



MEETING:	PEO Scarborough Chapter Board Meeting			
DATE:	Friday, 2013-November-08	TIME:	6.30 PM ET	
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue)			
CHAPTER BOARD:	N. (Madu)suthanan, P.Eng	Chair	x	GUESTS
	Jega Jeganathan, Ph.D, P.Eng	Vice Chair	x	
	N. Asogan, P. Eng.	Past Chair	x	-----
	Syed Raza, P.Eng	Secretary	x	Volunteers
	Ranee Mahalingam, P. Eng., FEC	Treasurer	x	
	David Dias, P.Eng.	Executive	x	Councilors
	G.N. (Miles) Mailvagamnam, P.Eng	Executive	x	
	Raji Puthurath, P, Eng.	Executive	x	
Ian (Victor) Lin, P. Eng.	Executive	x		

1. Call to Order

- 1.1. Madu called the meeting to order at 7:04 pm (1 min)
- 1.2. Welcome by Chair (1 min)
- 1.3. Introduction of attendees (5 min)

2. Routine Business

- 2.1. Confirmation of Quorum (1 min)
- 2.2. Appointment of minute taker (1 min)
Syed was appointed to take minutes for this meeting, Jega moved and seconded by David. Jega continued to take the minutes, Ranee moved and seconded by Asogan.
- 2.3. Approval of Agenda –Requested to move Items 4.1.11 to 13 and 4.1.5 first. Agreed. Moved by Miles, seconded by David, all in favour. (2 min)
- 2.4. Approval of Minutes of meeting # 8 of October 18, 2013. Moved by Miles, seconded by Ranee all in favour (5 min)
- 2.5. Monthly Financial Statement – (Ranee) (5min) – Ranee received the statement of October. Six month statement has already been submitted and Paul (Reviewer) has provided his comments: “When claiming mileage ‘to and From’ details should be provided”.

3. Decisions/Special

- 3.1 Attending re-launch party by SNAP Scarborough and approval for giving of \$50 gift & card (Asogan/Madu) – Motion to approve the expense was provided by Victor and seconded by Miles. All in favour, motion carried.

4. Input/Action Items

- 4.1. Progress Reports
 - 4.1.1. Mechatronics 2013 – (Victor/Madu/Asogan) – Victor mentioned that the website for Mechatronics was updated, and letters sent to the Schools & teachers. Madu distributed revised estimation to increase the projected net cost from \$2,500 to \$4,000 for Mechatronics siting the reasons for the increase was due to change of scope of the project: Including Grad 11, 12 being one main cause. As the registration only started we will know how many will register only by mid November. Hence the revision was considered as a notice of possible increase in cost, The revision can be realistically updated and approval will be carried out next BOE meeting.
 - 4.1.2. PEO Licensure Assistance Program (Victor) – Feedback is awaited.
 - 4.1.3. Education Committee (Raji/Anil/Harsh) – Postponed.
 - 4.1.4. Volunteer Training/ Awards (Madu) – Madu’s proposal will be implemented early next year.
 - 4.1.5. Newsletter (Syed) – Syed received information from Jega and Asogan. Madu to provide



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input by 20 Nov.

- 4.1.6. By-Law amendments (Ranee) – No changes are proposed.
- 4.1.7. Awards Committee (Ranee) – Ranee mentioned few members of PEOSC were proposed to PEO for volunteer recognition pins.
- 4.1.8. Aspiring Engineer Scholarship (Jega) – Jega reported that all recipients will be felicitated at the Volunteer appreciation dinner. Jega to send the recipients to Ranee for preparing the cheques.
- 4.1.9. GLP Activities (Asogan) – Asogan and Madu attended the Renaissance Conference at Scarborough Civic Centre on October 19th.
- 4.1.10. Mathletics 2013 Report (David / Paul) – Dave mentioned that it was conducted successfully. There was a computer glitch in the program and the Winner List was amended. Based on the latest results, new prizes was given. There was an additional cost of as the wrongly announced winners were advised to keep the prizes.
- 4.1.11. Mathletics Assistance for PEO-GBC (Georgian Bay Chapter) and Panorama India (Madu) – David will coordinate with PEO-GBC and will enquire the extents of the help required. Raju reported that Panorama India has not finalised their date yet.
- 4.1.12. Request for Mathletics Question Bank by Grand River Chapter (Paul/Madu) – See under 4.1.13.
- 4.1.13. Request by PEO Education committee for Mathletics Question Bank for use of the whole province (Raji/Paul/David/Madu) – Raju suggested to reply to Education committee to make a common committee having one person from each chapter so that the chapters can equally contribute to the combined question bank. It was unanimously agreed by BOE and Madu will inform the Education committee.
- 4.1.14. Search Committee Report (Asogan) – Asogan mentioned that Syed and Ujwal will be in the committee. A revised Nomination form with extracts from by-law was distributed for comments. Asogan to condense the form to make it 2 pages if possible. Board agreed to the modifications to the form.
- 4.1.15. NEM 2014 (Asogan / Harsh) – Asogan to apply before November 15. NEM T-shirt is \$3, a possibility of getting for volunteers.
- 4.1.16. Volunteer Appreciation Awards (Murad) - Asogan mentioned that December 7th will be the event. Asogan informed that the gifts for volunteers are in progress. Murad confirmed by phone to Asogan that the date is Dec 14th and the venue is Alif Grill. Jega and Uthayan to check the prices for Polo T-shirts.
- 4.1.17. Inviting Tetra Society (Madu) - Madu sent the report to PEO head office about our participation in 2009 & the problem of volunteering without Certificate of Authorization.
- 4.1.18. Seminars - Jega reported that the Metrolinx Seminar went well on November 5, 32 people showed up for the presentation.

4.2. Upcoming events

- 4.2.1. Seminars (Jega) – No more seminars for the year.
- 4.2.2. Engineering Networking Event – Progress (Asogan) – Closed
- 4.2.3. Welcome to new EIT's (Asogan) - Postponed
- 4.2.4. Invitation by SAYGI Academics Association.(Madu) – Madu informed that if anyone wanted to go he/she is welcome to go. No interest was received as of yet.
- 4.2.5. CLC – Madu informed that Chair, and Vice-Chair will be going. If our proposal of success Story is accepted then, Asogan to be the third delegate, and PEOSC will meet his costs of attending

- 4.3. Web Updates – (Jega/Asogan) – Updated. Old broken links to be repaired. Madu suggested that a presentation about Web Design and how the broken links are repaired by Asogan and Jega.



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5. **Information**

5.1 Councillors' Report. (5 mts each) – No updates.

6. **Other Business:** (5 mts)

7. **Next Meeting Date and Adjournment – 2 mts**

7.1. Next meeting set for December 6, 2013 at 6:30pm, Venue: 60 Scottfield Dr.ON , booking by Asogan (extra food Ranee).

7.2. Adjournment. Motion moved by Ranee, seconded by Victor.

7.3. Meeting adjourned at 9.00 PM ET.

Volunteers:

Joshua Rajadurai
Ujwal Varma
Raju Chandar
Maha Mahalingam
Andrea Dias
Uthayan Therarajah