



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, July 4 th , 2014	TIME:	6.30 PM ET		
LOCATION:	Yee Hong Centre 60 Scottfield dr., Scarborough, ON				
CHAPTER BOARD:	N. (Madu)suthanan, P.Eng, FEC	Chair	X	GUESTS -----	
	Jega Jeganathan, Ph.D, P.Eng	Vice Chair	X		
	N. Asogan, P. Eng.	Past Chair		Volunteers	
	David Dias, P.Eng	Secretary			
	Ranee Mahalingam, P. Eng., FEC	Treasurer	X	Councillors	
	Harsh Singh, EIT.	Executive			
	G.N. (Miles) Mailvaganam, P.Eng	Executive	X		
	Murad Hussain M.Eng., P, Eng.	Executive	X		
	Ian (Victor) Lin, P. Eng.	Executive	X		

1. **Call to Order** Action by:
 - 1.1. Madu called the meeting to order at 7.02 pm.
 - 1.2. Introduction of attendees.
 - 1.3. Welcome by Chair – Madu welcomed the attendees.

2. **Routine Business**
 - 2.1. Confirmation of Quorum – Confirmed.
 - 2.2. Appointment of minute taker – Jega was appointed to take minutes for this meeting, moved by Ranee and seconded by Miles. All in favour.
 - 2.3. Approval of Agenda (2 min) – Miles proposed and Victor seconded. All in favour.
 - 2.4. Approval of Minutes of meeting # 5 of June 06, 2014. (5 min). Ranee proposed and Miles seconded. All in favour.
 - 2.5. Monthly Financial Statement (Ranee) - Ranee presented the statement.
 - 2.6. Business Plan 2015 Preparation (Ranee) – A second meeting was held on June 23, 2014, and the Business Plan for 2015 was submitted to PEO.

3. **Decisions/Special**
 - 3.1. Mathletics (Raju) – Raju was not present and no proposal was submitted either. – This item will be deleted from next meeting minutes.
 - 3.2. Other Chapter Activities (Jega) – Scarborough Chapter is receiving invitations from other chapters for their events. Currently we do not have a policy for advertising, attending and reimbursements by PEOSC. Jega formulated a policy and BOE approved. Policy to be circulated to BOE by e-mail. Jega
 - 3.3. STEMZ (Madu) – STEMZ was approved. Madu to call for an information session before next BOE meeting. Madu

4. **Input/Action Items**
 - 4.1. Progress Reports
 - 4.1.1. Women in Engineering (Ranee) – Ranee mentioned that she did not receive any further request from the chairperson. As such, she is still on hold at this moment.
 - 4.1.2. BBC 2014 - Post-event update (Harsh) – Jega to organize a post event meeting at the earliest. Jega
 - 4.1.3. Mathletics 2014 (David) – David was unable to attend the meeting and has the following update: Mathletics 2014 is scheduled for November 8th, 2014. The writeboard has been set up and several questions have been created. Based on the results of the post-mortem, it was agreed that there will be only one round for junior and one round for senior. This is to avoid errors in tabulation of the winners list. A new schedule needs to be created by the Project Manager (David). David
 - 4.1.4. Newsletter #1 (David). David was unable to attend the meeting and has the following update: The draft newsletter for 2014 has been sent to the BOE for review and comment. The article can be released in mid July, ahead of the August promised date. This is



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because there are several events in August that members should know about. If the newsletter is released in July, members will be able to see the upcoming events and attend.

- 4.1.5. Mechatronics 2014 – (Victor/Madu) – Madu to contact TDSB and TCDSB for approval. Madu
 - 4.1.6. PEO Licensure Assistance Program (Victor) – It will start in September. Victor
 - 4.1.7. Education Committee (Victor/Murad) – Victor attended a meeting on May 28th. Murad said that he has purchased the Little Bit components for demonstration. Murad
 - 4.1.8. Awards Committee (Ranee) – All Project Managers to send volunteer list to Ranee All P.M.
 - 4.1.9. Aspiring Engineer Scholarship (Murad) – Closing date is July 31th.
 - 4.1.10. Seminars (Jega) – Asogan will present next.
 - 4.1.11. Update on Assets (Asogan) – Not present.
 - 4.1.12. Souvenir Committee (Jega) - Jega (Chair) with the help of Uthayan, Murad, Rajendra, and Peng. Jega to organize a brainstorming meeting. Jega
 - 4.1.13. NAOSH (Uthyan) – Not present.
 - 4.1.14. ECRC (Madu/Jega) – Madu and Jega will be attending on Monday 7th July.
- 4.2. Upcoming events
- 4.2.1. GLP (Asogan) – Not present
 - 4.2.2. Technical Tour (Jega) – Registration will be opened soon. Jega
 - 4.2.3. Annual BBQ (Uthayan/Asogan) – Uthayan and Jega to confirm with the restaurant for August 16th. Jega, Asogan
- 4.3. Web Updates – (Asogan/Jega) – Updated.

Information

5.1 Councillors' Report. (5 mts each) –

Santosh regretted his attendance and emailed his report to Madu and Ranee. Ranee summarized the facts. Madu will be forwarding the email to all BOEs for information Madu

5. **Other Business:** (5 mts)

6. **Next Meeting Date and Adjournment – 2 mts**

- 6.1. Next meeting set for August 8, 2014 at 6:30pm, Venue: Yee-Hong, booking by Ken and Asogan. Ken, Asogan
- Extra food by Victor.
- 6.2 Ranee proposed to adjourn the meeting, Victor seconded. All in favour n
- 6.3. Meeting adjourned at 8:00 PM ET

Volunteers:

Maha Mahalingam
Sheikh, Ismail, EIT
Rajendra Gadhvi, EIT
Peng Zhang, P.Eng.
Raji Ravi P.Eng.
Raji Mailvaganam
Bala Balasingam