



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, June 6, 2014	TIME:	6.30 PM ET		
LOCATION:	Yee Hong Centre 60 Scottfield dr., Scarborough, ON				
CHAPTER BOARD:	N. (Madu)suthanan, P.Eng, FEC	Chair		GUESTS	
	Jega Jeganathan, Ph.D, P.Eng	Vice Chair	X		
	N. Asogan, P. Eng.	Past Chair	X	-----	
	David Dias, P.Eng	Secretary		Volunteers	
	Ranee Mahalingam, P. Eng., FEC	Treasurer	X		
	Harsh Singh, EIT.	Executive			
	G.N. (Miles) Mailvaganam, P.Eng	Executive	X		
	Murad Hussain M.Eng., P, Eng.	Executive			
	Ian (Victor) Lin, P. Eng.	Executive		Councilors	

1. Call to Order

- 1.1. Jega called the meeting to order at 7:15 pm.
- 1.2. Introduction of attendees.
- 1.3. Welcome by Chair - Jega welcomed the attendees.

2. Routine Business

- 2.1. Confirmation of Quorum – Quorum not available. Information Session.
Appointment of minute taker – Jega was appointed to take minutes for this meeting, moved by Ranee and seconded by Asogan. All in favour.
- 2.2. Approval of Agenda (2 min) – Ranee proposed and Asogan seconded. All in favour.
- 2.3. Approval of Minutes of meeting # 4 of May 09, 2014. (5 min). Ranee proposed and Miles seconded. All in favour.
- 2.4. Monthly Financial Statement (Ranee) - Ranee presented the statement.
- 2.5. Business Plan 2015 Preparation (Ranee) - A meeting was held on May 22. The plan was developed and it will be circulated among the BOE. A second meeting will be held within this month.

3. Decisions/Special

- 3.1. Mathletics (Raju) – Raju was unable to provide a proposal in time for the June 6th meeting, however it will be provided for the next meeting.
- 3.2. Other Chapter Activities (Jega) – Scarborough Chapter is receiving invitations from other chapters for their events. Currently we do not have a policy for advertising, attending and reimbursements by PEO SC. Jega to formulate a policy and circulate to BOE for approval.
- 3.3. STEMZ (Madu) - Since Madu was not present, Ranee explained about the STEMZ project. The proposal was circulated during the meeting. The Proposal was also circulated to BOE by Madu on June 1. The decision on this project will be made at the next BOE meeting.

4. Input/Action Items

4.1. Progress Reports

- 4.1.1. CPC Post Event Comments (Jega) – Event was success, 53 members and 39 guests were attended, technical presentation by Aziz Ahmed, P.Eng was well received.
- 4.1.2. Women in Engineering (Ranee) – Ranee sent an email to the organizer and waiting for standby.
- 4.1.3. BBC 2014 - Post-event update (Harsh) – A post event meeting is tentatively scheduled on June 27th.
- 4.1.4. Mathletics 2014 (David) - Not present.
- 4.1.5. Newsletter #1 (David). Newsletter is scheduled to be released in August. Volunteers are encouraged to sent articles.
- 4.1.6. Mechatronics 2014 – (Victor/Madu) - RCC has approved our Proposals for establishing Mechatronics Clubs in 5 of the 34 High Schools in Scarborough. Work Plan: Inform schools about our proposal and get their approval to establish the Club in June; Asogan, Victor



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and/or Ranee to contact the School Boards by phone and e-mail and get approval. Madu to buy the components for our Volunteer training. Volunteer training and writing of Materials for the Teacher Training will be conducted.

- 4.1.7. PEO Licensure Assistance Program (Victor) – Not present.
 - 4.1.8. Education Committee (Victor/Murad) – Not present.
 - 4.1.9. Awards Committee (Ranee) – Some certificates (Asogan, Syed and Paul) were received. from PEO. All Project Managers to send volunteer list to Ranee.
 - 4.1.10. Aspiring Engineer Scholarship (Murad) – Murad sent letters to school.
 - 4.1.11. Seminars (Jega) – We had four seminars. Looking for speakers for future seminars. Asogan to present in July.
 - 4.1.12. Update on Assets (Asogan) - Asogan to present a proposal for the next meeting.
 - 4.1.13. Souvenir Committee (Jega) – Committee to identify a number of companies in Scarborough, especially in engineering areas to sponsor the Souvenir then to meet the owners and directors of such companies.
 - 4.1.14. NAOSH (Uthyan) - Not present.
- 4.2. Upcoming events
- 4.2.1. GLP (Asogan) – A meeting was held on May 26 to discuss an arrangement for an all party debate. Due to other BOE activities, very short timeframe, and full time commitment from a volunteer was not possible, this arrangement couldn't achieve.
 - 4.2.2. Technical Tour (Jega) – A technical tour has been arranged to Peterborough and Whitby on August 09, 2014 Saturday. This includes a Lift Lock Cruise, Lift Lock Visitor Centre, and a beer factory tour. Further details will follow soon.
 - 4.2.3. Annual BBQ (Uthayan/Asogan) – A tentative date should be set in August 16th.
- 4.3. Web Updates – (Asogan/Jega) – Seminar on Hazardous Area Classifications and CPC photos to be uploaded.

Information

5.1 Councillors' Report. (5 mts each)

Not present.

5. **Other Business:** (5 mts)

6. **Next Meeting Date and Adjournment – 2 mts**

6.1. Next meeting set for July 4, 2014 at 6:30pm, Venue: Yee-Hong, booking by Ken and Asogan. Extra food by Maha.

6.2 Miles proposed to end meeting, Asogan seconded. All in favour.

6.3. Meeting adjourned at 8:35 PM ET

Volunteers:

Raji Mailvaganam, P. Eng.
Peng Zhang, P.Eng.
Maha Mahalingam
Raji Ravi