



**Scarborough Chapter**

<b>MEETING:</b>	<b>PEO Scarborough Chapter Board Meeting</b>			
<b>DATE:</b>	Friday, February 03, 2017	<b>TIME:</b>	6.30 PM ET	
<b>LOCATION:</b>	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)			
<b>CHAPTER BOARD:</b>	Murad Hussain M.Sc., P, Eng.	Chair	x	<b>GUESTS</b> ----- <b>Volunteers</b> ----- <b>Councilors</b> Changiz Sadr,P.Eng
	Ian (Victor) Lin, P. Eng., LEED AP	Vice Chair	x	
	Jega Jeganathan, Ph.D, P.Eng	Past Chair	x	
	Javeed Ahmed Khan, Ph.D., P.Eng, SMIEEE	Secretary	x	
	Peng Zhang, P.Eng., LEED AP	Treasurer	x	
	Narayana Pillai Asogan P.Eng., FEC	Executive	x	
	Elvis (Pinjing) Wang, P.Eng., LEED AP	Executive	x	
	Rajendra Gadhvi, EIT	Executive	x	
	Karthiga, Thevaseelan, EIT	Executive	x	

**1. Call to Order**

- 1.1. Murad called the meeting to order at 7 pm (1 min)
- 1.2. Introduction of attendees. (5 min)
- 1.3. Welcome by Chair and congratulations to Asogan for receiving FEC designation from Engineers Canada (5 min)

**2. Routine Business**

- 2.1. Confirmation of Quorum (1 min) - Confirmed
- 2.2. Approval of Agenda -Moved by Murad, Seconded by Peng, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting #11 on Dec 2, 2016. Moved by Jega, seconded by Murad all in favour (5 min)
- 2.4. Approval of Minutes of In-camera meeting on Dec 16, 2016 Moved by Javeed, seconded by Elvis all in favour (5 min)
- 2.5. Monthly Financial Statement – (Peng) (5min) – Peng presented.

**3. Decisions/Special**

- 3.1. Appointment of Committees for 2017
  - 3.1.1. By-Law Committee Chair & members – Asogan, Jega
  - 3.1.2. Financial Reviewer - Raneer
  - 3.1.3. Education Committee, Chair & members – Elvis, Javeed
  - 3.1.4. GLP Committee, Chair and members – Asogan, Victor, Samuel
  - 3.1.5. Aspiring Engineer Scholarship Committee, Chair & members - Javeed
  - 3.1.6. LPC, Seminars, & Socials Committee, Chair & Committee – Victor, Asogan, Elvis
  - 3.1.7. Volunteer Coordinator Committee, Chair & members – Karthiga, Shinta
  - 3.1.8. Awards Committee, Chair & members – Victor, Elvis
  - 3.1.9. Volunteer Training, Chair & members - Karthiga
  - 3.1.10. Chapter Souvenir Committee, Chair & members – Jega, Madu
  - 3.1.11. NEM: BBC and SRSC 2017, Chair & members – Victor, Senthil, Karthiga, Shinta
  - 3.1.12. Mechatronics 2017, Chair & members – Javeed, Senthil, Birun
  - 3.1.13. Mathletics 2017, Chair & members – Javeed, Birun, Shinta, Hicham, Senthil
  - 3.1.14. STEMZ 2017, Chair & members – Karthiga, Cherisse
  - 3.1.15. MEE 2017, Chair & members – Rajendra, Senthil, Rene
  - 3.1.16. Chapter Website, Chair & members – Jega, Asogan, Karthiga
  - 3.1.17. LAP Committee, Chair & members – Elvis, Victor
  - 3.1.18. BGC Committee, Chair & members – Rajendra, Rene, Senthil

**4. Input/Action Items**

- 4.1. Progress Reports
  - 4.1.1. NEM 2017 (Victor) – BBC will be held on Mar 4, 2017. Scarborough Civic Centre booked and 1<sup>st</sup> volunteer meeting to be held on Feb 10, 2017 at Yee Hong Centre. SRSC to be held on April 8, 2017 – venue booking (Asogan to book Yee Hong Centre) and volunteer meeting to be confirmed. Letters to be sent to Schools (Asogan and Murad to review).



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- 4.1.2. Newsletter #1(Javeed) – Winter and Spring Newsletter to be published as per schedule.
- 4.1.3. Draft of the AGM minutes (Javeed) – To be sent to PEO Chapters Manager
- 4.1.4. Mechatronics and STEMZ (Madu) – Madu briefed about the Mechatronics 2016 and the new Project Manager for Mechatronics 2017 will discuss strategies with Madu for Mechatronics 2017.
- 4.1.5. MEE (Murad) – Murad briefed about MEE 2016.
- 4.1.6. Spring LPC (Jega) – Tentative May 12, 2017, Jega to book the venue.
- 4.1.7. Volunteer list updating (Javeed) – Javeed to add new volunteers name in the list (update) and send it to Secretary to PEO Chapters Manager.

4.2. Upcoming events

- 4.2.1. Event Venue Bookings – Chair asked Secretary to prepare a Calendar of events in Google Calendar.
- 4.2.2. Seminars – Asogan and Victor to come up with ideas
- 4.2.3. ECRC (February 07, 2017) – Murad and Jega to attend.

4.3. Web Updates – Jega briefed that BBC 2017 is up and SRS 2017 will be up on the Chapter website.

5. **Information**

5.1 Councillors' Report. (5 mts each)

- New task force established and no approvals yet by the task force.
- Recommendations for elected members to be in the PEO Council at different positions for a maximum of 6 years (Succession plan recommendations).
- PEAK Program (Questionnaire, Ethics and CPD are voluntary). PEO has no authority to enforce PEAK on P.Engs, hence PEAK program to be voluntary only. However, the PEO directory of P.Engs will indicate the PEAK program completion status of individual P.Eng's.
- RCC stopped HRC from imposing Succession Plan on Chapters.

6. **Other Business: (5 mts)**

- 6.1 Victor to destroy old financial reports (Year 2009 and before)
- 6.2 Education Committee Fund application – Victor to prepare for SRSC.

7. **Next Meeting Date and Adjournment – 2 mts**

- 7.1. Next meeting set for March 10, 2017 at 6:30pm, Venue: Yee Hong Centre, booking by Asogan and Refreshments by Victor.
- 7.2. Adjournment. Motion moved by Javeed, seconded by Asogan.
- 7.3. Meeting adjourned at 8.40 PM ET

**Volunteers:**

- 1. Bala Balasingam
- 2. Cherrisse Diaram, EIT
- 3. Madu Suthanan, P.Eng
- 4. Senthilkumar Subramaniam, EIT
- 5. Birunthaban Manivannan, EIT
- 6. Shinta Gragossian, EIT
- 7. Hicham Farid, EIT
- 8. Rene Siguenza, P.Eng