



MEETING:	PEO Scarborough Chapter Board Meeting			
DATE:	Friday, September 9, 2016	TIME:	6.30 PM ET	
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)			
CHAPTER BOARD:	Jega Jeganathan, Ph.D, P.Eng	Chair	X	GUESTS
	Murad Hussain M.Sc., P, Eng.	Vice Chair	X	
	N. (Madu) Suthanan, P.Eng, FEC	Past Chair	X	-----
	Peng Zhang, P.Eng.	Secretary	X	Volunteers
	Ian (Victor) Lin, P. Eng.	Treasurer	X	
	Narayana Pillai Asogan P.Eng.	Executive		Councilors
	Elvis (Pinjing) Wang, P.Eng.	Executive	X	
	Dr. Javeed Ahmed Khan, EIT	Executive	X	
Rajendra Gadhvi, EIT	Executive	X		

1. Call to Order

- 1.1. Jega called the meeting to order at 7:05 pm
- 1.2. Introduction of attendees - Completed.
- 1.3. Welcome by Chair – Jega welcomed all.

2. Routine Business

- 2.1. Confirmation of Quorum (1 min) – Confirmed
- 2.2. Approval of Agenda -Moved by Murad, Seconded by Rajendra, all in favour.
- 2.3. Approval of Minutes of meeting #6 of July 8, 2016. Moved by Elvis, seconded by Madu all in favour
- 2.4. Approval of Minutes of meeting #7 of August 12, 2016. Moved by Javeed, seconded by Peng all in favour
- 2.5. Monthly Financial Statement – (Victor) (5min) – Victor provided the following monthly financial summaries:
 - \$2,000 budgeted for the technical tour, only used a few hundred dollars.
 - \$2,000 budgeted for the annual BBQ, again only used a few hundred dollars.
 - Due to the financial status, one more technical tour may be arranged.
 - The balance of the account will be emailed to the Board members.

3. Decisions/Special

- 3.1.

4. Input/Action Items

4.1. Progress Reports

- 4.1.1. Mechatronics Car Contest (MCC) (Madu) – A new project is proposed which involves programming. Nov 26 will be tentatively booked Yee Hong. Javeed will assist on this project.
- 4.1.2. Mathletics (Javeed) – A Mathletics training was held on Aug 31, 7 volunteers including one from Lake Ontario Chapter attended. Javeed to send email to volunteer. BOE agreed to accept Other chapter volunteers as shadow. Letters to the schools are to be sent and the registration station is open. The questions have been set up and are to be reviewed.
- 4.1.3. MEE (Murad) - The competition will be held on November 5, at Yee Hong Center Peace Corner. Three workshops have been completed. Murad will prepare the advertisement documents and website contents for the MEE contest, BOE to access the weblink and provide feedback by Tuesday Sept 13 before the link is made public and opened for registration. Murad will also conduct one more Volunteer training prior to Nov. 5TH, Venue and timing to be advised later.
- 4.1.4. Seminars (Asogan) – A seminar on Home Energy Saving Measures will be held on Sept. 15. About 50 members registered so far.



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- 4.1.5. STEMZ (Madu) – The articles are hard to get, so far, there is no contributions from P.Eng. yet. Cherise will assist on this project. Five articles and fifty questions should be ready by endo of September. Dec 3, 2016 will be tentatively booked.
- 4.1.6. BGC (Murad) – First workshop was held on Sept. 8, 16 volunteers attended, second workshop will be held in the last week of September, and 2 more prior to the Competition. The competition will be held on November 12, at Yee Hong with arrangement of two competitions for the simple plane competition and complicated plane competition. Murad will prepare the necessary documents for publication. Board agreed to buy a circuit cutter. As PEO special funding program, the report is to be sent to PEOSC BOE and then forward to RCC after review and approval.
- 4.1.7. Chapter Souvenir (Madu/Jega) - It will be published with Mechatronics.
- 4.1.8. Volunteer Training (Madu/Murad) – Nothing to report.
- 4.1.9. ECRC (Jega) – The following items were discussed at the ECRC on Aug 27.
 - o ECRC encouraged chapters to contact Vanessa Raponi/Erica Lee Garcia for the PEO's flagship educational outreach program - Engineer in Residence (EIR).
 - o Many other chapters successfully using the Eventbrite and Survey Monkey for events registration. We may look in to this.
 - o Chapter Leader Conference (CLC) will be held on Nov 18-19, 2016 in Toronto (Hilton, Airport). Since Murad is in the CLC committee, Scarborough Chapter can send another member (with Chair) to attend this event. Victor agreed to attend.
 - o NEM 2017 – A Webinar will be held on Wednesday, September 21st.
 - o Chapter head office informed that the NEM-2016 second instalment of \$350 will be released. This will exclude the amount for the T-shirts-\$45. The T-Shirts were not used at the BBC, and we will use it for Mechatronics or MEE.
 - o Chapter Manager informed that Councillor Marilyn Spink is willing to provide a Technical Seminar, we will contact Matt Ng for her contact details.
- 4.1.10. GLP Update (Asogan) - Not presented
- 4.1.11. Family Event (Asogan) – Annual BBQ was held on Aug. 20 at Bluffers Park. About 60 members and family including Councillors Changiz and Noubar attended.

4.2. Upcoming Events

- 4.2.1. Search Committee for 2017 Chapter Election (Madu) - Madu (Past Chair) was nominated as the Chair of the Search committee along with two volunteer members to be selected by and approved by BOE. The search committee will strictly follow the requirements of the Chapter By-Law. All in favour. Adopted.
- 4.2.2. NEM 2017 Project Manager (Jega) – Victor will be the Project Manager.
- 4.2.3. By-law and Policies (Madu) – A meeting will be held on Sept. 16.
- 4.2.4. New EIT Welcome (Murad) – November 28 evening. Jega to get the list.

4.3. Web Updates – Murad to provide details on MEE and BGC, Madu to provide details on Stemz and Mechatronics.

5. Information

5.1 Councillors' Report. (5 mts each): not reported.

6. Other Business: (5 mts)

6.1 Jega will purchase Office 360 for 5 licences.



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6.2 Madu is helping L'Amoreaux Collegiate Institute for LEGO Mindstorm Robot Competition.

6.3 Senthil and Javeed had attended PIA tour. The tour is free and it usually takes about 2 hours.

Next Meeting Date and Adjournment – 2 mts

7.1. Next meeting set for October 7, 2016 at 6:30pm, Venue: Yee Hong, booking by Asogan.
Refreshments by Elvis.

7.2. Adjournment. Motion moved by Murad, seconded by Javeed.

7.3. Meeting adjourned at 8:35 PM ET

Volunteers:

Bala Balasingam

Cherisse Diaram, EIT

Karthiga Thevaseelan, EIT

Ken Dias, P. Eng.

Maha Mahalingam

Miles Mailvaganam, P.Eng.

Mohammad Abbas Naqvi, EIT

Ranee Mahalingam, P. Eng., FEC

Samuel P. Jacob, P.Eng.

Santosh Gupta, Ph.D., M.E., P. Eng., F.E.C.

Senthilkumar Subramani, EIT