



MEETING:	PEO Scarborough Chapter Board Meeting			
DATE:	Friday, 2013-04-05	TIME:	6.30 PM ET	
LOCATION:	Anjappar Chettinad Restaurant 3090 Eglinton Avenue East, Scarborough, ON M1J 2H1			
CHAPTER BOARD:	N. (Madu)suthanan, P.Eng Jega Jeganathan, Ph.D, P.Eng N. Asogan, P. Eng. Syed Raza,P.Eng Ranee Mahalingam, P. Eng., FEC David Dias, E.I.T. G.N. (Miles) Mailvagamnam, P.Eng Raji Puthurath, P, Eng. Ian (Victor) Lin, P. Eng.	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	x x x x x x x x x	GUESTS Volunteers Councilors See list at the end.

1. Call to Order

- 1.1. Madu called the meeting to order at 6:55 pm (1 min)
- 1.2. Introduction of attendees (5 min). Done.

2. Routine Business

- 2.1. Confirmation of Quorum (1 min).Confirmed.
- 2.2. Appointment of minute taker (1 min)
Syed was appointed to take minutes. Asogan moved and seconded by Ranee.
- 2.3. Approval of Agenda -Moved by David, seconded by Asogan, all in favour. (2 min)
- 2.4. Approval of Minutes of meeting # 1 of March 08, 2013. Moved by Asogan, seconded by Ranee. All in favour (5 min).
- 2.5. Monthly Financial Statement (5 min) – Ranee Presented the actual and budgeted values for BBC and other on-going projects.

3. Decisions

- 3.1 32 Clickers and transceiver that we use for Mathletics to be kept with PEO for sharing with other chapters. RCC decision letter to this effect was received.(Asogan/Madu) (5 minutes): Two options were presented to the board 1) Return 32 Clickers out of existing 100 to PEO 2) Purchase 32 clickers and handover to PEO. The Mathletics users pointed out that we have never used more than 60 or so clickers at a time and recommended to return 32 clickers to PEO. As we do not have the box for 32 clickers, it was decided to return them loose in a packing box. Asogan will arrange the return to PEO.

4. Input/Action Items

- 4.1. Welcome by Chair
- 4.2. Presentation by Salman Kureishy, Program Manager, Licensing International Engineers into the Profession (LIEP), University of Toronto on their LIEP program:. (10 min). Salman Kureishy Presented explain the LIEP programs benefits to EITs.
- 4.3. Report on ECRC meeting on 9th March (Asogan/Madu) (5 min). Asogan said that the Chapter presented 3 motions which were to be submitted to Chapter Manager, as they are not applicable to the Region. Our Mechatronics evoked much interest and the video on-line was displayed at the meeting. (Asogan).
- 4.4. Report on CPC of Willowdale/Thornhill on 9th March (Madu/Asogan) (2 min). Asogan and Madu attended the CPC on invitation.
- 4.5. PEO PENTA, Gala & AGM: Some volunteers to attend AGM and Training (Madu/Asogan/Ranee) (3 min). Madu and Jega are invited by PEO as Chair & Vice-Chair to attend the Penta, Gala & AGM. Syed and Victor will attend the AGM & Training. PEOSC will bear the expenses of Syed & Victor.
- 4.6. Appoint new CPC Committee Lead – in place of Murad (2 min). Asogan was appointed the new lead – Kiran Patel (Elec) will assist.
- 4.7. Appoint an Awards Committee (Ranee) (3 min): Ranee will lead – Raju Chander and Miles, as Volunteer Coordinator will assist.



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- 4.8. Field trips planning for the year (Event coordinator). (2 min). Jega will present at next meeting.
- 4.9. Seminars for April, May. (event Coordinator) (2 min). Jega will submit at next meeting.
- 4.10. Report on TDSB Mechanical CADD contest on 28 Mar(Asogan) (2 min). Asogan outlined the contest and he went as one of the judges.
- 4.11. Progress Reports on: (20 min)
 - 4.11.1. Report on BBC 2013 (Jega). Jega said that BBC went very well. As there was a bug of the results presented on screen not matching the printout an additional \$90 was spent without invoice or any document to cover the prize paid as money. Motion was presented to cover for the additional \$90 spent on prizes. Motion by Victor seconded by Raji Motion carried. It was decided that a post mortem meeting will be conducted and report will be presented in the next meeting to fix the issue to avoid the occurrence in future. Motion unanimously carried.
 - 4.11.2. Mechatronics 2013 (Victor): Event is finalized for May 25th. Madu and Victor provided the updates. A Team meeting to be arranged soon.
 - 4.11.3. Mathletics – (David): David Presented.
 - 4.11.4. Mathletics Question Bank (Paul): Paul provided updates.
 - 4.11.5. Education Committee – (Raji): Raji Presented the report.
 - 4.11.6. GLP – Report on “Friends of Bas” Fundraising Dinner on 6th March (Madu). Madu had presented the report at the previous meeting.
 - 4.11.7. Volunteer Coordinator / Training – Miles: Miles said he will report at next meeting.
 - 4.11.8. News Letter – Syed: Syed requested all attendees to provide articles for the newsletter to be finalized by Mid May.
 - 4.11.9. By-Law Committee – Raneer said the committee will meet later on.
- 4.12. Web Updates – Asogan to update (3 min). Asogan informed the latest position.
- 4.13. Financial Control – Raneer to present the motion/procedure as discussed in last meeting.(5 min). Raneer presented. The proposal will be emailed to all attendees for feedback.
- 4.14. Treasurer’s Training (5 min): Raneer said that that PEO is arranging a Training of Treasurers at PEO HQ on 4th May. She will be attending.

5. Information

5.1 Councillors’ Report. (5 mts each): Santosh presented about the postponement of the repeal of Industrial exception to September.

6. Other Business: (5 mts)

Nil.

7. Next Meeting Date and Adjournment – 2 mts

- 7.1. Next meeting set for 03-May, 2013 at 6:30pm, Venue: Yee Hong Center, booking by Asogan Extra food by Syed.
- 7.2. Adjournment. Motion moved by Syed, seconded by David.
- 7.3. Meeting adjourned at 09:15 PM ET

Volunteers:

Dr. Santosh Gupta P.Eng. Councillor
Bala Balasingam
Harsh Singh, EIT
Kiran Patel (Elec), P.Eng.
Maria D’Souza,
Murad Hussain, P.Eng.
Paul Morton, P.Eng.

Raju Chander, P.Eng.
Rajyagura Anilkumar, P.Eng
Rasiah Thurairasah, P.Eng.
Junel Saut, EIT
Yunus Hassen, EIT
Mohammad Zahidul I. Khan, EIT
Yong Zhu, EIT