



MEETING:	<b>PEO Scarborough Chapter Board Meeting</b>				
DATE:	Friday, October 7, 2016	TIME:	6.30 PM ET		
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)				
CHAPTER BOARD:	Jega Jeganathan, Ph.D, P.Eng Murad Hussain M.Sc., P, Eng. N. (Madu) Suthanan, P.Eng, FEC Peng Zhang, P.Eng. Ian (Victor) Lin, P. Eng. Narayana Pillai Asogan P.Eng. Elvis (Pinjing) Wang, P.Eng. Dr. Javeed Ahmed Khan, EIT Rajendra Gadhvi, EIT	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	X X X X X X X X X	GUESTS ----- Volunteers  Councilors	See below

**1. Call to Order**

- 1.1. Jega called the meeting to order at 7:05 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min) – Jega welcomed all.

**2. Routine Business**

- 2.1. Confirmation of Quorum (1 min) – Confirmed.
- 2.2. Approval of Agenda - Moved by Murad, Seconded by Javeed, all in favour.
- 2.3. Approval of Minutes of the meeting #8 of September 9, 2016. Moved by Rajendra, seconded by Murad all in favour (5 min)
- 2.4. Monthly Financial Statement (Victor) – Presented

**3. Decisions/Special**

- 3.1. None

**4. Input/Action Items**

- 4.1. Progress Reports
  - 4.1.1. Mechatronics (Madu) – 4 Teams registered so far. Asogan to send letters and flyers to school. The volunteers meeting will be arranged in November. The actual event will be held on Nov.26 at Peace Corner in Yee Hong Centre.
  - 4.1.2. Mathletics (Javeed) – So far 20 students (10 Juniors + 10 Seniors) registered, Jega to send email to the past teachers and see if any more students interested in. The event will be held on Oct 22 at Scarborough Civic Center. One more volunteer meeting will be held before the event.
  - 4.1.3. MEE (Murad) – So far 11 registered. One teacher called and will have 10 more to register. The registration will be closed on Oct 30, 2016. October 25, will be the kick-off meeting. The MEE will be held on Nov 5, 2016 at Peace Corner in Yee Hong Centre.
  - 4.1.4. Seminars (Asogan) – A seminar was held on Sept 15, 40 people attended.
  - 4.1.5. STEMZ (Madu) – The event will be held on Dec 3<sup>rd</sup>, 2016 at Yee Hong Centre. Around 5-6 Articles have been received and reviewed.
  - 4.1.6. BGC (Murad) – So far 5 registered. At Mathletics, a booth will be setup to demonstrate BGC. Murad purchased a Cutter for BGC.
  - 4.1.7. Chapter Souvenir (Madu/Jega) – Articles need to be received, letters to VIPs are to be sent.
  - 4.1.8. Volunteer Training (Madu/Murad) – Auto CAD training will be tentatively held in December.
  - 4.1.9. GLP Update (Asogan) – Asogan will attend MPP Event on Oct 26 in Queens' Park.
  - 4.1.10. Search Committee for 2017 Chapter Election (Madu) – Chair will be Madu, Jega and Ken Dias will be in the committee.



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4.2. Upcoming Events

- 4.2.1. Chapter Newsletter (Peng) – Fall newsletter articles to be submitted by first week of December.
- 4.2.2. Chapter Leader Conference (Jega) – Chapter Leader Conference (CLC) will be held on Nov 18-19, 2016 in Toronto (Hilton, Airport). Jega, Murad, and Victor will attend. Victor will prepare a Story telling and submit to the Chapter Manager, and Asogan will assist on preparing event photos for CLC.
- 4.2.3. New EIT welcome Event (Murad) - Murad to get the list from Chapter Manager.
- 4.2.4. CSCE-PEO Collaboration (Jega) – Chapter received an email from CSCE to organize joint seminars. Jega to coordinate for logistics.
- 4.2.5. Volunteer Appreciation Dinner (Asogan) - Asogan to arrange. The date is set for December 10, Lunch.
- 4.2.6. Award Committee (Victor) – Anyone who are getting the 5/10 years pin can send the information to Victor.

4.3. Web Updates – Pictures of seminar to be published by Asogan.

5. **Information**

5.1 Councillors' Report. (5 mts each) – No Councillors attend this meeting.

6. **Other Business: (5 mts)**

7. **Next Meeting Date and Adjournment – 2 mts**

- 7.1. Next meeting set for Nov 4, 2016 at 6:30pm, Venue: Pak Centre (Address:2683 Lawrence Ave E, Scarborough, ON M1P 2S2), booking by Murad.
- 7.2. Adjournment. Motion moved by Madu, seconded by Victor.
- 7.3. Meeting adjourned at 8:10 PM ET

**Volunteers:**

- Bala Balasingam
- Cherisse Diaram, EIT
- Karthiga Thevaseelan, EIT
- Ken Dias P.Eng.
- Maha Mahalingam
- Miles Mailvaganam, P.Eng.
- Ranee Mahalingam, P. Eng., FEC
- Samuel P. Jacob, P.Eng.
- Santosh Gupta P.Eng.
- Senihikumar Subramaniam
- Shinta Gragossian, EIT