licensure Assistance Program - LAP (Elvis) – Murad briefed that the emails were sent out. There will be a first event on LAP in July.
- 4.1.4. Technical Tour (Karthiga) – Karthiga briefed about the tours. First tour (brewery) was held on May 27, 2017 and 20 people attended in this tour. Second tour (wind tunnel) was held on June 7, 2017 and 21 people attended the tour.
- 4.1.5. Seminars (Asogan) – Asogan briefed about the seminars till date. June 8, 2017 was the latest seminar on Advanced Composite Material and FRP, 35 people attended.
- 4.1.6. EDU Update (June 10) (Elvis) – Murad and Elvis to attend EDU on June 10, 2017 and deliver a talk on the PEO SC Balsawood Glider Event at PEO head office.
- 4.1.7. GLP Update – (Asogan) – MPP Soo Wong's event was on May 23, 2017 and Scarborough Chapter has made it to the GLP newsletter again.
- 4.1.8. STEMZ (Karthiga) – Event is scheduled on Oct 21, 2017 and the call for articles emails have been sent out.
- 4.1.9. Volunteer Recognition and Milestones (Victor/Jega) – Victor briefed about the guidelines for the awards and also to find out about the non-engineers volunteer recognition.



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4.2. Upcoming events

- 4.2.1. Seminars (Asogan) – More seminars will follow in the future.
- 4.2.2. Technical Tour (Murad/Karthiga) – Karthiga to arrange for Hydroponics (Aquaponics) facility tour at Mississauga.
- 4.2.3. Aspiring Engineering Scholarship (Karthiga) – Eblast/information is sent out to Schools. Applications are yet to be received by the committee. However, enquiries about filling out the application and procedure for the scholarships are coming in. Last date for the receipt of applications is July 31, 2017.
- 4.2.4. Gears in Motion for PEOSC Volunteers (Murad) – Murad briefed about the Volunteer training for Gears in Motion. June 28, 2017 the event might be held.
- 4.2.5. Summer BBQ (Asogan) – July 22, 2017 the event will be held at Adams Park at Tent A. Entry to the venue is from Lawson Road.

4.3. Web Updates

5. **Information**

5.1 Councillors' Report. (5 mts each)

6. **Other Business:** (5 mts)

7. **Next Meeting Date and Adjournment – 2 mts**

- 7.1. Next meeting set for July 7, 2017 at 6:30pm, Venue: Yee-Hong Center, booking by Asogan, refreshments by Karthiga.
- 7.2. Adjournment. Motion moved by Peng, seconded by Asogan.
- 7.3. Meeting adjourned at 8:00 PM ET

**Volunteers:**

- 1. Bala Balasingam
- 2. Glorya Sam, EIT
- 3. Samuel. P Jacob, P.Eng
- 4. Ken Dias, P.Eng