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| MEETING: | PEO Scarborough Chapter Board Meeting | | | |
| DATE: | Friday, 2013-June-07 | TIME: | 6.30 PM ET | |
| LOCATION: | Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue).... | | | |
| CHAPTER BOARD: | N. (Madu)suthanan, P.Eng | Chair | X | GUESTS |
| | Jega Jeganathan, Ph.D, P.Eng | Vice Chair | X | |
| | N. Asogan, P. Eng. | Past Chair | X | |
| | Syed Raza,P.Eng | Secretary | | Volunteers |
| | Ranee Mahalingam, P. Eng., FEC | Treasurer | X | |
| | David Dias, E.I.T. | Executive | X | |
| | G.N. (Miles) Mailvagamnam, P.Eng | Executive | X | Councilors |
| | Raji Puthurath, P, Eng. | Executive | X | |
| | Ian (Victor) Lin, P. Eng. | Executive | X | |

1. Call to Order

- 1.1. Madu called the meeting to order at 7:27 pm.
- 1.2. Welcome by Chair
- 1.3. Introduction of attendees – Completed around the table.

2. Routine Business

- 2.1. Confirmation of Quorum – Confirmed.
- 2.2. Appointment of minute taker - Jega was appointed to take minutes for this meeting, Asogan moved and seconded by Ranee.
- 2.3. Approval of Agenda -Moved by Miles, seconded by David, all in favour.
- 2.4. Approval of Minutes of meeting # 3 of May 03, 2013. Moved by Miles, seconded by Asogan all in favour
- 2.5. Monthly Financial Statement – Ranee received bank statement. Second allotment from PEO was received.

3. Decisions

- 3.1. Postponement Mechatronics – It was decided and all agreed to postpone to November. Budget revision will be submitted later by Madu – Chapter received refund for venue, except a \$10.00.
- 3.2. Business Plan 2014 - Teamleads to submit projects and estimates by next week since the submission deadline is June 28. A business plan meeting will be organized on June 21 at Yee Hong. Asogan will book the venue and Jega will bring refreshments.

4. Input/Action Items

4.1. Progress Reports

- 4.1.1. Mechatronics 2013 – Madu reported on postponement which will be organized in November.
- 4.1.2. Mentorship – Raji presented. E-blast to be sent regarding the mentorship.
- 4.1.3. Education Committee - Raji attended the Education Conference and presented.
- 4.1.4. Appoint a new Volunteer Coordinator / Training/ Awards – Postponed.
- 4.1.5. Spring Newsletter – Will be completed once the Secretary returns from vacation.
- 4.1.6. BBC Post-Event Meeting – Jega to coordinate.
- 4.1.7. By-Law amendments – Postponed.
- 4.1.8. Awards Committee - Postponed.
- 4.1.9. Clicker Return - Asogan presented, need to clarify few issues prior to return to PEO.
- 4.1.10. Aspiring Engineer Scholarship – Jega presented, deadline is July 1.

4.2. Upcoming events

- 4.2.1. Seminars - Jega presented; On June 25th a presentation will be held (Title: The Impact of Charismatic Leader), and another seminar will be in August, Jega to coordinate.
- 4.2.2. CPC Spring - Asogan presented, the event will be on June 12th.
- 4.2.3. Mathletics 2013 - David presented. Webpage need to be revised in advance, Jega to provide



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the web link to David.

- 4.2.4. Mathletics Question Bank – David presented, need more questions from the volunteers.
- 4.2.5. Field trips - Jega to organize. Harsh to find more information on a field trip.
- 4.2.6. PEOSC BBQ - Jega presented; Bluffer's Park has been booked for August 24th.
- 4.2.7. Education Fund – A task force was formed, Raji, and Harsh will come up with ideas for new projects. .

- 4.3. Report on PEO/OSPE/City of Toronto Employment Networking – Asogan presented.
- 4.4. Web Updates – Jega presented.
- 4.5. OSPE BBQ – Madu to coordinate with OSPE.
- 4.6. ECRC meeting on June 1, 2013 - Madu presented.

5. Information

5.1 Councillors' Report. (5 mts each) – no updates.

6. Other Business: (5 mts)

EIT Welcome – Asogan to organize.

7. Next Meeting Date and Adjournment – 2 mts

- 7.1. Next meeting set for July 5, 2013 at 6:30pm, Venue: TBD, booking by Asogan extra food TBD.
- 7.2. Adjournment. Motion moved by Raneer, seconded by Asogan.
- 7.3. Meeting adjourned at 8:50 PM ET

Volunteers:

Harsh Singh, EIT
Bala Balasingan
Xue Mei Zhang
Yong Zhu, EIT