



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, June 12, 2015	TIME:	6.30 PM ET		
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue)				
CHAPTER BOARD:	Jega Jeganathan, Ph.D, P.Eng Murad Hussain M.Sc., P, Eng. N. (Madu)suthanan, P.Eng, FEC Lin (Victor) Lan, P. Eng. Ranee Mahalingam, P. Eng., FEC Peng Zhang, P.Eng. Elvis (Pinjing) Wang, P.Eng. Narayana Pillai Asogan P.Eng. Junbin Huang, EIT	Chair (regret) Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive (regret)	x x x x x x x	GUESTS ----- Volunteers Councilors	Claudia Hamza Gajananda (Miles) Yungwo Jao Bala B, Javeed A, Maha M., ----- Santosh Gupta,P.Eng, FEC, Councillor

1. Call to Order

- 1.1. Murad called the meeting to order at 7:00 pm (1 min)
- 1.2. Introduction of attendees (5 min) - Completed
- 1.3. Welcome by Chair (5 min) – Murad welcomed all.

2. Routine Business

- 2.1. Confirmation of Quorum (1 min) – Confirmed
Appointment of minute taker – Victor Lan.
- 2.2. Approval of Agenda -Moved by Ranee, Seconded by Madu, all in favour.
- 2.3. Approval of Minutes of meeting #4 of May 1, 2015. Moved by Peng, seconded by Ranee.
- 2.4. Monthly Financial Statement – (Ranee) - Ranee reported the balance in the account and recently received invoices.

3. Decisions/Special

3.1 Business Plan – Business Plan Committee presented the 2016 business plan and circulated in the members of Board of Executives. The Business Plan was approved and \$25,000.00 annual operation fund will be requested to PEO. Proposed by Ranee, moved by Murad, seconded by Madu, all in favour.

3.2 PEO Committee Connections – There are over 30 committees in PEO, however most members are not aware of these committees and their function. PEO encourages Chapters to set up joint events with these committees eg experience Committee, Enforcement Committee. It was decided to create a PEO Committee Liason role in the PEOSC to engage these committees during appropriate future events. Peng will lead this committee for PEOSC, Javeed and Elvis will be assistants. The cost will be billed against the event. Proposed by Santosh Gupta, moved by Victor, seconded by Murad, all in favour. Murad and Peng to engage the PEO experience requirement committee for the upcoming EIT event.

4. Input/Action Items

4.1. Progress Reports

- 4.1.1. Post event meeting - BBC 2015 (Victor) – After the event of BBC 2015, Victor sent an email to all volunteers for feedback. Victor has received some comments and will present at the Post event meeting, which is tentatively scheduled for July 2015.
- 4.1.2. Post event meeting - Mechatronics (Madu) – Madu will send an email to all volunteers for feedback.
- 4.1.3. Chapter Souvenir (Madu)
- 4.1.4. Seminars (Asogan) - A seminar about TTC transportation will be held on June 18, 2015. More than 50 members registered. The details of this seminar has been posted on the Chapter website.
- 4.1.5. Volunteer Training and STEMZ (Madu) – Madu to organize a training session for STEMZ. Asogan to book the Civic Centre Committee Room for a Saturday in July.



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- 4.1.6. Newsletter #1(Victor) – The final version of Newsletter Issue #1 has been completed and will be posted on the Chapter website and will be distributed next week.
- 4.1.7. CPC (Asogan) – 104 people participated in the event, including 47 new engineers. Asogan to send the expense report to PEO next week for reimbursement.
- 4.1.8. ECRC update 1 (Murad) – Murad to send the access to Chapter By-law template to Ranee. Ranee, Murad, Jega and Madu to fill the template and send to PEO no later than July 6, 2015.
- 4.1.9. ECRC update 2 (Murad) – Murad to send out the Postal Code eligibility of applicants who can apply for Aspiration Scholarship.
- 4.1.10. ECRC update 3 (Murad) – ECRC tentatively scheduled PEO town hall meeting on November 12, 2015. Murad to collect the questions which will be asked in the town hall meeting.
- 4.1.11. EDU Conference – both Peng and Elvis took part in the EDU Conference held on May 30, 2015. Approx. 60 people from PEO chapters participated in the Conference. Elvis presented a story about the Scarborough Chapter. Peng and Elvis to send a brief report and photos to Victor for next Newsletter.

4.2. Upcoming events

- 4.2.1. Electronic Challenge (Murad) – The 1st meeting is scheduled for June 23, 2015. York Region Chapter will be invited since they requested to learn wireless system used in the Mathletics. Asogan to book the venue.
- 4.2.2. Mathletics (Murad) – the meeting will be included in the Electronic Challenge meeting on June 23, 2015.
- 4.2.3. GLP activities (Asogan) – Uthanya to attend a MPP fundraising event on June 23, 2015.
- 4.2.4. New EIT welcome event (Murad) – This event is tentatively scheduled for July. PEO Licensure Committee will be invited to this event, which is a part of enhancing communication between PEO committees and PEO chapters.

4.3. Web Updates

Information about CPC has been uploaded and the Newsletter No. 1 will be posted soon.

5. Information

5.1 Councillors' Report.

- 1. Council received the 2016 budget assumptions and directed the Registrar to initiate preparation of Capital and Operating budgets and present for council approval at September meeting.
- 2. Approved the amendments to the Continuing Professional Development, Competency and Quality Assurance Task Force Terms of Reference.
- 3. Council approved the process for the selection and approval of the President's Award.
- 4. Maria Cellucci, CPA, CA, was nominated for a one year term to the Engineers Canada Audit Committee, from June 2015 to June 2016.
- 5. Nine new members were appointed to ERC Roster.

6. Other Business: (5 mts)

7. Next Meeting Date and Adjournment

- 7.1. Next meeting set for Tuesday, July 7, 2015 at 6:30pm, Venue: Yee Hong Boardroom, booking by Asogan and refreshments by Murad.
- 7.2. Adjournment. Motion moved by Ranee, seconded by Asogan.
- 7.3. Meeting adjourned at 8:50 PM ET