



MEETING:	<b>PEO Scarborough Chapter Board Meeting</b>				
DATE:	Friday, 2012-04-13			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue)...			PAGE:	1 of 2
CHAPTER BOARD:	N. Asogan, P.Eng	Chair	x	GUESTS -----	
	Ranee Mahalingam, P. Eng	Vice Chair	x		
	Raju Chander, P.Eng	Past Chair	x		
	Jega Jeganathan, P.Eng	Secretary	x	Volunteers	See below
	Murad Hussain, P.Eng	Treasurer	x		
	Madu Suthanan, P.Eng	Executive	x		
	Urszula Adach, P.Eng	Executive	x	Councilors	Denis Carlos P.Eng.
	Syed Raza,P.Eng	Executive	x		
	Nirmalan Vadivel, EIT	Executive	x		

**1. Call to Order**

- 1.1. Asogan called the meeting to order at 7:10 pm
- 1.2. Introduction of attendees - Done around the table

**2. Routine Business**

- 2.1. Confirmation of Quorum - Confirmed
- 2.2. Appointment of minute taker - Jega Jeganathan was appointed to take minutes for this meeting, moved by Madu and seconded by Ranee.
- 2.3. Approval of Agenda -Moved by Urszula, seconded by Madu, all in favour.
- 2.4. Approval of Minutes of meeting # 1 of Mar 9, 2011. Moved by Syed, seconded by Madu all in favour.
- 2.5. Review of AGM 2012 minutes for submission at next AGM- Board agreed to send the minutes to PEO
- 2.6. Monthly Financial Statement with comparison to Business Plan – Murad presented
- 2.7. Action items outstanding from previous meeting minutes – all outstanding items have been included in this agenda.

**3. Decisions**

- 3.1. F1 for schools sponsorship – Asogan sent details to all BOE members. Board decided to grant \$525 to participating schools. A letter will be sent to use Scarborough chapter Logo.

**4. Input/Action Items**

- 4.1. Progress report on
  - a) BBC 2012 Post event reports – Jega presented about the post event meeting.
  - b) Mechatronics – Madu presented, website will be updated, 3 volunteers accepted to perform initial tasks.
  - c) Mentorship + GLP Academy program – Urszula presented, 2 pairs left the program, end in May 2012. Ujjwal Verma, and Sheikh Ismail is volunteering to organize appreciation dinner.
  - d) Events with other chapters – BBC/Mathletics - Asogan presented
  - e) Education outreach conference – Asogan presented, Pompilian is participating today
  - f) Volunteer Training –Aliresa – moved to next week
  - g) BBC Software – Vyjayanthi presented
- 4.2. Upcoming events
  - a) Seminars –April 19 – Roundabout – Jega presented
  - b) Margaret Best Career Fair – It will be on May 5, need volunteers



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- c) New EIT welcome – Asogan presented.
- d) BBQ – Family events – Jega presented, Milliken Park has been booked on Sept. 8, 2012. Ujjwal to organize BBQ machine.
- e) PEO AGM – May 12 – Training etc. Asogan presented.
- f) Mathletics – Syed presented, date of event need to be finalized.

- 4.3. GLP – Ursula presented, GLP will be held next week
- 4.4. Web Updates – Asogan presented, BBC 2012 pictures will be uploaded
- 4.5. Letter from Madu – Call for separate meeting with search committee team
- 4.6. Volunteer Recruitment – Madu presented, email blast to be sent for recruiting volunteers
- 4.7. By-law Revisions – Raneer presented, Madu will join the committee.
- 4.8. FAR Task Force – Progress - Asogan presented

**5. Information**

5.1 Councillors' Report. Denis Carlos presented.

**6. Other Business:**

Board agreed to support up to 10 P. Eng. members to attend AGM on May 12, 2012.

**7. Next Meeting Date and Adjournment**

- 7.1. Next meeting set for May 4, 2012 at 6:30pm, Venue: 60 Scottfield Drive, booking by: Asogan extra food by Syed.
- 7.2. Adjournment. Motion moved by Murad, seconded by Asogan.
- 7.3. Meeting adjourned at 9:30 pm ET

**Volunteers:**

Bala Balasingam (Volunteer)  
 Ken Chiu, P.Eng.  
 Maha Mahalingam (Volunteer)  
 Maria D'Souza (Volunteer)  
 Sheikh Ismail, EIT  
 Swarajya Lakshmi Mula (Volunteer)  
 Ujjwal Verma P. Eng  
 Vyjayanthi Chander, P. Eng.  
 William Dale, EIT.

This meeting minutes has been approved on May 4, 2012 BOE Meeting.