



**Professional Engineers
Ontario**
Scarborough Chapter

Meeting # 1 Minutes (February 5th, 2016)

MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, February 05, 2016			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr. ON, (SE of Middlefield and Finch Avenue)				
CHAPTER BOARD:	Dr. Jega Jeganathan, Ph.D., P. Eng	Chair	X	GUESTS ----- Volunteers	See below
	Murad Hussain M.Sc., P, Eng.	Vice Chair	X		
	N. (Madu) Suthanan, P. Eng, FEC	Past Chair	X	Councilors	Dr. Santosh Gupta, Ph.D, P.Eng
	Peng Zhang, P.Eng.	Secretary	X		
	Ian (Victor) Lin, P. Eng.	Treasurer			
	Narayana Pillai Asogan P.Eng.	Executive	X		
	Elvis (Pinjing) Wang, P.Eng.	Executive	X		
	Dr. Javeed Ahmed Khan, Prov. P.Eng.	Executive	X		
	Rajendra Gadhvi, EIT	Executive	X		

1. Call to Order

- 1.1. Jega called the meeting to order at 7.00 pm
- 1.2. Introduction of attendees
- 1.3. Welcome by Chair

2. Routine Business

- 2.1. Confirmation of Quorum - Confirmed
- 2.2. Approval of Agenda -Moved by Murad, Seconded by Javeed, all in favour.
- 2.3. Approval of Minutes of meeting #11 of Dec 4, 2015. Moved by Asogan, seconded by Madu all in favour
- 2.4. Monthly Financial Statement – (Victor - absent)– Raneer presented.

3. Decisions/Special

- 3.1. Appointment of Committees for 2016
 - 3.1.1. By-Law Committee Chair & members – Madu, Raneer, Uthayan
 - 3.1.2. Financial Reviewer – Raneer
 - 3.1.3. Education Committee, Chair & members – Elvis, Javeed, Karthiga
 - 3.1.4. GLP Committee, Chair and members – Asogan, Victor, Samuel
 - 3.1.5. Aspiring Engineer Scholarship Committee, Chair & members - Javeed, Murad
 - 3.1.6. LPC, Seminars, & Socials Committee, Chair & Committee – Asogan, Rajendra
 - 3.1.7. Volunteer Coordinator Committee, Chair & members – Murad, Madu
 - 3.1.8. Awards Committee, Chair & members – Victor, Elvis
 - 3.1.9. Volunteer Training, Chair & members – Madu, Murad
 - 3.1.10. Chapter Souvenir Committee, Chair & members – Madu, Jega
 - 3.1.11. NEM: BBC 2016, Chair & members – Peng, Rajendra, Karthiga, Rene, Megh
 - 3.1.12. Mechatronics 2016, Chair & members – Madu, Ken, Anton, Arunima, Kevin
 - 3.1.13. Mathletics 2016, Chair & members – Javeed, Murad
 - 3.1.14. STEMZ 2016, Chair & members – Madu, Rajendra, Javeed, Kevin
 - 3.1.15. MEE 2016, Chair & members – Murad, Kevin, Karthiga
 - 3.1.16. Chapter Website, Chair & members – Jega, Asogan

3.2. Chapter laptop distribution – An in-camera meeting will be arranged later.

3.3. A motion for purchasing PEO Chapter Banner for about \$50 was proposed by Murad and seconded by Peng. All agreed and motion passed.

4. Input/Action Items

4.1. Progress Reports

- 4.1.1. NEM 2016 (Peng) – Civic Centre booked for March 26, 2016, Peng to organize the first volunteer meeting, Letters to schools to be sent. Web site has been created.
- 4.1.2. Newsletter #1(Peng) – Peng will send emails to volunteer to get articles for April publication.



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- 4.1.3. Draft of the AGM minutes (Peng) – Peng to circulate the draft AGM within BOE, then send it to PEO with BOE Contact list and volunteer list.
- 4.1.4. Mechatronics and STEMZ (Madu) – Asogan to book the school for April 23, 2016. CH2M will provide \$1000. Articles to be published on the chapter website.
- 4.1.5. MEE (Murad) – Event will be in September for Grade 5-6. Murad to provide information for website.
- 4.1.6. Spring LPC (Jega) – Asogan to get the list from PEO and organize in April.
- 4.1.7. EDU Activities (Elvis) – May 13, 2016 EDU Conference. Elvis is part of EDU Conference organizing committee from PEO SC.

4.2. Upcoming events

- 4.2.1. Event Venue Bookings - All Committee Chairs or Event Project Managers will advise Asogan and Raneer of booking event venues at the earliest.
- 4.2.2. Seminars - Everyone is welcome to propose a seminar. The topics of seminars should not be related to promotion of sales.
- 4.2.3. ECRC (February 24 or 25, 2015) – Activity report sent to PEO already. Jega and Murad will attend depends on the date.

4.3. Web Updates – Asogan to provide AGM photos.

5. **Information**

- 5.1 Councillors' Report. - LGA Councillor Dr. Gupta presented.
CPD – Task force established.
Councillor terms – Task force established.

6. **Other Business: (5 mts)**

- 6.1. PEO Council Election – As of Jan 29, only 60 members (3%) voted out of 2400 members. Chair requested members to vote, some members pointed out that they didn't receive the voting information yet.
- 6.2. BBC Machine for other chapter use – Jega to suggest contact PEO Chapter Manager
- 6.3. ACSA Letter – Thank you letter was provided to Murad by ACSA.
- 6.4. Lester B. Pearson Partnership – Meeting held on Jan 25, 2016, program will start in Sept 2016. Chapter involvements are to inform and include them for our competitions like Mechatronics, STEMZ, to provide lecture on selected topics (school will provide suggested topics), to inform them about any career fair or other engineering events, to provide technical advise on the curriculum.
- 6.5. Telford Challenge (Karthiga) - A separate meeting by next week will be arranged for this subject.
- 6.6. Willowdale/Thornhill Chapter - Clicker for Mathletics – Murad will look into the date and arrange Karthiga for the training.

7. **Next Meeting Date and Adjournment – 2 mts**

- 7.1. Next meeting set for March 04, 2015 at 6:30pm, Venue: Yee Hong, booking by Asogan. Refreshments by Javeed.
- 7.2. Adjournment. Motion moved by Madu, seconded by Murad.
- 7.3. Meeting adjourned at 8.45 PM ET



Volunteers:

Uthayan Thurairajah, P. Eng.
Samuel Jacob, P.Eng.
Anish Chandra Babu
Arogya Sebastien Arunima
Bala Balasingam
Ken Dias, P.Eng.
Anton Croos, P.Eng.
Kevin George, EIT
Ranee Mahalingam, P.Eng., FEC
Megh Patel
Rene Siguenza, P.Eng.
Karthiga, Thevaseelan, EIT