



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, September 11, 2015	TIME:	6.30 PM ET		
LOCATION:	Yee Hong Centre for Geriatric Care 60 Scottfield Drive, ON				
CHAPTER BOARD:	Jega Jeganathan, Ph.D, P.Eng	Chair	X	GUESTS -----	Javeed A. Ken D. Bala B. Rajendra G.
	Murad Hussain M.Sc., P, Eng.	Vice Chair	X		
	N. (Madu)suthanan, P.Eng, FEC	Past Chair	X	Volunteers	
	Lin (Victor) Lan, P. Eng.	Secretary	X		
	Ranee Mahalingam, P. Eng., FEC	Treasurer		Councilors	Changiz S.
	Peng Zhang, P.Eng.	Executive	X		
	Elvis (Pinjing) Wang, P.Eng.	Executive	X		
	Narayana Pillai Asogan P.Eng.	Executive	X		
	Junbin Huang, EIT	Executive			

1. Call to Order

- 1.1. Jega called the meeting to order at 7:10 pm.
- 1.2. Introduction of attendees
- 1.3. Welcome by Chair

2. Routine Business

- 2.1. Confirmation of Quorum – Confirmed.
- 2.2. Approval of Agenda -Moved by Madu, Seconded by Elvis, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting #7 of August 7, 2015. Moved by Madu, seconded by Asogan, all in favour (5 min)
- 2.4. Monthly Financial Statement – (Ranee): Jega reported the financial statement provided by Ranee.

3. Decisions/Special

- 3.1 MEE Fund approval: Murad provided the details of Modular Electronic Engineering (MEE) project funding model where RCC has granted \$4,000 for this project. Motion moved by Madu and seconded by Asogan. All in favour.

4. Input/Action Items

4.1. Progress Reports

- 4.1.1. Mathletics (Murad): Mathletics event will take place on October 31, 2015. The venue has been booked. 20 new questions have been generated. More questions and more volunteers are required. All questions will be posted by Murad on the website for review. White T shirts to be provided for the event and Souvenir magazine to be published at the event.
- 4.1.2. Chapter Souvenir (Jega): The magazine will be ready for publishing before October 31, 2015, when Mathletics event will take place. More ads are needed. The deadline for accepting ads and article is October 2, 2015. Peng to provide her company's ad.
- 4.1.3. Seminar (Asogan): The seminar on September 24 has been set up. A seminar about light pollution will be provided in October. Elvis proposed a seminar on application for building permit, building inspection and energy saving.
- 4.1.4. New Engineers Seminar (Peng): Postponed.
- 4.1.5. Volunteer Training (Madu): Both volunteer training and STEMZ training will be combined into one training, which will be provided on either October 3, 2015 or September 26, 2015. Asogan to book Community Room of Scarborough Civic Centre. Madu will send an invitation within 3 days.
- 4.1.6. Newsletter #2 (Victor): 2nd Newsletter will be published in November or December.
- 4.1.7. Aspiring Engineers Scholarship (Murad): Five applications 2 Males and 3 Females were received, two scholarships (each \$500) from PEO, and the rest from the Chapter each \$250. The scholarships will be presented at the Volunteer appreciation Day before the



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Christmas.

- 4.1.8. Chapter Bylaw Review (Ranee): Not discussed.
- 4.1.9. Family Event – BBQ (Asogan): The BBQ event was held on August 27, 2015 at Bluffer's Park. About 60 people participated. The event photos will be posted on the website.
- 4.1.10. Awards Committee (Victor): Victor to contact Ranee to organize.
- 4.1.11. Technical Tour (Asogan): Not discussed.

4.2. Upcoming events

- 4.2.1. GLP Activities (Asogan): MPP Brad Duguid's BBQ event will be held on September 26, 2015. A MPP evening event will be organized at Queens Park on October 2, 2015.
- 4.2.2. New EIT welcome event (Murad): Murad will organize this.
- 4.2.3. Search Committee for 2016 Chapter Election (Jega): Madu (Past Chair) was nominated by the Chair as the chair of the Search committee along with two volunteer members to be selected by Madu and approved by BOE. The search committee will strictly follow the requirements of the Chapter By-Law. All in favour. Adopted.
- 4.2.4. ECRC: ECRC will be held on September 16, 2015. Jega and Murad will attend.

4.3. Web Updates

5. **Information**

Councillors' Report. (5 mts each)

- 5.1 The procedure about award volunteer certificates and pins has been distributed to the chapters.
- 5.2 Anyone who is interested in running councillor election should provide his or her name to Changiz.

6. **Other Business:** (5 mts)

7. **Next Meeting Date and Adjournment – 2 mts**

- 7.1. Next meeting set for October 2, 2015 at 6:30pm. Venue: Yee Hong Boardroom, booking by Asogan and refreshments by Jega.
- 7.2. Adjournment. Motion moved by Peng, seconded by Elvis.
- 7.3. Meeting adjourned at 8:30 PM ET

Volunteers: See above