



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, April 03, 2015			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue)				
CHAPTER BOARD:	Jega Jeganathan, Ph.D, P.Eng	Chair	X	GUESTS	Amit Gupta Bala B.Choudhur Ghassan Fayad
	Murad Hussain M.Sc., P, Eng.	Vice Chair	X		
	N. (Madu)suthanan, P.Eng, FEC	Past Chair	X	-----	Javed A. K.
	Lin (Victor) Lan, P. Eng.	Secretary	X	Volunteers	Lakshimi M.
	Ranee Mahalingam, P. Eng., FEC	Treasurer	X		Maha M
	Peng Zhang, P.Eng. (regret)	Executive	X	Councilors	Rajendra G.
	Elvis (Pinjing) Wang, P.Eng. (regret)	Executive	X		Nazmus S.
	Narayana Pillai Asogan P.Eng.	Executive	X		Choudhurg N.
	Junbin Huang, EIT	Executive	X		Harsh Singh
					Santosh Gupta

1. Call to Order

- 1.1. Jega called the meeting to order at 7:05 pm (1 min)
- 1.2. Introduction of attendees (5 min)
- 1.3. Welcome by Chair (5 min)

2. Routine Business

- 2.1. Confirmation of Quorum (1 min)
- 2.2. Approval of Agenda -Moved by Madu , Seconded by Victor, all in favour. (2 min)
- 2.3. Approval of Minutes of meeting #2 of Mar. 6, 2015. Moved by Ranee, seconded by Victor. all in favour (5 min)
- 2.4. Monthly Financial Statement – (Ranee) (5min): Ranee to prepare business plan with murad and Junbin at the early of May, 2015.

3. Decisions/Special

N/A

4. Input/Action Items

- 4.1. Progress Reports
 - 4.1.1. BBC 2015 (Victor) : Up to today, 38 junior teams and 48 senior teams have been registered. Jega to print name tags, certificates and etc. Madu to look after refreshment. Asogan to provide survey forms and follow up with media. Murad will contact the security at Scarborough Civic Center tomorrow morning about postponement of BBC. Victor to send revised volunteer list for BBC to Jega.
 - 4.1.2. Mechatronics (Madu): So far 13 teams registered. Jega to send VIP invitation. Mechatronics Car Contest will be hold on April 18 from 10 am to 4 pm. Madu to send a notice to all volunteers about this event. A meeting for preparing this event will be held on April 6 or 7 at Yee Hong or Scarborough Community Center. Madu to confirm with Asogan and Murad
 - 4.1.3. PEO Licensure Assistance Program (Victor): The Appreciation event will be held on Saturday, May 23, 2015. Victor to confirm with PEO. Victor to ask interns for feedback about this program.
 - 4.1.4. Chapter Souvenir (Madu) : The fundraising activities will be carried out.
 - 4.1.5. Seminars (Asogan): TD Bank will organize a seminar on May 7 at the Delta Hotel, An education researcher from TDSB will deliver a seminar about education on Friday, June 12, 2015. Murad will have a presentation about wireless spectrum in August.
 - 4.1.6. Draft of the AGM minutes (Jega). Victor to include attendance in the draft minutes of AGM, then send to Jega.



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- 4.1.7. Volunteer Training (Madu): no business.
- 4.1.8. Newsletter #1(Victor): The first Newsletter to be published at the end of April, 2015. The deadline of accepting the articles and news is April 20, 2015. Victor to write the news about BBC 2015. Madu to write about Mechatronics Car Contest 2015. Raneer to provide an article about environment. Jega and Murad will provide articles.
- 4.1.9. STEMZ (Madu): An article has been received. Madu to write how to prepare articles for STEMZ in the Newsletter.
- 4.1.10. Madu, Raneer and Murad to take part in a NEM for 5 to 6 years old kids in March

- 4.2. Upcoming events
 - 4.2.1. CPC (Asogan): CPC will be held on Friday, May 29, 2015 at Scarborough Convention Center. Murad will have a presentation at the seminar.
 - 4.2.2. Electronic Challenge (Murad): Murad to provide a proposal in the next week, then apply for funding to PEO. Plan to train students this year and have a contest next year.
 - 4.2.3. PEO AGM (April 24-25, 2015) (Jega): Asogan and Uthayan will take part in GPL training. Junbin may go for executive training.
 - 4.2.4. GLP Activities (Asogan): no business.
 - 4.2.5. EIT Welcome (Murad): Murad to organize new EIT welcome events. Santosh and Raneer to provide presentations in the events about Engineer Licensure.
 - 4.2.6. School Outreach: A school invited an engineer to take part in their event in May or June. Raneer to take part in. Jega to forward the details.
 - 4.2.7. A seminar in Ryerson University: A seminar will be provided on Thursday, May 14, 2015 in Ryerson University. Jega to provide the details to all volunteers.

4.3. Web Updates

5. **Information**

5.1 Councillors' Report. (5 mts each): Councillor Santosh advised that new regulations about EIT and new applications will take effect on July 1 and he also advised about the recent changes in the Corporate Leadership Team of PEO.

6. **Other Business: (5 mts)**

Volunteer recognition: RCC has approved the proposal about recognizing volunteer experience submitted by Scarborough Chapter

7. **Next Meeting Date and Adjournment – 2 mts**

7.1. Next meeting set for May 01, 2015 at 6:30pm, Venue: Yee Hong Center, booking by Asogan, refreshment by Murad

7.2. Adjournment. Motion moved by Jega, seconded by Madu.

7.3. Meeting adjourned at 8:45 PM ET

Volunteers: