



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, 2013-September-06			TIME:	6.30 PM ET
LOCATION:	Anjappar Chettinad Restaurant, 3090 Eglinton Ave E Scarborough, ON - M1J2H1				
CHAPTER BOARD:	N. (Madu)suthanan, P.Eng	Chair	x	GUESTS -----	
	Jega Jeganathan, Ph.D, P.Eng	Vice Chair	x		
	N. Asogan, P. Eng.	Past Chair	x	Volunteers	
	Syed Raza, P.Eng	Secretary			
	Ranee Mahalingam, P. Eng., FEC	Treasurer	x	Councilors	Dr. Santosh Gupta P.Eng. Changiz Sadr, P.Eng.
	David Dias, E.I.T.	Executive	x		
	G.N. (Miles) Mailvagamnam, P.Eng	Executive			
	Raji Puthurath, P, Eng.	Executive			
	Ian (Victor) Lin, P. Eng.	Executive			

1. Call to Order

- 1.1. Madu called the meeting to order at 7:02 pm (1 min)
- 1.2. Welcome by Chair (1 min)
- 1.3. Introduction of attendees (5 min)

2. Routine Business

- 2.1. Confirmation of Quorum (1 min)- No quorum since only one executive member came. Hence the meeting was continued as an information session.
- 2.2. Appointment of minute taker (1 min) - David was appointed to take minutes for this meeting, Jega moved and seconded by Asogan.
- 2.3. Approval of Agenda – Added 2 items. Moved by Ranee, seconded by David, all in favour. (2 min). Adopted with amendments.
- 2.4. Approval of Minutes of meeting # 5 of August 9, 2013 (5 min). Moved by Ranee, seconded by Asogan all in favour.
- 2.5. Monthly Financial Statement – Ranee reported the bank balance, CPC money from PEO not received yet.

3. Decisions/Special

- 3.1. GLP Nomination – Asogan , and MPP Sue Wong will be nominated once the write-up is prepared. Ranee to prepare write up on Asogan, Asogan will write up on Soo Wong.

4. Input/Action Items

4.1. Progress Reports

- 4.1.1. Mechatronics 2013 – (Victor/Madu/**Asogan**) – Asogan to book the school gym by next week once a suitable date in November is finalised in consultation with Teachers.
- 4.1.2. Mentorship (Victor) – Asogan reported that everything is on track for upcoming meeting at Yee Hong on 28 Sep. More guides and interns are welcome to apply.
- 4.1.3. Education Committee (Raji / Anil/**Harsh**) – Report on Education Conference – Few proposals were discussed and two of them will be submitted to education committee through Raji within 2 weeks before next board meeting. Education committee will accept one or both as they see fit for funding.
- 4.1.4. Volunteer Training – Madu presented a paper of his proposal for training. Changiz Sadr, advised to add training on Presentation Skills and Report Writing Skills to the proposals and that he will help to get facilitators.
- 4.1.5. Newsletter (Syed) – Need articles from volunteers for next publication in December.
- 4.1.6. BBC Post-Event Meeting (Jega) – Postponed.
- 4.1.7. By-Law amendments (Ranee) – No responses received from volunteers/BOE. Request them urgently.
- 4.1.8. Awards Committee (Ranee) – Received volunteer dates from some individuals but none



Meeting Minutes # 7 (September 06, 2013)

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qualify for 5 year award for this year. Request all to send their volunteering history.

- 4.1.9. Aspiring Engineer Scholarship (Jega) – Applications were reviewed and completed.
- 4.1.10. Field Trip – Jega – 43 attendees to Sir Adam Beck followed by Wine Tasting. Organized by Harsh and Jega. Well received. Enthusiastic about repeating such events.

4.2. Upcoming events

- 4.2.1. Seminars (Jega) – Metrolinx presentation will be in October.
- 4.2.2. Mathletics 2013 (David / Paul) – Volunteer meeting on 23rd Sept. at Yee Hong. Asogan/Madu to invite VIPs for the event. Agenda to be adjusted and sent by David to Jega.
- 4.2.3. BBQ (Madu/Asogan/Jega) – 94 people registered, event will be on Sept. 7.
- 4.2.4. Engineering Networking Event – Progress – Asogan presented. Event will be on October 17th for those participating in an information session which is already booked.
- 4.2.5. Welcome to new EIT's (Asogan) - no updates

- 4.3. Web Updates – (Jega/Asogan) – updated

5. **Information**

- 5.1. Councillors' Report. (5 mts each) – No Council meeting in summer.

6. **Other Business: (5 mts)**

7. **Next Meeting Date and Adjournment – 2 mts**

- 7.1. Next meeting set for Oct 11, 2013 at 6:30pm, Venue: Yee Hong Centre, booking by Asogan (extra food Syed).
- 7.2. Adjournment. Motion moved by Raneer, seconded by David.
- 7.3. Meeting adjourned at 9:05 PM ET

Volunteers:

Ashutosh Bhardwaj
Aditi Bhardwaj
Bala Balasingam
Maria D'Souza
Andrea Dias
Sheikh Ismail
Kulo Jeganathan
Rani Madusuthanan
Harsh Singh
Uthayan Thurairajah
Pompilian Tofilescu
Ujjwal Verma
Nirali Sheladia
Yong Zhu
Maha Mahalingam