



**Scarborough Chapter**

MEETING:	<b>PEO Scarborough Chapter Board Meeting</b>			
DATE:	Friday, April 07, 2017	TIME:	6.30 PM ET	
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)			
CHAPTER BOARD:	Murad Hussain M.Eng., P. Eng.	Chair	x	GUESTS
	Ian (Victor) Lin, P. Eng., LEED AP	Vice Chair	x	
	Jega Jeganathan, Ph.D, P.Eng	Past Chair	x	-----
	Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEE	Secretary	x	Volunteers
	Peng Zhang, P.Eng., LEED AP	Treasurer	x	
	Narayana Pillai Asogan P.Eng., FEC	Executive	x	Councilors
	Elvis (Pinjing) Wang, P.Eng., LEED AP	Executive	x	
	Rajendra Gadhvi, ET	Executive	x	
	Karthiga, Thevaseelan, ET	Executive	x	
				Changiz Sadr, P.Eng

**1. Call to Order**

- 1.1. Murad called the meeting to order at 7.05 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min)

**2. Routine Business**

- 2.1. Confirmation of Quorum (1 min)
- 2.2. Approval of Agenda -Moved by Asogan, Seconded by Rajendra all in favour. (2 min)
- 2.3. Approval of Minutes of meeting #2 of March 10, 2017. Moved by Rajendra, seconded by Murad all in favour (5 min)
- 2.4. Monthly Financial Statement – (Peng) (5min)
  - Peng informed the Board that 30,462.48 CAD is the balance and all cheques have been cashed out
  - Payment/special funding for Balsawood is approved

**3. Decisions/Special**

- 3.1 Peng to talk to Ranees about the destroying of cheques and report to the Board in the next meeting

**4. Input/Action Items**

**4.1. Progress Reports**

- 4.1.1. Post Event for BBC 2017 and SRSC 2017 (Victor)
  - To be held on April 13, 2017, Thursday
- 4.1.2. Mechatronics (Javeed)
  - To be postponed to November 2017
  - Laptop purchased
  - Javeed to provide to design/prototype by 3<sup>rd</sup> week of May 2017
- 4.1.3. Spring LPC (May 12, 2017) (Jega)
  - To be held as per schedule
  - Jega to provide details of Keynote speaker
- 4.1.4. Volunteer Training (Karthiga)
  - PMP training – work in progress, to be updated soon
- 4.1.5. Newsletter #1(Javeed)
  - To be published in June 2017
  - Event PMs to submit the reports to Javeed
- 4.1.6. EDU Update (Elvis)
  - Elvis and Murad to make presentation at EDU Conference. Conference to be held on June 8, 2017
- 4.1.7. GLP Update (Asogan)
  - April 19, 2017 event with MPP – Take MPP to worksite
- 4.1.8. 2018 PEO Financial Budget (June 2017) (Peng)
  - Peng to prepare budget projection and circulate it to the board for approval
- 4.1.9. Gears in motion, Thornhill Chapter
  - Murad, Rajendra and Asogan attended the event



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- Proposed to conduct volunteer training for PEOSC volunteers on Gears in Motion (Murad and Asogan to do the training)

4.1.10 STEM Night at William G Miller School

- Murad and Madu attended the event and encouraged students towards STEM

4.2. Upcoming events

4.2.1. Seminars (Asogan)

- Asogan to check on the availability of Faizul Mohee to present a seminar

4.2.2. Technical Tour (Murad/Karthiga)

- Two tours are arranged and will be conducted in the months of June/July 2017

4.2.3. MEE (Murad/Rajendra)

- Rajendra briefed about the upcoming event – Kick-off meet, Judges training etc.,

4.3. Web Updates

Website is up to date

**5. Information**

5.1 Councillors' Report. (5 mts each)

Changiz updated the Board on two meetings

Council meeting (Mar 23 and 24, 2017)

- Term limit for a councillor is 6 years
- Life time ban for the councillor after 6 years – not approved
- Proposal sent back to taskforce to give suggestions

RCC meeting at Kingston

- EIT monitor agreement motion for council to direct licensing committee for the viability of the agreement
- Final experience review matrix to be decided by the council – RCC passed a motion
- RCC chair and vice-chair term only one year

Changiz thanked the Board for working with him and the Board thanked him for the support

**6. Other Business: (5 mts)**

New Councillors to be invited for the next BOE

- Noubar, Senior Councillor
- Thomas Chong, Junior Councillor

**7. Next Meeting Date and Adjournment – 2 mts**

7.1. Next meeting set for May 5, 2017 at 6:30pm, Venue: Yee Hong Center, booking by Asogan and Refreshments by Karthiga

7.2. Adjournment. Motion moved by Jega, seconded by Elvis

7.3. Meeting adjourned at 8.15 PM ET

**Volunteers:**

1. Bala Balasingam
2. Madu Suthanan, P.Eng
3. Rene Siguenza, P.Eng
4. Samuel P Jacob, P.Eng
5. Senthilkumar Subramaniam, P.Eng
6. Swapon Sikdur, EIT
7. Shinta Gragossian, EIT
8. Mohammad Naqvi, EIT