



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, May 9 2014	TIME:	6.30 PM ET		
LOCATION:	Yee Hong Centre 60 Scottfield dr., Scarborough, ON				
CHAPTER BOARD:	N. (Madu)suthanan, P.Eng, FEC	Chair	X	GUESTS -----	
	Jega Jeganathan, Ph.D, P.Eng	Vice Chair	X		
	N. Asogan, P. Eng.	Past Chair	X	Volunteers	
	David Dias, P.Eng	Secretary			
	Ranee Mahalingam, P. Eng., FEC	Treasurer	X	Councillors	Dr. Santosh Gupta P.Eng.
	Harsh Singh, EIT.	Executive			
	G.N. (Miles) Mailvaganam, P.Eng	Executive	X		
	Murad Hussain M.Eng., P, Eng.	Executive			
	Ian (Victor) Lin, P. Eng.	Executive	X		

1. Call to Order

- 1.1. Madu called the meeting to order at 7:02 pm.
- 1.2. Introduction of attendee.
- 1.3. Welcome by Chair - Madu welcomed the attendees.

2. Routine Business

- 2.1. Confirmation of Quorum - Confirmed
Appointment of minute taker – Jega was appointed to take minutes for this meeting, moved by Ranee and seconded by Victor. All in favour.
- 2.2. Approval of Agenda (2 min) – Miles proposed and Victor seconded. All in favour.
- 2.3. Approval of Minutes of meeting # 2 of March 07, 2014. (5 min). Ranee proposed and Miles seconded. All in favour.
- 2.4. Monthly Financial Statement (Ranee) – Statement was provided.
- 2.5. Business Plan 2015 Preparation (Ranee) – A meeting to discuss about the business plan in May, Victor, Jega, and Madu will be in the committee. Members are encouraged to provide any new business plans by sending an email to Ranee within two weeks.

3. Decisions/Special

- 3.1. Mathletics (Raju) – Raju absent, and no proposal provided. Board decided that Raju to provide a proposal for publishing a guide book on Mathletics before two weeks of June Board Meeting.
- 3.2. Outdated Cheques (Ranee) – There were two outdated cheques which were not reimbursed by the recipients. The Board decided to hold off for 7 years. All in favour.

4. Input/Action Items

4.1. Progress Reports

- 4.1.1. Women in Engineering (Ranee) – Ranee will be the chapter representative.
- 4.1.2. BBC 2014 - Post-event update – Jega informed that the post event meeting will be in June.
- 4.1.3. Mathletics 2014 – Ranee informed that the SCC has been booked for November 8th.
- 4.1.4. Newsletter #1 (David). Newsletter is scheduled to be released in August.
- 4.1.5. Mechatronics 2014 – (Victor) – RCC approval is pending.
- 4.1.6. PEO Licensure Assistance Program (Victor) – Next LAP will be in September 2014.
- 4.1.7. Education Committee (Victor). Victor submitted a success story to PEO. Murad to submit the proposal to Victor to be forwarded to the Education Committee.
- 4.1.8. Awards Committee (Ranee). Ranee reminded the list of BBC volunteers to be given to her. Action on Harsh. Murad and all project managers for other projects.
- 4.1.9. Aspiring Engineer Scholarship – Jega informed that the Chapter website has been updated, letters to the schools to be sent.
- 4.1.10. Seminars (Jega) – A seminar on “Hazardous Area Classifications” was held on April 25th and about 45 participants attended.
- 4.1.11. PEO AGM & PENTA – Madu and Jega attended the AGM and PENTA on April 25-26.
 - a) Engineering Idol presented by Etobicoke Chapter which provides an opportunity for high



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school students to experience the Profession of Engineering in a team challenge event.
b) SEITP (Structured EIT Program) presented by the Western Region which is over the Licensing Assistance Program, as discussed at the Penta forum. SEITP provides for job search for EIT and placement in various Companies in the Chapter area. PEOSC should recommend that this should replace our present Licensing Assistance program. Madu to contact PEO about SEITP.

- 4.1.12. Update on Assets (Asogan) – Nothing to report.
- 4.1.13. Souvenir Committee (Madu) – All Chapter activities will be included, Souvenir will be published on Mathletics, Jega (Chair) with the help of Uthayan, and Peng.
- 4.1.14. Project Management Seminar (Victor) – On May 3rd, Victor, Vijayanthi and Raju attended.
- 4.1.15. NAOSH (Uthayan) – Uthayan will prepare a proposal on North American Occupational Safety and Health prior to Business Plan.

4.2. Upcoming events

- 4.2.1. GLP (Asogan) – Nothing to report.
- 4.2.2. CPC (Jega/Asogan) – The first CPC will be on May 30th. So far 18 of 45 registered.
- 4.2.3. Event with Other Chapters (David/Jega/Paul/Raju) – East Toronto Chapter wanted to conduct Mathletics and requires assistance from Scarborough Chapter. Paul Morton volunteered however they have not contacted him.

- 4.3. Web Updates – (Asogan) – Jega to update BBC Pictures.

Information

5.1 Councillors' Report. (5 mts each)
Santosh reported.

5. **Other Business:** (5 mts)

Any BOE or volunteers who are not able to attend a BOE meeting, they need to advise the progress in advance.
Any resolution to be emailed to BOE 2 weeks prior to the BOE meeting.
Uthayan to get information about Technical tour on Lock.

6. **Next Meeting Date and Adjournment – 2 mts**

- 6.1. Next meeting set for June 6, 2014 at 6:30pm, Venue: Yee-Hong, booking by Ken and Asogan. Extra food by Jega.
- 6.2 Ranee proposed to end meeting, Asogan seconded. All in favour.
- 6.3. Meeting adjourned at 8:40 PM ET

Volunteers:

Bala Balasingam
Maha Mahalingam
Uthayan Thurairajah P. Eng.
Ali Ashraf
Paul Morton, P. Eng.
Lakshimi Mula
Peng Zhang P.Eng.
Siham Jawad, EIT
Muhammad Tariq Khan
Khurshid Husain