



MEETING:	<b>PEO Scarborough Chapter Board Meeting</b>				
DATE:	Thursday, November 05, 2015			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue)				
CHAPTER BOARD:	Jega Jeganathan, Ph.D, P.Eng	Chair	X	GUESTS -----	Maha Bala Javeed Rajendra Ken D Karthiga Senthikumar
	Murad Hussain M.Sc., P, Eng.	Vice Chair	X		
	N. (Madu)suthanan, P.Eng, FEC	Past Chair	X	Volunteers	
	Lin (Victor) Lan, P. Eng.	Secretary	X		
	Ranee Mahalingam, P. Eng., FEC	Treasurer	X	Councilors	
	Peng Zhang, P.Eng.	Executive	X		
	Elvis (Pinjing) Wang, P.Eng.	Executive	X		
	Narayana Pillai Asogan P.Eng.	Executive			
	Junbin Huang, EIT	Executive			

**1. Call to Order**

- 1.1. Jega called the meeting to order at 7.15 pm
- 1.2. Introduction of attendees – Completed.
- 1.3. Welcome by Chair - Jega welcomed all.

**2. Routine Business**

- 2.1. Confirmation of Quorum – Confirmed.
- 2.2. Approval of Agenda -Moved by Peng, Seconded by Elvis, all in favour.
- 2.3. Approval of Minutes of meeting #9 of October 2, 2015. Moved by Murad, seconded by Madu all in favour.
- 2.4. Monthly Financial Statement – (Ranee) – Ranee provided the financial statement. PEO will release 50% of the special funding for MEE. Ranee will make a stop payment for the purchase of business cards since PEO did not receive the cheque yet.

**3. Decisions/Special**

A motion was tabled by Jega to purchase a colour laser printer (maximum \$500) and a laptop (maximum \$500) tabled by Murad. Moved by Ranee, Seconded by Madu, all in favour. Motion passed.

**4. Input/Action Items**

**4.1. Progress Reports**

- 4.1.1. Mathletics (Murad) – 76 students registered and 57 showed up. A post event meeting will be held.
- 4.1.2. Chapter Souvenir (Jega) – No articles and advertisements received so far.
- 4.1.3. Seminars (Asogan) – We had a seminar on Light pollution, 45 people showed up.
- 4.1.4. Volunteer Training (Madu) – MEE training by Murad on Nov. 6 and 10.
- 4.1.5. Newsletter #2 (Victor) – Victor to send email to all to request for articles.
- 4.1.6. STEMZ (Madu) – The contest is scheduled on Dec. 5.
- 4.1.7. Chapter Bylaw Review (Ranee) – Nothing to report.
- 4.1.8. Awards Committee (Victor) – Three names (Jega, Victor, and David) were sent to PEO.
- 4.1.9. Electronic Challenge (Murad) – Competition will be held on Nov. 20.
- 4.1.10. Search Committee for 2016 Chapter Election (Madu) – Madu, Ranee and Ken are members of the Search Committee.
- 4.1.11. CLC (Jega/Murad) – Javeed will present the Chapter Story Telling Contest.
- 4.1.12. NEM Event – Peng to send a draft funding application for an event by November 16.



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4.2. Upcoming events

- 4.2.1. GLP Activities (Asogan) – No report.
- 4.2.2. New EIT Welcome Event (Murad) – It was scheduled for Dec 19.
- 4.2.3. Technical Tour (Asogan) – Murad to call Pearson Airport for a technical tour.
- 4.2.4. Volunteer Appreciation Dinner (Asogan) – Raneer to book the venue for Dec. 5 or Dec. 12.
- 4.2.5. AGM (Jega) – AGM is tentatively scheduled for Jan 23, 2016, Asogan to book the Venue.

4.3. Web Updates

Event photos are uploaded.

5. **Information**

5.1 Councillors' Report. (5 mts each)  
Not present.

6. **Other Business:** (5 mts)

- 6.1 Town Hall meeting will be held on Nov. 12. All members are requested to attend.
- 6.2 Chapter Policy: Chapter policy was reviewed at the meeting.
- 6.3 Clickers and volunteers for Willodale Chapter on Nov. 28.: Clickers will be lent to Willodale Chapter if we have reps to present their Mathletics event. Karthiga or Murad will attend.

7. **Next Meeting Date and Adjournment – 2 mts**

- 7.1. Next meeting set for December 4, 2015 at 6:30pm, Venue: Yee Hong, booking by Asogan.  
Refreshment by Murad
- 7.2. Adjournment. Motion moved by Madu, seconded by Peng.
- 7.3. Meeting adjourned at 8.00 PM ET

**Volunteers:** See above