



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, 2012-11-02			TIME:	6.30 PM ET
LOCATION:	Flipper's Fish House, 2300 Lawrence Ave. E. , Toronto , ON , M1P 2R2			PAGE:	1 of 2
CHAPTER BOARD:	N. Asogan, P.Eng Ranee Mahalingam, P. Eng Raju Chander, P.Eng Jega Jeganathan, P.Eng Murad Hussain, P.Eng Madu Suthanan, P.Eng Urszula Adach, P.Eng Syed Raza, P.Eng Nirmalan Vadivel, EIT	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	X X X X X	GUESTS ----- Volunteers Councilors	 Denis Carlos, P.Eng

1. Call to Order

- 1.1. Asogan called the meeting to order at 7.05 pm
- 1.2. All attendees introduced them selves

2. Routine Business

- 2.1. The quorum was confirmed
- 2.2. Appointment of minute taker
Ranee Mahalingam was appointed to take minutes for this meeting, Urszula Adach moved and seconded by Madu Suthanan.
- 2.3. Approval of Agenda -Moved by Urszula seconded by Madu, all in favour.
- 2.4. Approval of Minutes of meeting # 9 of Oct 12, 2012. Moved by Urszula, seconded by Madu. It was brought to the attention that the Input/Action item No. 4.1 (b) regarding Mathletics etc., has been recorded incorrectly.
It was pointed out that the minutes should have reflected the actual description of the item occurred at the October 12 2012 meeting. Accordingly, the minutes should have reflected the full motion, mover and seconder of the motion together with the result.
The board agreed to the following: (i) that the October 12 2012 minutes be revised and taken up at the next (December) executive meeting for approval. (ii) the recorder of the October 12 2012 executive meeting minutes to provide an explanation for the inaccurate description of the item 4.1 (b) and if required (iii) an item be included in the agenda for the December meeting, in this regards.
- 2.5. Monthly Financial Statement with comparison to Business Plan – Murad Hussain, the treasurer was not available to provide details. Moved to next meeting.
- 2.6. Action items outstanding from previous meeting minutes – all outstanding items have been included in this agenda.

3. Decisions

- 3.1 None

4. Input/Action Items

- 4.1. Progress report on
 - a) Mechatronics – Madu indicated that the event is scheduled on November 24 2012 at L'Amoreaux CI. The flyer has been sent out to high schools in Scarborough. The rules and specifications have been finalized and to be uploaded in the website shortly. Volunteer meeting is scheduled on November 8th 2012 at Scarborough Civic Centre Committee room #1.
 - b) Mathletics (Syed/Paul) – Paul Morton indicated that it was another successful event 35 students participated). Raju Chander indicated that the team experienced problems with the newly purchased laptop. As a result, a personal lap top had to be used at the last moment.



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Action: A review meeting to be scheduled shortly by Syed, Project Lead

- c) BBC software development (Vyjayanthi)- Denis Carlos indicated that the development committee is of the opinion of purchasing four (4) "Raspberry Pi" credit card size computers. Action: The development committee to submit details to chair.
- d) PEO/MPP reception Oct 17 (Urszula/Asogan) – Urszula and Asogan attended the event. PEO celebrated its 90th anniversary. Two MPPs representing Scarborough Chapter, Sue Wong and Lorenzo Bernadette were in attendance.
- e) Mentorship registration (Raji) – In the absence of Raji, Urzula mentioned that an e-mail blast has been sent out calling for mentors. Dias has agreed to continue as a mentor for the next term. Action- Raji to provide progress

4.2. Upcoming events

- a) CLC/OPEA – Nov 16/17 (Friday/Saturday)- Asogan and Urszula are attending both conference and Gala. Urszula to register on time.
- b) GLP – (Urszula) – Bas Balkasoon MPP has scheduled an event on November 21 2012.
- c) Mathletics – Brampton Chapter – (Asogan) – Asogan received a request from Brampton Chapter to provide help in conducting an event during the first Saturday in December 2012. He forwarded the request to PEOSC Mathletics team members for consideration. It was brought to the notice that the team members are pre occupied and not available to full fill the request. Action - Asogan to inform Brampton chapter accordingly. Raju to forward a copy of the Mathletics manual to Asogan.
- d) NEM 2013 – Lead and core team – Urszula has agreed to be the Project Lead for this event. Asogan handed over the package. Action: Funding application to be submitted to OSPE before the November deadline.
- e) AGM 2013 – Search Committee- Denis Carlos has agreed to be the chair of the search committee. The other 2 members are Murad Hussain and Hani Mishriki. The AGM date to be decided at the next meeting.
- f) Volunteer Appreciation – It was agreed to have the event at the Flippers Restaurant Hall in December. Raneer and Asogan to work out the details, including appreciation gifts.

4.3. By-Law amendments (Raneer/Asogan) - Raneer indicated that the committee had 3 meetings. The concept on the changes to be made on the 2009 By-law has been finalised. A comparative statement with rationale for changes to be prepared and circulated to the By-law committee members shortly. Planning to submit a report to the executive board at the next meeting.

4.4. Web Updates – Asogan/Jega to update – Asogan indicated that Jega is updating the website. The website hosting site Netfirm is coming up for renewal in November 2012. The Netfirm company has been bought by a USA based company. As such, it would be subject to US rules. The board agreed to research whether or not we should move the hosting site to a Canadian based company. Due to time constraints, the board agreed to renew the application with Netfirm for the year 2012/2013.



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5. Information

5.1 Councillors' Report. (5 mts each) – Denis Carlos provided a report. He encouraged members to come forward to contest in the forthcoming PEO election.

6. Other Business: 5 mts - None

7. Next Meeting Date and Adjournment –

7.1. Next meeting set for December 7 2012 at 6:30pm, Venue: Yee Hong Hall, booking by Asogan/Ken Chiu, extra food by Madu

7.2. Adjournment. Motion moved by Madu, seconded by Urszula

7.3. Meeting adjourned at 9.15 PM ET

Volunteers:

Paul Morton, P.Eng

Hani Mishriki, P.Eng.

Ras Thurairajah, P.Png

Willam A. Dale EIT

Sheik Ismail, EIT

Bala Balasinghan, volunteer

Maria D'Souza, volunteer