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|-----------------------------------|---|------------|------------|----------------------------|
| MEETING:                          | <b>PEO Scarborough Chapter Board Meeting</b>  |            |            |                            |
| DATE:                             | Friday, March 04, 2016  | TIME:      | 6.30 PM ET |                            |
| LOCATION:                         | Yee Hong Centre for Geriatric Care,<br>60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue) |            |            |                            |
| CHAPTER BOARD:                    | Jega Jeganathan, Ph.D, P.Eng  | Chair      | X          | GUESTS<br>-----            |
|                                   | Murad Hussain M.Sc., P, Eng.  | Vice Chair |            |                            |
|                                   | N. (Madu) Suthanan, P.Eng, FEC  | Past Chair |            | Volunteers                 |
|                                   | Peng Zhang, P.Eng.  | Secretary  | X          |                            |
|                                   | Ian (Victor) Lin, P. Eng.   | Treasurer  | X          |                            |
|                                   | Narayana Pillai Asogan P.Eng.   | Executive  | X          | Councilors                 |
|                                   | Elvis (Pinjing) Wang, P.Eng.  | Executive  | X          |                            |
| Dr. Javeed Ahmed Khan, Prov. Eng. | Executive   | X          |            |                            |
| Rajendra Gadhvi, EIT              | Executive   | X          |            |                            |
|                                   |   |            |            | See below                  |
|                                   |   |            |            | Changiz Sadr<br>P.Eng, FEC |

**1. Call to Order**

- 1.1. Jega called the meeting to order at 7:20 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min)

**2. Routine Business**

- 2.1. Confirmation of Quorum (1 min) - Confirmed
- 2.2. Approval of Agenda -Moved by Asogan, Seconded by Elvis, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting #1 of Feb 5, 2016. Moved by Javeed, seconded by Asogan all in favour (5 min)
- 2.4. Monthly Financial Statement – (Victor) (5min) – Victor presented, Victor to change the treasurer’s address at the Bank and provide his signature at the earliest.

**3. Decisions/Special**

- 3.1. BBC 2016 date change – The competition date was revised to April 2 due to long weekend on March 26.

**4. Input/Action Items**

**4.1. Progress Reports**

- 4.1.1. BBC 2016 (April 2, 2016) (Jega/Peng) - So far 11 teams registered. Asogan needs to send a revised letter to school. Thomas Chong, Changiz Sadr, Brad Duguid, Mitzie Hunter, and Parthi Kandavel have already accepted. The network team will meet on March 10 at HUB.
- 4.1.2. Mechatronics (April 23, 2016) (Madu) - Asogan to follow up for venue confirmation.
- 4.1.3. Spring Licence Presentation Ceremony (Asogan) – The event date is tentatively scheduled on May 6, need to confirm the venue.
- 4.1.4. Chapter Souvenir (Madu/Jega) - Not Presented
- 4.1.5. Draft of the AGM minutes (Peng) – Peng to send the minutes to PEO Head office.
- 4.1.6. Volunteer Training (Madu/Murad) - Not Presented
- 4.1.7. Newsletter #1(Peng) – Email sent for article.
- 4.1.8. EDU Update (Elvis) – EDU Conference on May 13-14.
- 4.1.9. GLP Update (Asogan) - GLP members attended the Chinese New Year, and Mitzie Hunter Youth Career fair
- 4.1.10. ECRC Report (Jega) - Next Business Plan is due on June 30, 2016, Victor to prepare the draft plan. Special Project fund deadlines are approaching and Project Managers to note this.



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4.2. Upcoming events

- 4.2.1. Seminars (Asogan) - nothing to report yet.
- 4.2.2. PEO AGM (April 29-30, 2016) (Jega) – Jega and Javeed will attend.
- 4.2.3. STEMZ (Madu) - Not Presented
- 4.2.4. MEE (Murad) – Not Presented
- 4.2.5. Mathletics (Javeed) – Civic Centre booked for October 22.
- 4.2.6. Councillor Raymond Chao’s Job Fair (Jega) – Asogan and Peng will attend on April 8.

4.3. Web Updates - Updated

5. **Information**

5.1 Councillors’ Report. (5 mts each)  
Council meeting, and RCC meeting will be held on next week.

6. **Other Business:** (5 mts)

Telford Engineering Challenge: Due to several PEOSC chapter events in April, Scarborough Chapter could not help on this event.

7. **Next Meeting Date and Adjournment – 2 mts**

- 7.1. Next meeting set for April 08, 2016 at 6:30pm, Venue: Yee Hong, booking by Asogan. Refreshments by Rajendra.
- 7.2. Adjournment. Motion moved by Elvis, seconded by Rajendra.
- 7.3. Meeting adjourned at 8:50PM ET.

**Volunteers:**

- Samuel Jacob
- Anton Croos
- Karthiga Thevaseelan
- Kevin George
- Ken Dias
- Rene Siguenza
- Cherisse Diaram
- Bala Balasingam
- Sheikh Ismail