



Scarborough Chapter

MEETING:	PEO Scarborough Chapter Board Meeting			
DATE:	Friday, May 05, 2017		TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)			
CHAPTER BOARD:	Murad Hussain M.Eng., P. Eng.	Chair	X	GUESTS ----- Volunteers Councilors Thomas Chong, P.Eng
	Ian (Victor) Lin, P. Eng., LEED AP	Vice Chair	X	
	Jega Jeganathan, Ph.D, P.Eng	Past Chair	X	
	Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEE	Secretary	X	
	Peng Zhang, P.Eng., LEED AP	Treasurer	X	
	Narayana Pillai Asogan P.Eng., FEC	Executive	X	
	Elvis (Pinjing) Wang, P.Eng., LEED AP	Executive	X	
	Rajendra Gadhvi, EIT	Executive	X	
	Karthiga, Thevaseelan, EIT	Executive	X	

1. Call to Order

- 1.1. Murad called the meeting to order at 7.10 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min)

2. Routine Business

- 2.1. Confirmation of Quorum (1 min)
- 2.2. Approval of Agenda -Moved by Elvis, Seconded by Karthiga, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting #3 of April 07, 2017. Moved by Rajendra, seconded by Asogan all in favour (5 min)
- 2.4. Monthly Financial Statement – (Peng) (5min) – Review 2017 budget and Pending Uncashed cheques. Peng presented the monthly financial statement to the board and pending uncashed cheques were discussed along with Raneer. NEM funding received and Victor to submit the financial forms to approval for SRSC 2017. Murad to follow-up with PEO for remaining funding.
- 2.5. 2018 Business plan meeting (Peng) – Peng to prepare the 2018 business plan and discuss with the Board before submitting it to PEO.

3. Decisions/Special

- 3.1

4. Input/Action Items

4.1. Progress Reports

- 4.1.1. PEO AGM (Murad/Victor) – Murad briefed about the AGM held at Thunder bay. EIT committee is seeking volunteers for Sterling award and the volunteer should contact the Chair.
- 4.1.2. Mechatronics (Javeed) – Working model of the car in the next meeting, working model video to be posted on the Google Drive. Possible date of the contest is in the month of November 2017.
- 4.1.3. Spring LPC (May 12, 2017) (Jega) – Victor to send out invitations to Keynote Speakers and all arrangements are up-to-date.
- 4.1.4. Licensure Assistance Program - LAP (Elvis) – Elvis to initiate LAP program by the end of May 2017. First meeting to be held in mid-June.
- 4.1.5. MEE Event Update (Rajendra) – Rajendra updated the board on the activities conducted in MEE. Post-mortem meeting was held on the same day. Lynn Dony was a special guest to the event and she stayed till the end of MEE's post-mortem meeting.
- 4.1.6. Technical Tour (Karthiga) – Karthiga updated the board about the developments in conducting the technical tours. First tour is to the brewery and a maximum of 40 participants are possible. A maximum of 5 per sub-group in the brewery. The tour is on May 27, 2017. The second tour will be held in June or July any weekend. Murad to open



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up registrations. Registration only for volunteers of the chapter.

- 4.1.7. Newsletter #1(Javeed) – Spring newsletter will be released in the month of June 2017.
- 4.1.8. EDU Update (Elvis) – EDU conference call are in progress, Conference is on June 9th and 10th, Elvis will attend and will do a joint presentation with Murad
- 4.1.9. GLP Update – (Asogan) – Hon. Mitzie Hunter event will be held on May 12, 2017 and Hon. Soo Wang event will be held on May 23, 2017.
- 4.1.10. STEMZ (Karthiga) – Call for articles will be posted in this month end. Oct 21, 2017 is the event. Karthiga and Cherisse had a meeting and have sent out emails.

4.2. Upcoming events

- 4.2.1. Seminars (Asogan) – Madu to give a seminar on May 31, 2017. Booking of the venue to be done by Asogan. Madu to submit the write-up for publication in the website. Asogan to contact Mohee next week for June seminar.
- 4.2.2. Aspiring Engineering Scholarship (Karthiga) – One student has already contacted and the e-blast to be sent out next week.
- 4.2.3. ECRC (June 10, 2017) (Murad) – Murad and Victor to attend the event. Victor to prepare the activity report. Newsletter to be prepared by June first week for distribution at ECRC.
- 4.2.4. Gears in Motion for PEOOSC Volunteers – Murad to have an event for volunteers – Gears in motion. 10 CAD for registration. Lottery at the end of the event, 6 winners to be announced for distribution of the kits. Murad to send out the date of the event.
- 4.2.5. Summer BBQ (Ashogan) – July 22, 2017 is the BBQ. Port Union (Adams Park). Jega to arrange for the catering.

4.3. Web Updates

- MEE and LPC pictures and results are to be updated.

5. Information

5.1 Councillors' Report. (5 mts each)

- Murad welcomed the new Junior Councillor (Thomas Chong) to the Chapter.
- OSPE AGM Bye-Law is changed, Associate Members of OSPE to be full members with voting rights and can sit on the board. The move is to improve membership to OSPE.

6. Other Business: (5 mts)

7. Next Meeting Date and Adjournment – 2 mts

- 7.1. Next meeting set for June 9, 2017 at 6:30pm, Venue: Yee-Hong Center, booking by Asogan. Refreshments by Javeed.
- 7.2. Adjournment. Motion moved by Asogan, seconded by Jega.
- 7.3. Meeting adjourned at 8.17 PM ET

Volunteers:

- 1. Bala Balasingam
- 2. Cherisse Diaram, EIT
- 3. Madu Suthanan, P.Eng
- 4. Maha Mahalingam
- 5. Ranee Mahalingam, P.Eng
- 6. Santosh Gupta, P.Eng
- 7. Mohammad Naqvi, EIT
- 8. Shinta Grogossian, EIT