



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Tuesday, September 9, 2014			TIME:	6.30 PM ET
LOCATION:	Anjappar Chettinad 3090 Eglinton Avenue East, Scarborough, ON, M1J 2H1				
CHAPTER BOARD:	N. (Madu)suthanan, P.Eng, FEC Jega Jeganathan, Ph.D, P.Eng N. Asogan, P. Eng. David Dias, P.Eng Ranee Mahalingam, P. Eng., FEC Harsh Singh, EIT. G.N. (Miles) Mailvaganam, P.Eng Murad Hussain M.Eng., P, Eng. Ian (Victor) Lin, P. Eng.	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	x x x x x x	GUESTS ----- Volunteers Councilors	Bala Balasingam Aditi Bhardwaj Ashutosh Bhardwaj Andrea Dias Lakshmi Mula Maha Mahalingam Maria D'Souza Paul Morton Peng Zhang Sheikh Ismail Rajendra Gadhvi Santosh Gupta, Councillor - LGA

1. **Call to Order**

- 1.1. Madu called the meeting to order at 6:53pm.
- 1.2. Introduction of attendees – Completed.
- 1.3. Welcome by Chair – Madu informed that there are number of new programs also lined up. We expect lots of support from our volunteers.

2. **Routine Business**

- 2.1. Confirmation of Quorum – Confirmed.
- 2.2. Appointment of minute taker – David Dias was appointed to take minutes for this meeting, moved by Ranee and seconded by Jega. All in favour. Motion passed.
- 2.3. Approval of Agenda (2 min) –Victor proposed and Asogan seconded All in favour. Motion passed.
- 2.4. Approval of Minutes of meeting # 6 of July 04, 2014. (5 min). Ranee proposed and Victor seconded. All in favour. Motion passed. ****Murad to clarify under 5. Other Business what he meant by having a discount at The Source.** Murad
- 2.5. Monthly Financial Statement and review (Ranee) – Ranee presented the statement & reviewed.. Ranee presented Procedure No 2 (detail?) for approval. Ranee proposed, Victor seconded. All in favour. -Motion passed. Meeting date fixed for Sept 26th for financial review. Madu will conduct a seminar on Using Account Code in Excel for identifying Assets, Expenses etc. at this review meeting. BOE
Madu

3. **Decisions/Special**

- 3.1. Items from Madu's list of recommendations taken up.
 1. Asogan will be purchasing the laptops for a maximum of \$ 1,500 (see previous minutes) Asogan
 2. Asogan and Murad to lead committee to study the 2nd BBC testing machine, and its functionality and use of the load cell in it.. Ashutosh Bhardwaj to assist. Madu
- 3.2. Purchase of 3 laptop-cum-tablet for not exceeding \$ 1,500. Madu to make the purchases. They will be distributed among Victor, Ranee, and Madu as requested.. Proposed by Ranee, seconded by Victor. All in favour, Motion carried.

4. **Input/Action Items**

- 4.1. Progress Reports
 - 4.1.1. Women in Engineering (Ranee) – Nothing to report.
 - 4.1.2. Mathletics 2014 (David) - **David to send Paul Morton and Ashutosh and Lakshmi the writeboard info so that he can review and create new questions. David
 - 4.1.3. Mechatronics 2014 & Club (Victor/Madu) – Madu stated that we conducted a contest in 2012. In 2013 we had to cancel the contest. Found that only those in Robotics club Madu



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- had knowledge to compete. We want children to learn this hobby. RCC has approved \$3k. On the 24th, there's a orientation to introduce our volunteers to the Mechatronics Clubs program.
- 4.1.4. STEMZ (Madu) -An orientation program is scheduled for 24th Sept to introduce the STEMZ program to new and existing volunteers.
 - 4.1.5. PEO Licensure Assistance Program (Victor) -15 people registered but only 3 or 4 mentors. Eblast was already sent. Training in October 18th or 25th. Victor requested another e-blast to be sent.
 - 4.1.6. Education Committee (Victor/Murad) -Nothing to report. ****Murad to prepare proposal for funding request.**
 - 4.1.7. Awards Committee (Ranee) -Report will be delivered next meeting on who is eligible.
 - 4.1.8. Aspiring Engineer Scholarship (Murad) -All 6 applicants will get the scholarship.
 - 4.1.9. Seminars (Jega) – A seminar by Asogan is to be organized for September. A seminar on “Replacement Tunnel between Windsor, ON and Detroit, MI” is organized for October 21st. TD Financial planner is willing to present in either November or December, details will be given in the next BOE. Jega to consider Councillor Changiz Sadr and Paul Acchione for future presentations.
 - 4.1.10. Souvenir Committee (Jega) -Flyers logo to be moved to top left. Madu requested to visit Engineering firms to collect advertisements.
 - 4.1.11. NAOSH (Uthyan) -Not present.
 - 4.1.12. ECRC (Madu/Jega) -No update.
 - 4.1.13. Bridging program (Madu) -No action required, to be removed from Agenda.
 - 4.1.14. Annual BBQ (Jega/Asogan) -There were 50 people Event was a success. Due to rain starting at 2 pm, we had to cancel some programs such as Tug-of-War.
 - 4.1.15. Assets List and Storage (Asogan/Jega) -List to be updated. Search for a storage location. After 24th, Madu to give lesson on asset management on 26th Sep(see Item 2.5)
 - 4.1.16. Search Committee for 2015 Jan PEOSC Elections (Madu) -Asogan to take the lead as chair. Miles or Harsh are possible candidates to comprise team. Still need a member at large. Victor proposed, Ranee seconded. All in favour. -Motion passed.
 - 4.1.17. Technical Tour – Jega informed there will be a tour of a PVC factory at 10:00am on October 11th, 2014. Maximum of 30 people, acceptance is on a first come first served basis. Visitors are requested to arrange own transportation to Pharmacy & Eglinton and to wear closed toe shoes. The tour will be one to two hours.

Madu
Murad
Jega
Asogan/
Jega.
Madu
Asogan
Jega

- 4.2. Upcoming events
 - 4.2.1. GLP (Asogan) –Nothing to report.
- 4.3. Web Updates – (Asogan/Jega) –No updates

Information

5.1 Councillors' Report. (5 mts each) –
Dr. Santosh: Council will meet on Sep 26th and after that there will be something to report. Changiz's report on PEO allocation for each Chapter was read out.

5. **Other Business:** (5 mts)



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6. **Next Meeting Date and Adjournment – 2 mts**

Asogan

- 6.1 Next meeting set for October 3, 2014 at 6:30pm, Venue: Yee Hong, booking by Asogan
- 6.2 David proposed to adjourn the meeting, Jega seconded. All in favour. Motion passed.
- 6.3 Meeting adjourned at 8:36 PM ET.