



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Thursday, 2012-02-02			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue)			PAGE:	1 of 2
CHAPTER BOARD:	N. Asogan, P.Eng	Chair	x	GUESTS ----- Volunteers Councilors	10 volunteer present See below
	Ranee Mahalingam, P. Eng	Vice Chair	x		
	Raju Chander, P.Eng	Past Chair	x		
	Jega Jeganathan, P.Eng	Secretary	x		
	Murad Hussain, P.Eng	Treasurer	x		
	Madu Suthanan, P.Eng	Executive	x		
	Urszula Adach, P.Eng	Executive	x		
	Syed Raza,P.Eng	Executive	x		
	Nirmalan Vadivel, EIT	Executive	x		

1. Call to Order

- 1.1. Asogan called the meeting to order at 7:15 pm
- 1.2. Introduction of attendees - Done around the table

2. Routine Business

- 2.1. Confirmation of Quorum - Confirmed
- 2.2. Appointment of minute taker - Jega was appointed to take minutes for this meeting, Madu moved and seconded by Murad.
- 2.3. Approval of Agenda Additional items proposed. Amended agenda approved. Moved by Murad, seconded by Madu, all in favour.
- 2.4. Approval of Minutes of meeting # 11 of Dec 01, 2011 – Corrections made as pointed out by Raju, Urszula. Minutes with corrections approved. Moved by Raju, seconded by Ranee all in favour
- 2.5. Monthly Financial Statement with comparison to Business Plan – Murad presented
- 2.6. Action items outstanding from previous meeting minutes – all outstanding items have been included in this agenda.

3. Decisions

- 3.1 N/A

4. Input/Action Items

- 4.1. Welcome by Chair – Chair welcomed the Board and volunteers.
- 4.2. Appointment of team leads
 - BBC – Jega (already in place)
 - Mechatronics – Madu (already in place)
 - Mathletics - Syed (Lead), Paul
 - Education Committee - Pompilian
 - Volunteer Training - Alireza
 - GLP – Urszula (Lead), Nirmalan, Asogan
 - Financial Reviewer - Paul
 - Volunteer Coordinator - Bhadresh
 - Events Coordinator - Bhadresh
 - Newsletter Editor - Jega
 - By-Law Committee – Ranee (Lead), Raju, Paul
 - Asset Manager – Ken
 - Volunteer Awards Committee – Raju (Lead), Ranee, Pompilian



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Mentorship program – Urszula (already in place)
CPC – Murad, Jega

- 4.3. Progress report on
 - a) BBC 2012 – Jega presented, the first meeting held on Jan 30, letters to school sent, webpage updated. Invitations to two MPPs sent. Pompilian suggested inviting the PEO Education committee chair for the event.
 - b) Mechatronics – Madu presented. Funding plan submitted to PEO was presented. Essential equipment and some spares purchased as required per funding approval by PEO
 - c) Mentorship program – Urszula presented, everything is progressing well
 - d) Events with other chapters – BBC/Mathletics – Asogan presented, Willowdale Chapter contacted for assistance for BBC; Lampton Chapter requested clickers for Mathaletics
 - e) Margaret Best Career Fair – Scheduled for February 11, 2012, Murad lead Andrew to assist
 - f) Volunteer Awards Committee – Raneer informed of nominations of 7 people for Ontario Volunteer awards, including one youth. Asogan informed Raneer will be getting the *Order of Honour* award by PEO in May 2012.
- 4.4. GLP - Asogan presented. Asogan proposed to invite all MPPs for gathering with Scarborough Chapter members.
- 4.5. Web Updates – Asogan updated, BBC details are in place
- 4.6. Report on PENTA conference of Jan 28, 2012 – Asogan updated

5. Information

- 5.1 Councillors’ Report – No Councillor presented

6. Other Business:

- 6.1 Questions for Mathaletics: Paul requested to the board to submit questions for Mathaletics in advance.
- 6.2.

7. Next Meeting Date and Adjournment

- 7.1 Next meeting set for March 9, 2012 at 6:30pm Venue: 60 Scottfield Drive, booking by: Asogan extra food by Jega.
- 7.2 Adjournment. Motion moved by Raneer, seconded by Madu .
- 7.3 Meeting adjourned at 9.20 PM ET

Volunteers:

Alireza Shamshiri, EIT
Pompilian Tofilescu, P.Eng
Bala Balasingam
Ken Chiu, P.Eng
Bhadresh Modi, P.Eng
Lakshmi Mula
William Dale, EIT
Andrew Cheng, EIT
Paul Morton, P.Eng.
Vyjayanthi Chander, P.Eng.

This meeting minutes has been approved on March 9, 2012 BOE Meeting.